

Chichester Board of Selectmen

Minutes of Meeting
Tuesday June 2, 2020

Members Present on ZOOM: Richard Bouchard, Ed Millette, Jason Weir, and Jodi Pinard Town Administrator, Kristy Barnouski Administrative Assistant

Others Present on ZOOM: Pat Clarke, John Martell, Zach Boyjijan, Kathy Doutt, Stan Brehm, Richard Moore, Tom Houle, Donna Chagnon, Tara & Russell Blaney.

Call to Order: Mr. Bouchard called the meeting to order at 6:30pm.

Chairman Bouchard read the following statement into the minutes:

As Chair of the Board of Selectmen, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means:

We are utilizing ZOOM for this electronic meeting.¹ All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone #1 301 715 8592 and enter this code:

Meeting ID: 858 0185 8153 and Password: 055076 or by clicking this link :

<https://us02web.zoom.us/j/85801858153?pwd=UVpzSUxDWWg2VjVJcm5sdFRQa3ZlNQT09>

b) Providing public notice of the necessary information for accessing the meeting:

We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Zoom or telephonically. Instructions have also been provided on the website of the Board at: www.ChichesterNH.org.

c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access:

If anybody has a problem, please call 603-798-5350 ext 202 or email at: jpinard@ChichesterNH.org

d) Adjourning the meeting if the public is unable to access the meeting:

In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Please note that **all votes** that are taken during this meeting shall be done by **roll call vote**.

Department Heads-

Police Department-

Chief Clarke stated that the new cruiser is in service and the old cruiser went to the Fire Department for use.

Emergency Management-

Mr. Martell had nothing to report.

Fire-

Mr. Millette reported that the Fire Department received car 1 from the Police Department which is now in service and lights have been changed out. The Fire Department thanked the Police Department as they left a lot of the upfitting on the car and it only cost the Fire Department about a quarter of what it should have cost.

Mr. Millette stated that the department has been extremely busy with motor vehicle accidents, EMS calls, and a few fires. He has received thank you letters from other towns.

Mr. Millette asked the Board to approve funds for a spreader that was voted on at Town Meeting out of the special revenue fund.

Mr. Bouchard made a motion and Mr. Weir seconded to approve the purchase of the Amcus spreaders in the amount of \$14,959.00 from Stryker out of the special revenue fund. Roll Call Vote: Millette, aye. Weir, aye. Bouchard, aye. **Motion passes.**

Mr. Millette asked the Board to approve funds for the Lucas devices approved at town meeting.

Mr. Bouchard made a motion and Mr. Weir seconded to approve the cost of the Lucas Device purchased from Stryker in the amount of \$7,250.40 out of the Special Revenue Fund. Roll Call Vote: Millette, aye. Weir, aye. Bouchard, aye. **Motion passes.**

Highway-

Mrs. Pinard reported that the position for Road Agent has been reposted.

Library-

Ms. Doult stated that curbside service will be available again to get reading materials.

The Library is looking for grants through FEMA but may also join with the Town to apply for the cares act grant.

Ms. Doult reported that the Library Trustees continue to meet on a more regular basis during the Covid-19 Pandemic.

Parks and Rec-

Mr. Boyjijan stated that the Parks and trails have been very busy and used a lot. He has received several requests to utilize the park for athletics.

Mr. Boyjijan asked the Board to meet outside for the June meeting.

The Board discussed what they felt was appropriate for meeting outside. There was no agreement made by all three Selectmen.

Mr. Bouchard made a motion and Mr. Weir seconded to approve outside meetings for Boards and Commissions using social distancing and the ten-person limit. Roll Call Vote: Millette, nay. Weir, aye. Bouchard, aye. 2-1 vote. **Motion passes.**

Conservation-

Mr. Boyjian stated that they did have some issues their last meeting with a bad internet connection. The chairperson had difficulties staying connected and they had to adjourn the meeting early. They did speak with Mr. Humphrey about the easement they are trying to purchase.

BCEP-

Mr. Bouchard stated that he posted some updates regarding the BCEP and new procedures. They are also located on the Town Website.

Planning Board-

Mr. Brehm stated that the Planning Board had a public hearing last month and approved a medicinal marijuana dispensary on Route 4. They are working to update their D.O.T. permit.

The Board also met with Greenwave Development conceptually regarding adding a few more units to the development.

The Planning Board discussed Coleman Concrete's site plan and decided to write a letter to the Board of Selectmen regarding them not complying with their current site plan and operating outside of the Commercial Zone.

Other Business-

Mrs. Pinard reported that she has spoken to the SAU regarding extra funds being returned from the school budget to the Town. The SAU informed her refunds should be made at the end of the year.

New Order from Governor-

Mrs. Pinard stated that the Governor has released a new order extending the stay at home order until June 15, 2020. She wanted to discuss with the Board the limited options that Town Hall has to reopen due to the space restrictions. There is only room for one person at a time per the 6' rule.

Mr. Weir suggested that a sign could be put up "only one person at a time" and 6' markers could be spray painted in the parking lot.

The Board will discuss this further as new orders come in from the Governor.

A reminder that property taxes, vehicle registration renewals, and dog licenses can be paid online to avoid making an appointment, will be posted on the front page of the website.

Green Space-

Mr. Millette wanted to thank the six guys from the Fire Department that volunteered to spread loam and do work at the Greenspace at Town Hall.

GOFERR Coronavirus Relief Fund-

Mr. Weir made a motion and Mr. Bouchard seconded to give Mrs. Pinard authority to apply for relief funds and appoint her as the designated signer. Roll Call Vote: Millette, aye. Weir, aye. Bouchard, aye. **Motion passes.**

Food Pantry Donations-

Mr. Bouchard made a motion and Mr. Weir seconded to approve the following donations to the Town of Chichester Food Pantry:

\$100.00 received from Glenn Walker

\$500.00 received from the Globe Community Fund

Roll Call Vote: Millette, aye. Weir, aye. Bouchard, aye. **Motion passes.**

Timber Bills/Intent to Cut-

Mr. Weir made a motion and Mr. Millette seconded to approve the following timber bills and intents to cut:

Bills-

Map 2 Lot 72- A in the amount of \$296.16

Map 2 Lot 74 & 74-1 in the amount of \$1,716.04

Map 3 Lot 110 in the amount of \$1.73

Intents-

Map 2 Lot 8

Map 2 Lot 40

Roll Call Vote: Millette, aye. Weir, aye. Bouchard, aye. **Motion passes.**

Adjournment:

Being no further discussion, a motion was made by Mr. Millette and seconded by Mr. Bouchard to adjourn the meeting at 7:45pm. **Motion passes.**

Respectfully submitted,

Kristy Barnouski, Administrative Assistant

Not approved until signed

Richard Bouchard

Edward Millette

Jason Weir