

AGENDA
CHICHESTER BOARD OF SELECTMEN/CHICHESTER SCHOOL BOARD
February 9, 2021

VIA ZOOM MEETING

6:00pm

IN LIGHT OF THE COVID 19 (CORONA VIRUS) SOCIAL DISTANCING ADVICE MADE BY THE GOVERNOR AND CDC, THE TOWN OF CHICHESTER FOLLOWING A DECLARATION OF EMERGENCY BY THE SELECT BOARD CHAIRPERSON, IS PROVIDING A *MEETING PARTICIPATION VIA TELEPHONE CONFERENCE* FOR YOUR SAFETY.

If you would like to participate in the telephone conference, please call this number from home: **+1-312-626-6799** and enter this code: **Meeting ID: 861 3814 8373 & Passcode: 799308** Follow along using a digital copy from our website at: ChichesterNH.org. We will also be streaming the meeting as a webinar which you join by going to this link : <https://us02web.zoom.us/j/86138148373?pwd=b25UL29wNnhjTGd6U3RHZDByejh6Zz09>

Please reach out to Jodi Pinard with any questions or concerns @ Email:jpinard@chichesternh.org

Appointments

Joint Meeting with School Board – School and Town Meeting Discussion

General Business/Board Discussion

Abatements

Outstanding Items:

Meeting Minute Approval

Non-Public Session – If Needed

91A:3 II (b) - The hiring of any person as a public employee.

91-A:3 II (c) - Matters which, if discussed in public, would likely adversely affect the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting.

ADJOURNMENT

**TOWN OF CHICHESTER
NOTICE OF ABATEMENT & REFUND**

Date: February 2, 2021

By vote of the Board of Selectmen/Assessors, upon the application of:

Name: Lee A. Wilson

Address: 456 Foster Hill Road
Henniker, NH 03242-4167

Re: Map 4 Lot 156 Sub lot 0050RV

The Board of Selectmen have abated the following amount of \$158.00 in property taxes for Map 4 Lot 156 Sub lot 0050RV as well any additional interest for the above property for property tax year 2020.

Reason: This camper was register prior to April 1, 2020

_____, Chairman

Board of Selectmen

The abatement refund will be applied to your outstanding taxes pursuant to RSA 76:17-d as follows:

Amount of Payment Applied: \$0.00

Type & Year of Tax Credit: Property 2020

For Property Located at: Chichester, NH

Remaining Amount for Refund: \$0.00

Interest (if any) \$0.00

\$0.00

Please contact the Tax Collector's Office to determine any remaining outstanding balances of taxes due.

Copies to: Tax Collector – Original, Taxpayer – Copy, Selectmen's Office-Bookkeeper – Copy,
Abatement File – Copy, Property Card File - Copy

**TOWN OF CHICHESTER
NOTICE OF ABATEMENT & REFUND**

Date: February 2, 2021

By vote of the Board of Selectmen/Assessors, upon the application of:

Name: Marco Retailing

Address: 397 Dover Road
Chichester, NH 03258

Re: Map 2 Lot 78

The Board of Selectmen have abated the following amount of \$13.95 in interest for the above property for property tax year 2020.

Reason: Per Tax Collector the property tax post mark was 12/21/20 but did not received in mail until 1/16/21

_____, Chairman

Board of Selectmen

The abatement refund will be applied to your outstanding taxes pursuant to RSA 76:17-d as follows:

Amount of Payment Applied: \$0.00

Type & Year of Tax Credit: Property 2020

For Property Located at: Chichester, NH

Remaining Amount for Refund: \$0.00

Interest (if any) \$0.00

\$0.00

Please contact the Tax Collector's Office to determine any remaining outstanding balances of taxes due.

Copies to: Tax Collector – Original, Taxpayer – Copy, Selectmen's Office-Bookkeeper – Copy,
Abatement File – Copy, Property Card File - Copy

**TOWN OF CHICHESTER
NOTICE OF ABATEMENT & REFUND**

Date: February 2, 2021

By vote of the Board of Selectmen/Assessors, upon the application of:

Name: Jami Moosanifard
Julie Gilbert

Address: 170 Gore Street Apt#306
Cambridge, MA 02141-1146

Re: Map 2 Lot 78

The Board of Selectmen have abated the following amount of \$294.00 in property tax for the above property for property tax year 2020. Please abate any additional interest that may have accrued.

Reason: The camper was registered prior to April 1st 2020.

_____, Chairman

Board of Selectmen

The abatement refund will be applied to your outstanding taxes pursuant to RSA 76:17-d as follows:

Amount of Payment Applied:	\$0.00
Type & Year of Tax Credit:	Property 2020
For Property Located at:	Chichester, NH
Remaining Amount for Refund:	\$0.00
Interest (if any)	<u>\$0.00</u>
	<u>\$0.00</u>

Please contact the Tax Collector's Office to determine any remaining outstanding balances of taxes due.

Copies to: Tax Collector – Original, Taxpayer – Copy, Selectmen's Office-Bookkeeper – Copy,
Abatement File – Copy, Property Card File - Copy

**TOWN OF CHICHESTER
NOTICE OF ABATEMENT & REFUND**

Date: February 2, 2021

By vote of the Board of Selectmen/Assessors, upon the application of:

Name: David Bennett

Address: 2400 Pinewood Blvd
Sebring, Florida 33870

Re: Map 4 Lot 156 Sub lot 0129RV

The Board of Selectmen have abated the following amount of \$118.00 in property tax for the above property for property tax year 2020. Please abate any additional interest that may have accrued.

Reason: The camper was registered prior to April 1st 2020 and has since been moved off site

_____, Chairman

Board of Selectmen

The abatement refund will be applied to your outstanding taxes pursuant to RSA 76:17-d as follows:

Amount of Payment Applied:	\$0.00
Type & Year of Tax Credit:	Property 2020
For Property Located at:	Chichester, NH
Remaining Amount for Refund:	\$0.00
Interest (if any)	<u>\$0.00</u>
	<u>\$0.00</u>

Please contact the Tax Collector's Office to determine any remaining outstanding balances of taxes due.

Copies to: Tax Collector – Original, Taxpayer – Copy, Selectmen's Office-Bookkeeper – Copy,
Abatement File – Copy, Property Card File - Copy

**TOWN OF CHICHESTER
NOTICE OF ABATEMENT & REFUND**

Date: February 2, 2021

By vote of the Board of Selectmen/Assessors, upon the application of:

Name: Estate of Arthur Pierce
c/o John Pierce

Address: 15 Godfrey Ave
Hampton, NH 03842

Re: Map 4 Lot 156 Sub lot 0074RV

The Board of Selectmen have abated the following amount of \$84.00 in property tax for the above property for property tax year 2020. Please abate any additional interest that may have accrued.

Reason: The camper was sold and the owner passed away prior to April 1, 2020

_____, Chairman

Board of Selectmen

The abatement refund will be applied to your outstanding taxes pursuant to RSA 76:17-d as follows:

Amount of Payment Applied:	\$0.00
Type & Year of Tax Credit:	Property 2020
For Property Located at:	Chichester, NH
Remaining Amount for Refund:	\$0.00
Interest (if any)	<u>\$0.00</u>
	<u>\$0.00</u>

Please contact the Tax Collector's Office to determine any remaining outstanding balances of taxes due.

Copies to: Tax Collector – Original, Taxpayer – Copy, Selectmen's Office-Bookkeeper – Copy,
Abatement File – Copy, Property Card File - Copy

Chichester Board of Selectmen
Minutes of Meeting
Tuesday November 17, 2020

Members Present: Richard Bouchard, Ed Millette, Jason Weir, Jodi Pinard Town Administrator and Kristy Willey Administrative Assistant

Members of the public: Craig Sykes, Russell Blaney, Richard Moore, Donna Chagnon, Brady Jezewski, Allison Planchet, Zach Boyajian, Stan Brehm, Darlene Foss, and other members of the public.

Call to Order: Mr. Bouchard called the meeting to order at 6:00pm.

Conservation Commission-

Mr. Mann came before the Board to discuss the Spaulding forest on behalf of the Conservation Commission. It is currently 450 acres and they are looking to improve public access.

Last year at Town meeting the voters approved the request to design a parking area. They have contacted small contractors and are working on drawings. They have received two quotes so far. They would like to put together a warrant article to expend funds to create the public access parking area.

Mr. Mann gave the Board copies of the quotes and bid for review.

Mr. Millette stated that it's in the proposal that a protected species of turtle is located in this area. He was concerned that it may halt the project if they came across the turtle while building.

Mr. Mann stated that they received a special permit from the Natural Resource Bureau for this purpose and it's unlikely they would come across the turtles at this location.

They are looking to put in a parking area, a kiosk, and footpaths with bog bridges in the area.

The Board discussed what account would be used to fund this project.

Mr. Boyajian stated that they would utilize the Forest Maintenance Account, because this fund is limited as to its use so they would rather use it for the Spaulding Forest as where the Conservation Commission Fund can be used for many purposes.

Route 28/Kelly Corner Road discussion with Richard Moore-

Mr. Moore provided some information regarding the future plans for the D.O.T. 10 year plan. Mr. Moore summarized all of the police reports provided by the Chichester Police Department to put together the scene of many accidents. They are classified by severity and put together on a spreadsheet. Mr. Moore would like to submit the application to submit to have Kelly Corner/Route 28 added to the 10-year plan which is due by December 21.

Mr. Moore stated that everyone would like to reduce traffic on Main St. There are some different locations that need attention. One is the 4 way stop at Main St./Canterbury Road/Center Road.

Mr. Millette asked if we could put a weight limit on Main St. to help eliminate the trucks traveling on the roads such as semi-trucks.

Mr. Weir stated that the number of accidents break down to very little a year and it will most likely not get much attention from D.O.T.

Mr. Moore will now wait to hear from the Board to see how to proceed further.

Mr. Moore brought forward that the Capital Region Program is in the talking faze of a senior bus to transport from municipalities to specific destinations such as the grocery store. It's in the very early stages, but wanted to start dialogue.

Mr. Moore will acquire more information on accident data on Main St.

The Board asked to get traffic counts for Main St. from the state of CNHRPC. Mrs. Pinard will reach out to see what is available.

Tax Rate Setting-

Mrs. Pinard stated that there is a reduction in the tax rate \$23.40 to \$23.18.

Reduction in tax rate comes from the schools return of funds.

Fund Balance is at \$277,713 for a 3.2 %. DRA recommends keeping fund balance at a minimum of 5%.

Mr. Weir stated that the valuation has gone up very small and our increase in spending is much higher, and we cannot continue to go up.

Mr. Weir made a motion and Mr. Millette seconded to set the 2020 tax rate at \$23.18. Roll Call Vote. Millette, aye. Weir, aye. Weir, aye. **Motion passes.**

Former Mike's Auto Mitigation Plan for wetland violations-

Mr. Millette stated that the plan for wetlands is very vague.

Mr. Weir stated that this should go to the engineer for his blessing. It should meet the approved site plan.

Mr. Boyajian stated that there are some unresolved questions, and it meets the intent but they need approval to go into the wetlands.

The Board felt there was some confusion on vegetation. It is unclear and they would like the wording cleaned up or a diagram on how it will transition.

Mr. Millette felt this is not an acceptable as built plan.

The consensus of the board is that this is not a complete plan and would like a more clear and concise plan. They would like a DES wetlands permit, and they would like the plan overseen by the Town Engineer.

Mrs. Pinard stated that the Town should require an as built and the Town should require it for this project.

Mr. Brehm stated that the Planning Board is working on adding this to the Site Plan Regulations.

Abatement-

Mr. Millette made a motion and Mr. Bouchard seconded to abate the following:

Timber Tax for Map 3 Lot 43 for \$7,933.59 due to an error on the timber tax. Roll Call Vote. Millette, aye. Weir, aye. Weir, aye. **Motion passes.**

RAC-

Mr. Weir stated that the new chairman of the RAC is Russell Blaney.

Mr. Blaney reported that all the work has been divided up. They will be requesting to encumber funds for the Bear Hill project.

Mrs. Pinard stated that Mrs. Taluba is not interested in serving on the RAC but thanked them for the opportunity.

The RAC will meet again next Monday.

Shaw land

Mr. Weir stated that he felt that this was a lot of record and did not need road frontage.

The Board discussed with Mr. Brehm on whether it is a buildable lot.

The Board previously reviewed the Town Attorney's opinion that this lot was not a buildable lot.

The consensus of the Board was that the property owner needs to prove its buildable lot and its not the Town's obligation to do the leg work.

Next meeting is December

Adjournment:

Being no further discussion, a motion was made by Mr. Bouchard and seconded by Mr. Millette to adjourn the meeting at 8:38pm. **Motion passes.**

Respectfully submitted

Not approved until signed

Kristy Willey, Administrative Assistant

Chichester Board of Selectmen
Minutes of Meeting
Tuesday December 1, 2020

Members Present: Richard Bouchard, Ed Millette, Jason Weir, Jodi Pinard Town Administrator and Kristy Willey Administrative Assistant

Members of the public: Craig Sykes, Russell Blaney, Tara Blaney, Donna Chagnon, Brady Jezewski, Zach Boyajian, Stan Brehm, Dick Pratt, Olivia Skaltsis, Phil Keefe, John Skaltsis, and other members of the public.

Call to Order: Mr. Bouchard called the meeting to order at 6:30pm.

Department Heads-

Police Department-

Chief Clarke stated that the radar signs are in and Bobcat donated an auger to use to put the poles in so those will be done as soon as they get the machine for use. They will also be putting some mounts on a trailer to utilize around Town.

Fire Department-

Mrs. Pinard stated that Chief Quimby will not be in attendance tonight. He is at a scene of an accident. His report is that the extractor and dryer are now in service.

They also assisted Epsom in the fatal accident this past week.

Emergency Management-

Mrs. Pinard reported for Mr. Martel. Mr. Martel and the school principal have been working on a project to make the school an emergency shelter.

Highway-

Mr. Sykes stated that he has been doing a lot of work around the shed. The doors to the shed have been replaced making it more secure as well as the bay doors have been repaired.

Highway is currently working on getting dead trees taken down in the yard.

Dead River will be coming in to put in a new tank this week for propane.

The ramp has been rebuilt as it was deteriorated.

Danny Ladd has been helping to clean out the debris in the back of the shed.

The loader rims and tires have arrived, once they are put on it will be brought over to Dakota's to be furthered repaired.

Knox box has been installed.

Mr. Sykes would like to purchase a container to utilize for space and storage. These containers are wind and watertight. He requested to purchase one for \$3,395.00.

Mr. Weir made a motion and Mr. Bouchard seconded to approve a container in the amount of \$3395.00. Roll call vote. Millette, aye. Weir, aye. Bouchard, aye. **Motion passes.**

Mr. Sykes stated that he acquired Advanced as contractor for snow plowing.

Truck three is having major repair issues. He is hoping to get it back by the end of the week. They are in the area of \$18,000-\$20,000.

The Board had a discussion on the hiring process for Highway. Typically, Department Heads are able to interview and bring a suggestion to the Board. The Board agreed this process will be done for Highway moving forward.

Library-

Ms. Doult presented for the Library.

The Library Trustees are still utilizing Uberconference.com for their meetings. We continue to follow our COVID-19 policy.

Merrill Construction installed the granite posts and the new flagpole for the Library, along with doing the associated work. We continue to be grateful for their cooperation and consideration.

We had a video conference this morning with the Town Administrator, Road Agent, Library Trustees and an Alternate, and the Library Director concerning expectations and interactions with the Road Agent/Highway Department for snow removal and other projects. This was done in light of the new Road Agent and his position within the Town. Open communications was felt to be key. The Library appreciates the cooperation of all.

Parks and Recreation-

Mr. Boyjian stated that he has been getting pricing for gutters on snack shack building that are needed. Based on distributions the money is available. If accounting is correct, they should approve it at the next meeting.

Planning Board-

Mr. Brehm stated that the White Birches Development has been approved for two more units.

The Board has been discussing zoning changes and there will be a second meeting this month to finalize those.

Thunder Bridge Discussion-

Mr. Pratt stated that the Historical Society has events at Thunder Bridge a few times a year. This year the access has been blocked by vehicles and the Historical Society has not been able to access it.

There are new homeowners who came to the meeting stated they do not block access and they have only asked two people not to park on their grass when it was newly reseeded and when the new septic tank was installed.

The Board stated that there is deeded access for the property and the right of way exists not only for the right of way to Thunder Bridge but also for access to the dry hydrant.

The property owners stated they were not trying to purposefully block any access; they are just parking their vehicles in their driveway. They do not believe the deed is as cut and dry.

Mrs. Pinar stated that she has spoken to the property owners previously and provided all the information the Town has.

Mrs. Pinard also stated that they do received a tax break for the access.

Mr. Weir would like to see a plan so everyone knows exact boundaries and there is no confusion.

Mr. Bouchard stated in the end the access needs to be kept open for Thunder Bridge.

Great Meadow Campground discussion-

The Board received letter from the Attorney representing Great Meadow Campground, Ari Pollock. He appeared with the owner of the campground, Joanne Breane.

The Board listened to Attorney Pollocks presentation. Attorney Pollock stated that his client purchased the campground as a year-round campground and it has been used as such for years. The winter sites used to be small cabins which have been since removed due to deterioration. The 12 sites for winter use are now utilized with camping trailers. Attorney Pollock asked the Board to review all the information provided and to reconsider the cease and desist.

Mr. Bouchard stated that the Board will meet with the Town Attorney regarding this matter.

Mr. Millette made a motion and Mr. Weir seconded to table this matter until the next Board of Selectmen meeting in two Weeks and will take no action until then. Roll call vote. Millette, aye. Weir, aye. Bouchard, aye. **Motion passes.**

Other Business-

The consensus of the Board was to move to zoom for the budget meetings. The Selectmen's Office will mail out paper copies to both Boards.

Adjournment:

Being no further discussion, a motion was made by Mr. Bouchard and seconded by Mr. Millette to adjourn the meeting at 8:54pm. **Motion passes.**

Respectfully submitted

Kristy Willey, Administrative Assistant

Not approved until signed

Richard Bouchard

Edward Millette

Jason Weir

Chichester Board of Selectmen
Minutes of Meeting
Tuesday December 7, 2020

Members Present: Richard Bouchard, Ed Millette, Jason Weir, Jodi Pinard Town Administrator and Kristy Willey Administrative Assistant

Budget Meeting Members: Doug Hall, Tara Blaney, Stephen MacCleery, Tom Houle.

Members of the public: Chief Clarke, Craig Sykes, Russell Blaney, Donna Chagnon, Zach Boyajian, Evelyn Pike, Stan Brehm, Caroline Pynes, Mary Castelli, Tom Downey, Kathy Douth, Carolee Davison, and other members of the public.

Call to Order: Mr. Bouchard called the meeting to order at 6:00pm.

Budget-

Mrs. Pinard went through revenues with the Boards and some increases including health insurance, property liability, BCEP increase and slight increase with the Fire Department. Mrs. Pinard thanked all the Departments for doing their best to keep the budget level.

Highway-

Mr. Sykes stated that he did his best to keep the budget as level as possible.

Mrs. Pinard stated that she used the past 7 years average for storms to try to plan for overtime.

The grader tires were removed from the budget.

Mr. Millette asked about sand/salt expense was so high. Mrs. Pinard stated that there were unpaid invoices that had to be paid from the prior year.

Mr. Hall thought he may be underestimating tree removal as he noticed a lot of dead ash trees that need to be removed.

Mr. Sykes stated that he does not know exactly how much it will cost per tree but there are many that came down in the storm. He stated that he will be trying to obtain bids for a better idea for the budget.

Mr. Millette asked about the road reconstruction line. Mrs. Pinard stated that she left it as a place holder.

Mr. Blaney stated that the engineer put together and estimate in the \$300,000 range.

Mr. Millette asked about large CIP purchases. Mr. Sykes stated that in 2021 he would be looking to replace the 2005 truck due to its condition. He would look to utilize it as a spare piece. He did find a figure for 172,189.00 for a large dump body from the state.

The Board had a discussion on using a fund or warrant article for truck.

Mr. Houle asked if the gravel material lines are high enough due to the maintenance needed on gravel roads.

Mr. Sykes stated that he has plans to get the gravel roads back in order but trying to maintain a level budget.

Mr. Bouchard stated that in the future that could be a road reconstruction plan as many of the gravel roads need to be built back up.

Mr. Millette asked about the maintenance line and if its high enough.

Mr. Sykes stated that he is trying to keep the budget level, but he does not agree with some lines and thinks some should be more. The heavy equipment is very expensive to maintain.

Mr. Hall had concerns about budgeting the same for maintenance as the prior years. He felt it would be useful for Mr. Sykes to put together a reasonable budget with increased numbers that he felt more comfortable with.

Mr. Sykes agreed to put together a proposed alternate budget with his recommended increases.

Police Department-

Chief Clarke stated that budget presented is pretty much status quo. He would like to discuss an additional full time Officer. The schedule has taken its toll on the Officers as they must work every weekend. He stated this was not the year to add that in but wanted to be sure that the Boards are aware that he will request it in the year coming.

Mr. Hall asked Chief Clarke if he should put together an alternate budget to add a new Officer.

Mrs. Pinard stated it would be roughly and additional \$30,000.00 in benefits and Chief Clarke stated that he could almost cover the payroll expense in other lines.

The Board will discuss this at a later date.

Cemetery discussion-

Mr. Millette asked about why the sexton stipend was reduced to zero.

Mr. Millette stated that he would like to reach out to them to have them come in.

Mr. Weir stated that he agrees and would like to discuss it further with them as it's a great way to provide continuity moving forward.

Mrs. Pinard will reach out to the Cemetery Commission to ask them to come in for a discussion.

Library-

Ms. Doult reported for the Library budget.

Ms. Doult stated that all employees get a 2% pay raise.

There is a new position of bookkeeper. She stated that the same person has been doing it for 30 years voluntarily and they are seeking someone to fill the position moving forward.

Telephone increase is due to a rate increase.

Planning Board-

Mr. Brehm presented for Planning Board.

Mr. Brehm stated that the Board utilized the Master Plan fund awarded at Town Meeting from last year to update the Master Plan and the encumbered funds from for zoning to make some more zoning changes. Mr. Brehm stated this will be an ongoing expense and would like to add it as a line item to the budget instead of warrant articles.

He would also like some more money added to the line for assistance from Central NH Regional Planning Commission for our larger products. The Planning Department has been extremely busy and needs additional assistance.

Mr. Brehm will bring more information for a decision tomorrow night.

Pay increase-

Mr. Hall asked Mrs. Pinarud to show what an across the Board pay increases would look like for the Town.

Mr. Weir stated that the Board has not discussed pay increase yet but will do so in the future.

Parks and Recreation-

Mr. Boyjian stated that the budget basically remained the same. He did mention in the year 2022 they will be looking into contracting for some more field maintenance as volunteers' hours have been reduced.

Mr. Boyjian stated that they do not have a CIP project for this year, only a deposit.

Adjournment:

Being no further discussion, a motion was made by Mr. Millette and seconded by Mr. Bouchard to adjourn the meeting at 8:01pm. **Motion passes.**

Respectfully submitted

Kristy Willey, Administrative Assistant

Not approved until signed

Richard Bouchard

Edward Millette

Jason Weir

Chichester Board of Selectmen
Minutes of Meeting
Tuesday December 8, 2020

Members Present: Richard Bouchard, Ed Millette, Jason Weir, Jodi Pinard Town Administrator and Kristy Willey Administrative Assistant

Budget Meeting Members: Doug Hall, Tara Blaney, Stephen MacCleery, Tom Houle and Don Peterman.

Members of the public: Chief Quimby, Russell Blaney, Donna Chagnon, Zach Boyajian, Evelyn Pike, Stan Brehm, and other members of the public.

Call to Order: Mr. Bouchard called the meeting to order at 6:00pm.

Budget-

Mrs. Pinard stated that there is a bottom-line increase of 1.96% The largest increase mainly come from Health insurance in line 4155 increased. Property liability and workers comp have also increased. Those three nonnegotiable items make up most of the increase and the operating budget only increased a little over \$4,000.

Elections are reduced due to only one election in the upcoming year.

Valuation has increased by 1.3 million. There is roughly 4 million dollars in assessed value in our building permit software so 2021 we should see an assessed value increase of the 4 million.

Mrs. Pinard stated that the last three years the Town has stayed very steady with the tax rate, so the goals of the Selectmen and Budget Committee have been met in that aspect.

Mr. Weir was concerned that due to lost revenues and with operating budget going up he thinks it will be a significant increase to the tax rate. Mrs. Pinard does not agree.

Planning Board-

Mr. Brehm stated that he had a discussion with CNHRPC. This year we have spent \$4,000 On Master Plan update and another \$3,000 on zoning updates. He would like to add a circuit rider as other Towns do in the amount of \$8000. This would be the line item utilized for any zoning updates and professional services we use. This would be done instead of going for warrant articles every year.

Mr. Weir stated he was not comfortable adding an additional \$6,000 to that line. He would prefer to keep warrant articles for zoning/master plan updates.

Mr. Brehm stated that Ms. Willey is swamped with Planning and he would like to use CNHRPC to help do planning items.

Ms. Willey stated that she is extremely busy in the office and is having difficulty keeping up with the workload. She stated that they will not be able to sustain much longer and soon the office will need more help.

After some discussion, the Board decided to increase the legal expense and professional fee line and leave the zoning and master plan updates as warrant articles.

Fire Department/Ambulance-

Ambulance-

Chief Quimby went through the Fire budget with the Boards. He explained some increases are due to COVID-19 and need of extra PPE.

Fire-

Capital Area Mutual Aid has increased which led to an increase in the Fire budget.

Fuel lines have been moved around from ambulance to Fire.

No pay increases have been added into the budget.

Mr. Weir asked if he envisioned moving everything into the Fire budget.

Chief Quimby stated that he would like to do it and could have that ready for next year.

Mr. Weir stated that he should just combine the eight lines and do it this year. Chief Quimby agreed.

Mr. Millette stated that he is on Board and wanted to do it a year and half ago.

CPP discussion-

Mrs. Pinarud presented the draft for the Capital Purchase Plan sheet for review.

Adjournment:

Being no further discussion, a motion was made by Mr. Millette and seconded by Mr. Bouchard to adjourn the meeting at 7:55pm. **Motion passes.**

Respectfully submitted

Not approved until signed

Kristy Willey, Administrative Assistant

Richard Bouchard

Edward Millette

Jason Weir

Chichester Board of Selectmen
Minutes of Meeting
Tuesday December 15, 2020

Members Present: Richard Bouchard, Ed Millette, Jason Weir, Jodi Pinard Town Administrator and Kristy Willey Administrative Assistant

Members of the public: Tara Blaney, Russell Blaney, Donna Chagnon, Evelyn Pike, Stan Brehm, Brady Jezweski and other members of the public.

Call to Order: Mr. Bouchard called the meeting to order at 6:30pm.

Invoice approval for Trust Funds-

Mr. Bouchard made a motion and Mr. Weir seconded to pay invoices totaling \$10,368.01 out of the Government Vehicle Expendable Trust fund. Roll call vote. Millette, aye. Weir, aye. Bouchard, aye. **Motion passes.**

Mr. Bouchard made a motion and Mr. Weir seconded to pay invoices totaling \$ 10,553.42 out of the Rescue Vehicle Trust Fund. Roll call vote. Millette, aye. Weir, aye. Bouchard, aye. **Motion passes.**

Abatement-

Mr. Weir made a motion and Mr. Bouchard seconded to abate \$252.00 on Map 2 lot 84 and \$886.00 on Map 2 Lot 82. Roll call vote. Millette, aye. Weir, aye. Bouchard, aye. **Motion passes.**

Camper Abatements

Mr. Bouchard made a motion and Mr. Weir seconded to abate the following

Map 4 Lot 156 sub 42RV \$95.00

Map 4 Lot 156 sub 131RV \$23.00

Map 4 Lot 156 sub 61RV \$67.00

Roll call vote. Millette, aye. Weir, aye. Bouchard, aye. **Motion passes.**

Food pantry-

Pursuant to RSA 31:19, the Board of Selectmen shall accept and authorize the expenditure of unanticipated funds in the amount of:

\$50.00 received from Jane and Gary Zimmerman in the memory of George and Rose Sawtelle

\$150.00 received from Catherine EdmundBailey

\$50.00 received from Richard Phelps and Gail Laker Phelps

\$500.00 received from Willam and Margret Haskett

\$100.00 received from Lakeside Trading, LLC. DBA Sparks Fly Fireworks

Mr. Bouchard made a motion and Mr. Weir seconded to accept the following. Roll call vote. Millette, aye. Weir, aye. Bouchard, aye. **Motion passes.**

Contract for mortgage research-

Mrs. Pike came before the Board to present the contract for mortgage research.

Mr. Millette made a motion and Mr. Weir seconded to enter a contract with Sanders Searches, LLC. for the year of 2021.

Roll call vote. Millete, aye. Weir, aye. Bouchard, aye. **Motion passes.**

Other Business-

Mrs. Pinard stated that the draft warrant should be ready early next week.

The campground discussion will be tabled until further notice.

Mr. Millette stated that he wanted to thank the Highway crew and sub-contractors for the work they did with the last storm.

Mr. Humphrey stated that this was the first time he was not stuck up on Garvin Hill after a storm and was very pleased.

Adjournment:

Being no further discussion, a motion was made by Mr. Millette and seconded by Mr. Bouchard to adjourn the meeting at 6:54pm. **Motion passes.**

Respectfully submitted

Kristy Willey, Administrative Assistant

Not approved until signed

Richard Bouchard

Edward Millette

Jason Weir

Chichester Board of Selectmen
Minutes of Meeting
Tuesday January 5, 2021

Members Present: Richard Bouchard, Ed Millette, Jason Weir, Jodi Pinard Town Administrator and Kristy Willey Administrative Assistant

Members of the public: Chief Clarke, Chief Quimby, John Martell, Craig Sykes, Kathy Hosmer Doutt, Michael Holt, Keenan Blum, Bette Bogdan, Tara Blaney, Russell Blaney, Donna Chagnon, Evelyn Pike, Stan Brehm, Brady Jez, L. Beachy, and other members of the public.

Call to Order: Mr. Bouchard called the meeting to order at 6:30pm.

Informational Session for Prime Alternative Treatment Center-

Michael Holt from the Department Health and Human Services, therapeutic cannabis program and Keenan Blum from Prime ATC gave a presentation on the program and the facility.

Mr. Blum stated they have been open in the Merrimack location since 2016 and are opening this location to help with travel burden for patients.

Mr. Weir asked, what if any negative impacts will the community see with the opening of the dispensary.

Mr. Holt stated that there has been very little involvement with local police, and they do not anticipate any problems.

Mr. Blum stated that they have not had any negative effects on the Town they currently operate in.

Mr. Beachy asked if any special consideration has been taken regarding the traffic on Route 4.

Mr. Blum stated that they did get a review from the Department of Safety and they do not expect any major issues entering or exiting the lot. The busiest hours are between 10am-2pm which are the slowest times on Route 4.

Department Heads-

Police Department-

Chief Clarke wanted to thank Bobcat of NH and Joe Darrah Enterprises putting in the posts for the solar speed radar signs.

Emergency Management-

Mr. Martell had nothing to report.

Fire Department-

Chief Quimby stated that the Department responded to 464 calls in 2020.

Training has been online to limit exposure from other departments.

Highway Department-

Mr. Sykes stated that he has been very busy at the Highway Department. There were a couple of large washouts on some roads that required a lot of repair.

Mr. Sykes is working on maintenance on the vehicles.

Mr. Sykes would like to thank Bobcat for the excavator to use to prep the ground for the well. He would also like to thank Frank Merrill for his help on Trap Road with the washouts.

Library-

Ms. Doult reported for the Library.

The Library continues to manage library accessibility during COVID, while keeping the Library open to patrons.

A new flagpole has been placed in the ground by Merrill Construction. As weather and scheduling permits, a light will be placed on the side of the building to illuminate the flag.

The Library "take and make" project for December was a polar bear puppet. Caroline, the Library Director, also hosted an on-line story time using a story by Jane Brett about 3 snow bears. The make and take projects continue to be very popular. The Library was awarded a Rural Library Grant from the American Library Association (ALA) for \$3,000 to be spent on the budget for the grant proposal. This was a very competitive process. The name of the grant is: "Libraries Transforming Communities: Focus on Small and Rural Libraries." Chichester's proposal is called: "Mental Health: A Conversation." Librarian Caroline Pynes will be partnering with NAMI (National Alliance on Mental Illness) of Concord, NH. As part of the grant, a movie called, "God Knows where I Am," will be presented. This is a true story about Linda Bishop, from Concord, who had mental illness and died from starvation in back in 2011. Afterwards, there will be a discussion about mental illness and the film. We hope to present this during May (Mental Health month), followed by a discussion on Zoom. The Library/Down Cellar Bookstore donated many Christmas themed books to children in Chichester, through the Library, by making donations to the Out of Your Attic Thrift Shop and donating a box of children's books to Pine Haven, where they were subsequently given to many children.

Planning Board-

Mr. Brehm stated that there is an important public hearing on a proposed apartment complex on Route 4 this Thursday evening.

Abatements-

Mr. Bouchard made a motion and Mr. Weir seconded to approve the following abatements for campers:

Map 4 Lot 156 Sub 50RV in the amount of \$15.00

Map 4 Lot 156 Sub 42RV in the amount of \$95.00

Map 4 Lot 156 Sub 38RV in the amount of \$155.48

Roll call vote. Millette, aye. Weir, aye. Bouchard, aye. **Motion passes.**

Timber tax bill-

Mr. Weir made a motion and Mr. Millette seconded to approve the timber tax bill for Map 8 Lot 39 in the amount of \$1,827.04. Roll call vote. Millette, aye. Weir, aye. Bouchard, aye. **Motion passes.**

Food Pantry-

Pursuant to RSA 31:19, the Board of Selectmen shall accept and authorize the expenditure of unanticipated funds. Mr. Millette made a motion and Mr. Weir seconded to approve the following donations:

\$1000.00 received from Dell Lea
\$1000.00 received from Millican Nurseries
\$50.00 received from Jim & Michelle Fodero
\$200.00 received from Richard & Dorothy Mackin
\$200.00 received from First Congregational Church of Pittsfield

Roll call vote. Millette, aye. Weir, aye. Bouchard, aye. **Motion passes.**

Letter from Residents-

Mr. Bouchard read aloud a letter regarding road conditions from Darlene and Greg Foss. The Board will take it under advisement.

Other Business-

Ms. Bogdan asked if the Town could reach out to the school regarding holding their meetings via zoom. Mr. Bouchard will reach out to Heather Chiavaras to discuss this.

Mr. Bouchard stated that he joined a zoom call with CNHRPC regarding the trails and the intersection on Route 28/Main St. discussed conservation and trails.

Adjournment:

Being no further discussion, a motion was made by Mr. Millette and seconded by Mr. Bouchard to adjourn the meeting at 7:46pm. **Motion passes.**

Respectfully submitted,

Kristy Willey, Administrative Assistant

Not approved until signed

Richard Bouchard

Edward Millette

Jason Weir

Chichester Board of Selectmen
Minutes of Meeting
Monday January 11, 2021

Members Present: Richard Bouchard, Ed Millette, Jason Weir, Jodi Pinard Town Administrator and Kristy Willey Administrative Assistant

Members of the Advisory Budget Committee: Stephen MacCleery, Tara Blaney, Don Peterman, Doug Hall, Tom Houle.

Members of the public: Russell Blaney, Donna Chagnon, Brady Jezweski and other members of the public.

Call to Order: Mr. Bouchard called the meeting to order at 6:04pm.

Discussion on Highway. Mr. Sykes will be coming before the Board tomorrow to discuss his proposed budget increases. Road Reconstruction, stretching out projects. Put down base coat and then topcoat the following year.

Capital Reserve Deposits-

The Board discussed reductions on deposits into the reserve funds.

Government Maintenance line increased to \$20,000.

Reappraisal line was reduced to \$0.

The Board asked to place the parking lots on the agenda for tomorrow to discuss with the Road Agent for a plan on all Town parking lots.

The Board discussed the evaluation on Town space needs should be done in the following years.

Mr. Hall would like to move this account out until the fund has a plan.

Mr. Millette stated that we lack forward thinking for the Town needs, and this should be a bond and not a capital reserve fund.

Mr. Hall would rather put money aside for planning instead of funding the building.

Mr. Millette stated that the Town should start working on a plan for expansion so its not pushed forward another year.

The Boards discussed reducing the deposit for the rescue truck.

The Board discussed the SBCA fund and if they should wait until the purchase is closer before funding it. The Board decided to remove \$21,000 out of this year and then place it in 2030 or 2031.

Mrs. Blaney stated that she would like to work on the CIP before budget so its not all being hashed out when there is a deadline to meet for budget.

Mr. Houle stated that the CIP has been dysfunctional, and a broken process and it needs to get back on track.

Mr. Hall stated that a plan for CIP should be ready by September and needs to be worked on all year round.

Mr. Wier would like some more information from tomorrow night before making final decisions.

The deposit for Forestry was reduced from \$50,000 to \$37,000.

Radio Replacement –

Mr. Hall stated that he thinks this should be a budget line item.

The radios are out of date and cannot be replaced any longer. When they are out of service they are used for parts. This fund is to replace these radios.

The Board would like to know what year and how much for radios to be replaced.

The Board decided to keep \$10,000 in that deposit.

Gear Replacement-

Mr. Millette stated that the gear is staggered and depends on staffing.

Mr. Hall stated that this should be an operating expense also.

Mr. Weir wants to know what number he is aiming for before they taper the deposits.

Mr. Weir would like another step to go through CIP requests, so they do not make it to budget.

The Salt shed roof will be a warrant article.

Parks and Recreation-

Mr. Hall and Mr. Weir were not happy that money was being deposited and expended the same year.

Mrs. Blaney stated that she would like to know why the Parks and Rec Commission needs to purchase a gator. She stated that during this uncertain time, it should be pushed a few years.

Mr. Millette stated it was his opinion that it should be removed as a deposit and made a warrant article for the year they would like to purchase.

Adjournment:

Being no further discussion, a motion was made by Mr. Millette and seconded by Mr. Bouchard to adjourn the meeting at 8:46pm. **Motion passes.**

Respectfully submitted

Kristy Willey, Administrative Assistant

Not approved until signed

Chichester Board of Selectmen
Minutes of Meeting
Tuesday January 12, 2021

Members Present: Richard Bouchard, Ed Millette, Jason Weir, Jodi Pinard Town Administrator and Kristy Willey Administrative Assistant

Members of the Advisory Budget Committee: Stephen MacCleery, Tara Blaney, Don Peterman, Doug Hall, Tom Houle.

Members of the public: Russell Blaney, Donna Chagnon, Brady Jezweski and other members of the public.

Call to Order: Mr. Bouchard called the meeting to order at 6:00pm.

Joint Board of Selectmen and Advisory Budget Meeting-

Highway proposed budget-

Mr. Sykes stated that per the request of Mr. Hall he has gone through and updated his budget with what he needs for the 2021 year.

Mr. Weir stated that he is asking for roughly 55,000 over the normal budget and there was a discussion at last night's meeting that the Board would like to wait another year so the Road Agent can have a better idea of needs.

Mr. Sykes went over his budget increases with the Boards.

Mr. Weir suggested decreasing road reconstruction and increasing asphalt line.

The Board discussed that they do not make deposits on years that withdrawals would be made.

The Board struck the deposit from Heavy equipment fund for Highway.

Mr. Weir stated that the Gator is a luxury that cannot be afforded this year. He recommended that it be made a warrant article.

Mr. Millette agreed that they should put in a warrant article and withdraw the funds in savings and then raise the rest in taxation.

Discussion on Salt shed roof-

Mr. Sykes stated that there are currently five spots leaking in the roof right now. He is working on obtaining bids for repair.

The Board discussed the new truck on the warrant. The warrant will be rewritten to include the first year's payment be pushed until the following year.

Warrant Article 13-

Mr. Weir had a question on warrant article 13.

Mrs. Pinard stated that it is just housekeeping.

Mr. Weir stated that he would like it to be the agents to be the legislative body and not the Selectmen. Being no designation, it automatically defaults to the legislative body, so Mrs. Pinard removed it.

Parking Lots-

Mr. Sykes stated the Town Hall parking lot is in disrepair and needs to be done. They would require regulations to put some islands in. Could do ½ or whole parking lot.

The Board discussed using hot top on the parking lot for safety. They will take \$50,000 out for the parking lot deposit and spend \$20,000 for hot top.

Other-

Invite Ewen for Tuesday night to go over public hearing.

Adjournment:

Being no further discussion, a motion was made by Mr. Millette and seconded by Mr. Bouchard to adjourn the meeting at 8:38pm. Roll call vote. Millette, aye. Weir, aye. Bouchard, aye. **Motion passes.**

Respectfully submitted

Kristy Willey, Administrative Assistant

Not approved until signed

Richard Bouchard

Edward Millette

Jason Weir

Chichester Board of Selectmen
Minutes of Meeting
Monday January 19, 2021

Members Present: Ed Millette, Jason Weir, Jodi Pinard Town Administrator and Kristy Willey Administrative Assistant

Members of the public: Attorney Ari Pollock, Joanne Breane, Stan Brehm, Malinda Weir, Ewen MacKinnon, Tara Blaney, Russell Blaney, Donna Chagnon, Brady Jezweski, Michael Paveglio and other members of the public.

Call to Order: Mr. Bouchard called the meeting to order at 6:30pm.

Great Meadows Campground-

Attorney Pollock came before the Board with the campground owner, Joanne Breane. He stated that he was in attendance on Dec 10, 2020 and was back to discuss the situation further. He stated he has been in touch with the Town Attorney who had some questions for him regarding use of the winter sites and winter activities and amenities. They also discussed updating the site plan that would involve showing the removal of the cabins and creation of sites that are now used at winter. They are hoping to find a resolution to the zoning complaint.

Mrs. Pinard stated that the Town Attorney sent over some recommendations for the Board which she has forwarded.

The Board and Attorney Pollock discussed the winter contracts vs. the summer contracts.

Mr. Weir stated that he sees two issues. The first is the site plan update which seems to be agreed upon. The second is what we consider year-round camping. The law does not allow year-round camping. This is meaning that a single person is not allowed to stay at the same place year-round, but what Great Meadow seems to be saying is that renters are a "summer site" during the summer and move to a different "winter site" during winter months. He asked Attorney pollock if this was correct.

Attorney Pollock stated that is the case for some people, but during the summer the winter sites are used for short term rentals since they are closer to the pool. He also stated that it does say in the contract that campers cannot use the campground as their permanent address.

Attorney Pollock asked what the major concern is and how much of a break in seasons or stays is considered acceptable.

Mr. Weir stated the Board is trying to follow the zoning and address safety concerns.

Mr. Millette stated that there is a zoning issue there and just because people switch sites does not mean that they are not residing there year-round. He would like Great meadow to comply with zoning and not work around it.

Mrs. Pinard stated that no matter what they must go back to Planning Board as their current site plan is completely out of date and has several sites that are not listed. The Town has no idea what exactly is on the property currently. The other issue is that campers come into Town Hall and try to register vehicles and when they are told no, they become very upset and nasty.

Mr. Brehm stated that its very clear in our zoning that it is for strictly recreational purposes and not for residency. He believes that before they can even come before the Planning Board, they would need to obtain a variance to allow winter camping.

Mrs. Blaney stated that for the state park campgrounds they require people to leave for at least 24hrs every two weeks before you can camp again.

The Board decided to wait until all three Selectmen are present to make any decisions. This will be tabled until the meeting on February 16, 2021.

Richard Moore-Letter of interest for D.O.T. for Sidewalks/Footpaths/Trials

Mr. Moore came before the Board to gauge the interest in submitting a letter of interest to D.O.T. for the Main St. sidewalks, the grange area, and the trails for non-motorized pass through. There is a program called, Transportation alternative program which has funds for items such as these to go towards construction, planning and design.

He stated that this grant does require a 20% match for any funds given.

Mr. Wier stated he had concerns about creating sidewalks considering the Highway Department does not have the equipment to maintain them, unless there is a provision that they will not be maintained during the winter months. This creates a lot of ongoing maintenance. Other than that, he would like to apply for the money for trails, etc.

Mr. Moore stated that he would like to focus the money of trials as well.

Mr. Mann stated that they have met with Central NH Regional Planning Commission and they have gathered a lot of information regarding the trails that may help. He asked if this money could be directed towards acquisition of new land.

Mr. Moore stated that he did not have that answer.

The consensus of the Board was to focus on development of recreational trails instead of the sidewalks.

Mr. Moore stated that he will get the maps from Mr. Mann via email and work on applying for the grant monies through the NH D.O.T. which will be focusing on the trail between the school and the Library.

Other Business-

Upcoming Public Hearing-

The Board discussed that the public hearing will be held via zoom and moderated by Mr. MacKinnon. He and the Mrs. Pinard will meet to put together a list of meeting rules. The Board will post guidelines and email them out and post them on the website for the public to review. The public hearing will be on February 2, 2021.

The Board discussed options for Town Meeting. This will be discussed again at length when more information is available.

Girls Scout Fire-

Ms. Weir came before the Board to ask to use the fire pit at Carpenter Park on behalf of the girl scouts. The Board agreed to her request.

Highway Contact Information-

Mr. Millette asked if the Highway cell number has been updated on the website.

Mrs. Pinard stated that the road agent would like to speak with the Board regarding the cell phone number being on the website. He will be added to the agenda to discuss this. She also informed the Board that Mr. Sykes has been in touch with Mr. Foss who has agreed to inform Mr. Sykes of the weather in Town and he has been provided with the cell phone number to reach him.

Minutes on Website-

Mr. Paveglio asked the Board why minutes have not been updated on the website. He stated that they should be posted in a timely manner or not at all and when he brought this up on social media it caused a frenzy. He stated if this were not done, he would be coming back to discuss 91-A.

Ms. Willey stated that it is the Board of Selectmen’s policy not to post draft minutes. Since we have not met in person, the minutes have not been signed and approved. She stated that this has been discussed at previous meetings and if anyone would like to request draft minutes, all they need to do is email her for them.

The Board discussed that they are not in favor of posting draft minutes but will instead add them to the agenda to be approved at the beginning of every meeting so they can be posted.

Upcoming Meetings-

The next meeting will be on Thursday January 21, 2021 at 6:00pm.
The Public hearing will be held on February 2, 2021 at 6:00pm.

Adjournment:

Being no further discussion, a motion was made by Mr. Weir and seconded by Mr. Millette to adjourn the meeting at 7:58pm. Roll call vote. Weir, aye. Millette, aye. **Motion passes.**

Respectfully submitted.

Not approved until signed

Kristy Willey, Administrative Assistant

Richard Bouchard

Edward Millette

Jason Weir

Chichester Board of Selectmen
Minutes of Meeting
Tuesday February 2, 2021

Members Present: Richard Bouchard, Ed Millette, Jason Weir, and Jodi Pinard Town Administrator

Members of the Advisory Budget Committee: Stephen MacCleery, Tara Blaney, Don Peterman, Doug Hall, Tom Houle.

Members of the public: Russell Blaney, Donna Chagnon, Ewen MacKinnon and other members of the public.

Call to Order: Mr. Bouchard called the meeting to order at 6:00pm and the following into the record.

IN LIGHT OF THE COVID 19 (CORONA VIRUS) SOCIAL DISTANCING ADVICE MADE BY THE GOVERNOR AND CDC, THE TOWN OF CHICHESTER FOLLOWING A DECLARATION OF EMERGENCY BY THE SELECT BOARD CHAIRPERSON, IS PROVIDING A MEETING PARTICIPATION VIA TELEPHONE CONFERENCE FOR YOUR SAFETY.

If you would like to participate in the telephone conference, please call this number from home: **+1-312-626-6799** and enter this code: **Meeting ID: 834 2910 1982 & Passcode: 451105** Follow along using a digital copy from our website at: ChichesterNH.org. We will also be streaming the meeting as a webinar which you join by going to this link : <https://us02web.zoom.us/j/83429101982?pwd=aTV2aXNxeEVJRng0UkIaUWlrbmZlQT09> Please reach out to Jodi Pinard with any questions or concerns @ Email: jpinard@chichesternh.org

Mrs. Pinard Statement – I would like to thank the residents of Chichester for their assistance with the unfortunate closing of Town Hall due to a positive COVID-19 test. Due to the close contact all of us who work in Town Hall are considered a close contact and must quarantine for 10 days. I would like to personally thank Mr. Bouchard and Mr. Millette for personally reaching out to me asking how myself and all the employees are doing. Once last thank you to the Epsom Town Clerk's Office that has graciously been completing DMV transactions for our residents as well. Town Hall will be professionally cleaned by Servpro for the safety of the employees and all residents. I also wanted to inform the Board that two items on the agenda will not be addressed tonight due to the office closure as I could not gather the backup and forward it out but will be addressed on the 9th. The abatements and approval of the outstanding meeting minutes.

Appointments:

Girl Scout Troop Drive Thru Cookie Booth Request – The girl scouts requested to hold a Drive Thru Cookie Booth as they have in the past at Town Hall on February 26th from 3:30pm-6:30pm. They will mark off the driveway as they have in the past in the safety of all. This will be the third year in a row the girl scouts have held this event.

The consensus of the Board was to allow this event and asked for the girl scouts to reach out if they needed anything.

Joint Board of Selectmen and Advisory Budget Meeting-

Public Hearing – 2021 Proposed Budget and Warrant Articles - Pursuant to RSA 32:5

Mr. Bouchard – Called the Public hearing to Order at 6:15pm.

Ewen MacKinnon, Town Moderator – Began by reviewing the procedures that would be followed during the Public Hearing ensuring that everyone would be heard.

Mr. MacKinnon began the review of the 2021 proposed budget.

Once the review was completed it was noted of an additional error of \$2,000 that would increase the bottom line of the operating budget. The budget includes 2.5% wage increases for employees. As well the mandated increases on other benefits.

The total operating budget as proposed \$2,777,403.

Warrant Article #7

Mr. Boyajian asked how the amounts in this warrant article came to be as some of the requests were not reflected.

Mrs. Pinarud read off the original requests to help explain the cuts in the warrant article.

Mr. Millette explained that during the process decisions were made to push planned purchases and deposits out into future years to relieve some of the burden off the taxpayer.

Public Hearing was closed at 7:45pm

Warrant Article #6 - Discussion

Mr. Hall stated he would like to propose a \$3,000 increase to the selectmen stipend. He stated the selectmen are currently being paid less than what they had been previously. It was stated that the individuals that take are elected to the position do a lot more work than just meetings and should be compensated.

Mr. Peterman stated that he agreed with Mr. Hall's recommendation.

Mr. Hall made a motion to recommend an increase of \$3,000 to be added to line 4130-10 Board of Selectmen Stipend.

Mr. Millette stated that for those who did not know this had been brought up at a previous meeting and that he personally does not do this for the money. He appreciates the sentiment but that he does feel that it is the right time.

Mr. Weir stated that he too does not feel that this is something that should be done.

Mr. Bouchard stated that he as well does think that increasing the selectmen stipend should be done at this time.

Budget Committee – Vote on recommendation – Steve MacCleery No, Doug Hall Yes, Don Peterman Yes, Tom Houle No, Tara Blaney NO. **2-3 Motion Fails**

Selectmen - Vote on recommendation – Richard Bouchard No, Ed Millette No, Jason Weir No. **0-3 Motion Fails**

Advisory Budget Committee Motion – Tara Blaney motioned to recommend Warrant Article #6. This was seconded by Tom Houle. Roll Call Vote – Steve MacCleery Yes, Doug Hall Yes, Don Peterman Yes, Tom Houle Yes, Tara Blaney Yes.

Motion Passes 5-0

Selectmen Motion – Jason Weir motioned to recommend Warrant Article #6. This was seconded by Ed Millette. Roll Call Vote – Jason Weir Yes, Ed Millette Yes, Richard Bouchard Yes. **Motion Passes 3-0**

Warrant Article #7

Advisory Budget Committee Motion – Doug Hall motioned to recommend Warrant Article #7. This was seconded by Tara Blaney. Roll Call Vote – Steve MacCleery Yes, Doug Hall Yes, Don Peterman Yes, Tom Houle Yes, Tara Blaney Yes. **Motion Passes 5-0**

Selectmen Motion – Ed Millette motioned to recommend Warrant Article #7. This was seconded by Jason Weir. Roll Call Vote – Jason Weir Yes, Ed Millette Yes, Richard Bouchard Yes. **Motion Passes 3-0**

Warrant Article #8

Advisory Budget Committee Motion – Tom Houle motioned to recommend Warrant Article #8. This was seconded by Tara Blaney. Roll Call Vote – Steve MacCleery Yes, Doug Hall Yes, Don Peterman Yes, Tom Houle Yes, Tara Blaney Yes.

Motion Passes 5-0

Selectmen Motion – Jason Weir motioned to recommend Warrant Article #8. This was seconded by Ed Millette. Roll Call Vote – Jason Weir Yes, Ed Millette Yes, Richard Bouchard Yes. **Motion Passes 3-0**

Warrant Article #9

Advisory Budget Committee Motion – Don Peterman motioned to recommend Warrant Article #9. This was seconded by Tara Blaney. Roll Call Vote – Steve MacCleery Yes, Doug Hall Yes, Don Peterman Yes, Tom Houle Yes, Tara Blaney Yes.

Motion Passes 5-0

Selectmen Motion – Ed Millette motioned to recommend Warrant Article #9. This was seconded by Jason Weir. Roll Call Vote – Jason Weir Yes, Ed Millette Yes, Richard Bouchard Yes. **Motion Passes 3-0**

Warrant Article #10

Advisory Budget Committee Motion – Don Peterman motioned to recommend Warrant Article #10. This was seconded by Doug Hall. Roll Call Vote – Steve MacCleery Yes, Doug Hall Yes, Don Peterman Yes, Tom Houle Yes, Tara Blaney Yes.

Motion Passes 5-0

Selectmen Motion – Jason Weir motioned to recommend Warrant Article #10. This was seconded by Richard Bouchard. Roll Call Vote – Jason Weir Yes, Ed Millette Yes, Richard Bouchard Yes. **Motion Passes 3-0**

Warrant Article #11

Advisory Budget Committee Motion – Don Peterman motioned to recommend Warrant Article #11. This was seconded by Tara Blaney. Roll Call Vote – Steve MacCleery Yes, Doug Hall Yes, Don Peterman Yes, Tom Houle Yes, Tara Blaney Yes.

Motion Passes 5-0

Selectmen Motion – Ed Millette motioned to recommend Warrant Article #11. This was seconded by Jason Weir. Roll Call Vote – Jason Weir Yes, Ed Millette Yes, Richard Bouchard Yes. **Motion Passes 3-0**

Warrant Article #12

Advisory Budget Committee Motion – Tom Houle motioned to recommend Warrant Article #12. This was seconded by Don Peterman. Roll Call Vote – Steve MacCleery Yes, Doug Hall Yes, Don Peterman Yes, Tom Houle Yes, Tara Blaney Yes.

Motion Passes 5-0

Selectmen Motion – Ed Millette motioned to recommend Warrant Article #12. This was seconded by Jason Weir. Roll Call Vote – Jason Weir Yes, Ed Millette Yes, Richard Bouchard Yes. **Motion Passes 3-0**

Warrant Article #13

Advisory Budget Committee Motion – Tom Houle motioned to recommend Warrant Article #13. This was seconded by Don Peterman. Roll Call Vote – Steve MacCleery No, Doug Hall Yes, Don Peterman Yes, Tom Houle Yes, Tara Blaney Yes.

Motion Passes 4-1

Selectmen Motion – Ed Millette motioned to recommend Warrant Article #13. This was seconded by Jason Weir. Roll Call Vote – Jason Weir Yes, Ed Millette Yes, Richard Bouchard Yes. **Motion Passes 3-0**

Warrant Article #14

Advisory Budget Committee Motion – Don Peterman motioned to recommend Warrant Article #14. This was seconded by Doug Hall. Roll Call Vote – Steve MacCleery Yes, Doug Hall Yes, Don Peterman Yes, Tom Houle No, Tara Blaney Yes.

Motion Passes 4-1

Selectmen Motion – Ed Millette motioned to recommend Warrant Article #14. This was seconded by Richard Bouchard. Roll Call Vote – Jason Weir Yes, Ed Millette Yes, Richard Bouchard Yes. **Motion Passes 3-0**

Warrant Article #15

Advisory Budget Committee Motion – Don Peterman motioned to recommend Warrant Article #15. This was seconded by Don Peterman. Roll Call Vote – Steve MacCleery No, Doug Hall Yes, Don Peterman Yes, Tom Houle Yes, Tara Blaney Yes. **Motion Passes 4-1**

Selectmen Motion – Ed Millette motioned to recommend Warrant Article #15. This was seconded by Richard Bouchard. Roll Call Vote – Jason Weir No, Ed Millette Yes, Richard Bouchard Yes. **Motion Passes 2-1**

Warrant Article #16

Advisory Budget Committee Motion – Don Peterman motioned to recommend Warrant Article #16. This was seconded by Tom Houle. Roll Call Vote – Steve MacCleery Yes, Doug Hall Yes, Don Peterman Yes, Tom Houle Yes, Tara Blaney Yes.

Motion Passes 5-0

Selectmen Motion – Ed Millette motioned to recommend Warrant Article #16. This was seconded by Jason Weir. Roll Call Vote – Jason Weir Yes, Ed Millette Yes, Richard Bouchard Yes. **Motion Passes 3-0**

Warrant Article #17

Selectmen Motion – Jason Weir motioned to remove Warrant Article #17 as requested by the conservation commission. This was seconded by Ed Millette. Roll Call Vote – Jason Weir Yes, Ed Millette Yes, Richard Bouchard Yes. **Motion Passes 3-0**

Department Heads

Police Department – Chief Clarke stated that the radar signs have been installed. He has observed that they do get the attention drivers and speeds are reducing.

Library – Kathy Doult stated the library continues to provide services to the residents of Chichester.

Parks & Recreation – Zach Boyajian stated that some trail work has been completed. They are also still working to get the gutters installed on the snack shack.

Planning Board -Stan Brehm stated that a second public hearing will be happening on Thursday for Chichester Commons. The board will also be reviewing master plan updates with CNHRPC.

Adjournment:

Being no further discussion, a motion was made by Mr. Millette and seconded by Mr. Bouchard to adjourn the meeting at 8:16pm. Roll call vote. Millette, aye. Weir, aye. Bouchard, aye. **Motion passes.**

Respectfully submitted

Jodi Pinard, Town Administrator

Not approved until signed

Richard Bouchard

Edward Millette

Jason Weir

DRAFT