



Town of Chichester-Right to Know Request

Requesting Parties Name:

Address:

Contact number:

Email:

Please provide me records pertaining to:

Per RSA 91-A:4 IV(c) If you deny any portion of this request, please cite the specific exemption used to justify the denial to make each record, or part thereof, available for inspection along with a brief explanation of how the exemption applies to the information withheld.

Check one below:

Please let me know when these records are available for inspection or you may email the records: _____ I will pick up the records_____

Thank you for your lawful attention to this matter.

Sincerely,

X_____

Per RSA 91-A, governmental records means “any information created, accepted, or obtained by, or on behalf of, any public body, or a quorum or majority thereof, or any public agency in furtherance of its official function. Without limiting the foregoing, the term “governmental records” includes any written communication or other information, whether in paper, electronic, or other physical form, received by a quorum or majority of a public body in furtherance of its official function, whether at a meeting or outside a meeting of the body. The term “governmental records” shall also include the term “public records.””