



Town of Chichester

Office of the Selectmen

54 Main Street
Chichester, New Hampshire 03258
(603) 798-5350 Fax (603) 798-3170
www.chichesternh.org

Selectmen

Richard Bouchard, Chairman
Edward Millette
Jason Weir

Administration

Jodi Pinard, Town Administrator
Kristy Barnouski, Administrative assistant

Fire Chief Opening Town of Chichester

The Town of Chichester is seeking a Fire Chief. General duties include: planning, overseeing, and directing the operation and administrative details of the department. Including the promulgation of the Department Administrative Regulations and Department Standard Operating Guidelines, the efficient use of personnel and equipment, the procurement of materials, supplies, and equipment necessary for the operation of the Department, the preparation of proposed budgets, and the maintenance of adequate records of the Department activities. Compensated administrative duties shall be restricted to a maximum of ten (10) hours per week at the same rate as a call officer. Compensated duties shall include, but are not limited to; coding of bills for submission, preparation of payroll for submission, personnel supervision, and meetings.

Applications will be accepted until May 14, 2019 at 2:00pm.

A complete job description is available at the town office, 54 Main Street or online at www.chichesternh.org. Please send completed job application and resume to Jodi Pinard, Town Administrator, 54 Main Street, Chichester, NH 03258 or electronically to jpinard@chichesternh.org The Town of Chichester is an EOE.