Cemetery Trustee Meeting Minutes
December 19, 2019 – 5:30 p.m.

Present: David Pinckney (Chair), Linda Fisher (Secretary), Donna Chagnon (Alternate Trustee)

Old Business

- November meeting minutes were approved
- Proposal submitted by Hodgkins Painting & Maintenance for 2020 cemetery mowing and maintenance was approved
- Maintenance costs for 2019 were submitted to the Trustees of the Trust Funds. It should be noted there were discrepancies between Hodgkins’s itemizations and the Town record of the itemizations. There was no discrepancy between final costs.
- The vehicle gate for Leavitt Cemetery has been closed for the winter.

Continuing Business

- Perry Monument informed Linda that corner stones are ready to be placed for the McGuire lot. Placement has been marked. **Linda** to follow up.
- Perry Monument also mentioned not being able to locate the order for the Scott lot corner stones, although previous communication confirmed they were ordered. **Linda** to follow up.
- A temporary post has been placed in Leavitt to keep vehicles from driving over corner lots. **Linda** to paint permanent post and install in the spring.
- Committee has determined no problem exists with the Dane lot location and headstone placement. The discrepancy lies with the deed. **Linda** is researching related deeds affected by the discrepancy to identify which need to be corrected. **Committee** to re-designate lot numbers on master map and reissue corrected deeds accordingly.
- Directions to the cemeteries have been updated. New and renamed cemeteries caused a shift in number designations – master map no longer coordinates. **Linda** to **update**.
- The condition of Hook Cemetery is deteriorating. The committee’s hands are tied, as there is no record of Hook Cemetery being deeded to the Town of Chichester. It is therefore a private cemetery and not under the Town’s care. Further contact with the family is necessary.

New Business

- Committee submission for the Town report is due January 23rd. **David** to draft. **Linda** to supply David with notable minutes by January 9th. Report to be finalized at 1/23/20 committee meeting.
- Perry Monument notified Linda that corner stones were ordered by Judith Brown for the Ralph Sanborn lot in Leavitt and are ready to be placed. The committee has no prior knowledge of this order. Further research necessary to locate lot and contact Ms. Brown. **Linda** to follow up.
- Repairs are needed to many of our cemeteries. The committee hopes projects will be taken up in 2020 to improve the appearance of fences and headstones.

Next Meeting – Thursday, January 23rd, 5:30 p.m. at the Town Office.

Respectfully submitted by,

Linda C. Fisher / Secretary