

Town of Chichester
Trustees of the Trust Funds
54 Main Street
Chichester, New Hampshire 03258
(603) 798-5350 Fax (603) 798-3170

**JUNE 16, 2023
TRUSTEE MEETING
APPROVED MEETING MINUTES**

The Chichester Trustees of the Trust Funds met at 9:00 AM at Chichester Town Hall on JUNE 16, 2023. The meeting was called to order at 9:00 AM. Trustees present were:

Trustee Blaze Konefal
Trustee Robert Lewis
Trustee Fred Shaw

1. May 19, 2023 meeting minutes – Reviewed, approved and signed minutes of the May 19, 2023 Trustee meeting. Copy provided to the Town Administrator's
2. May 2023 TD bank statement – The April 2023 TD Bank Statement was reviewed and reconciled with \$1.00 EOM account maintenance balance. There were no outstanding checks.
3. New Cemetery Trust – A check for a Right to Inter was received from Gordon and Marion Jones. The check was deposited to the Trustee's TD Bank account. Three Bearings was notified to establish a perpetual care account for Gordon and Marion Jones. Upon confirmation the account is established, Three Bearings will initiate transfer of funds from TD Bank to the perpetual care account.
4. Flower Reimbursement – Three bills for Memorial Day flowers placed by the Cemetery Trustees were reviewed. Trustees approved reimbursement for the following flower expense funds:

Eunice Leavitt Flower Fund	\$5.50
Leavitt Trust Fund	\$5.50
A.M. Leavitt Fund	<u>\$27.50</u>
	\$38.50

A Request for Distributions was transmitted to Three Bearings to transfer the amount from each fund to the Trustee's TD Bank account. A check for \$38.50 was written to reimburse the Cemetery Trustees.

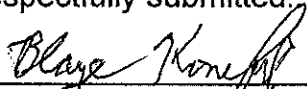
5. Town Meeting CRF Activity – Reviewed and approved a chart prepared by Trustee Lewis that lists all actions taken at 2023 Town Meeting that affect CRF accounts administered by the Trustees. A copy will be provided to the Town Administrator.

6. Electronic records – Trustees Konefal and Shaw will continue to review paper records to correct errors and account title discrepancies to assure accuracy of all electronic records.


Next scheduled Trustee meeting: July 21, 2023 at Chichester Town Hall at 9:00 AM.

Adjournment: Meeting adjourned at 10:14 AM.


Respectfully submitted:



Blaze Konefal



Robert Lewis



Fred Shaw