

Chichester Board of Selectmen

Minutes of Meeting

Tuesday April 4, 2023

Members Present: Richard Bouchard, Stephen MacCleery and Jodi Pinard Town Administrator, Kristy Jobin Administrative Assistant

Others Present: Chief Quimby, Chief Wright, Craig Sykes, Kathy Doult, Ron Lesieur, Guy Goodwin, and other members of the public.

Call to Order: Mr. Bouchard called the meeting to order at 6:00 pm

Appointment of New Chair-

Mr. Bouchard made a motion and Mr. MacCleery seconded to nominate Mr. Millette as the Chairman of the Board of Selectmen. Roll call vote. Bouchard, aye. MacCleery, aye. Millette, aye. **Motion passes.**

Department Heads-

Highway-

Mr. Sykes stated that the new truck has arrived after waiting for almost two years.

Mr. Sykes reported that the roads are still posted. Mr. Sykes stated that the department has been out checking the roads and there are still a lot of soft spots, he will recheck next week and decide on lifting the road postings.

Mr. Sykes stated that they have the opportunity to host another class put on by UNH, which gives the members of the Highway Department attendance for free.

The Highway Department is working on cleaning up the roads and removing debris from the recent storms.

Library-

Programs:

Ms. Doult reported for the Library.

- On April 1st, there was a card-stitching class for Easter cards with volunteer Elizabeth Marston.
- Book Group met last night. The book is The Lobster Chronicles: Life on a very small Island, by Linda Greenlaw.
- On Wednesday, April 19th at 6:30 p.m., we will be hosting an Art Reception featuring art from various art students at Chichester Central School. The art will be on display for the entire month.
- The Down Under Bookstore Book Sales are starting this month. LOCL (Lovers of the Chichester Library) continue to provide great used books at affordable prices. This month's sale will be on April 22nd from 9-1, with the theme of Earth Day.
- On Thursday, April 27th at 10:30 a.m., during school vacation, the Library will be showing a children's movie, "Bad Guys," in the downstairs area of the Library. Snacks, popcorn, and drinks will be provided.
- On Monday, May 1st at 6:30 p.m. at the Library, we are sponsoring a New Hampshire Humanities Poetry event, "Strange Terrain: How not to get poetry and let it get you instead," by former NH Poet Laureate, Alice Fogel.
- Storytime for children is every Tuesday at 10:45. This month the focus is on cats, women's history and more. Storytime will not be meeting, however, during the week of April 24-28th.

- Music and Movement for children meets every Thursday at 10:45 with dancing, singing, scarf songs, rhythm sticks, drums and the ukulele. Again, they will not be meeting during school vacation from April 24-28th.

Statistics for February:

Atrium:

- Check-in's: 452
- Check-out's: 439
- Renewed: 57
- In-House Use: 28
- Added patrons: 7
- Deleted patrons: 76 (Because of cleaning up the database of persons/cards that have not been used in five years).

Libby (formerly Overdrive):

- 246 Ebooks Checked out
- 130 Audiobooks Checked out
- 53 Kindle Books Checked out
- 17 Magazines Checked out

Hoopla:

- 51 Total Circulations--3 new patrons
- 29 Audiobooks
- 40 EBooks Checked out
- 5 Movies Checked out
- 4 Music Checked out
- 14 Television

Other:

- Inclusion of Library in the IT contract.
- The Library is considering contracting for landscaping services.
- Requesting assistance of the Highway Department in the removal of debris from Spring clean-up and/or storms.
- Meeting relative to the MOU between the Town and the Library

Fire Department-

Chief Quimby reported that the new Fire Truck is on its way to NH.

Chief Quimby reported that the annual hose and adder testing will be taking place this upcoming week.

There were 37 calls for service in the month of March.

Chief Quimby reported that the new Kubota is expected to be delivered in two weeks.

Chief Quimby thanked the Moultonborough Fire Department for their donation of Crystal Geyser water to the Chichester Fire Department.

Chief Wright, Chief Quimby and Kathy Doult met to discuss the Emergency Management Plan.

Fire permits are being issued now that there is bare ground.

Members of the Chichester Fire Department will be attending the annual Fire Wardens training.

Ambulance Purchase-

Mr. Bouchard made a motion and Mr. Millette seconded to authorize the expenditure of \$286,556.00 for an AVE ambulance to be paid out of the Ambulance Special Revenue Fund. Roll call vote. Bouchard, aye. MacCleery, aye. Millette, aye. **Motion passes.**

Mr. Bouchard made a motion and Mr. MacCleery seconded to authorize the purchase of vehicle stabilization struts, in the amount of \$16,838.00 to be paid out of the ambulance special revenue fund. Roll call vote. Bouchard, aye. MacCleery, aye. Millette, aye. **Motion passes.**

Police Department-

Chief Wright reported 107 calls of service for the Police Department for March.

He reported that the new cruiser should be delivered by the end of May. NEVO will then be outfitting the cruiser to get it road ready.

Officer Houton graduated from Southern NH University with his master's degree in criminal justice with a focus on counter terrorism.

Chief Wright wanted to thank RJ Child and Dylan Conway from the Chichester Fire Department for helping him subdue a dog attacking him at a call at the speedway on Route 4.

Doors and Floor replacement-

The Board discussed the purchase and reviewed the quotes for new doors for the PD and new flooring for both the PD and FD. Gopher ARPR funds will be used to purchase the upgrades.

Mr. MacCleery made a motion and Mr. Millette seconded to award the door contract to Northeast Doors to be expended from the ARPR funds. Roll call vote. Bouchard, aye. MacCleery, aye. Millette, aye. **Motion passes.**

Mr. MacCleery made a motion and Mr. Bouchard seconded to award the bid to Rite Way flooring not to exceed \$42,247.00 to be expended out of the ARPR fund. Roll call vote. Bouchard, aye. MacCleery, aye. Millette, aye. **Motion passes.**

Selectmen's Office-

Mrs. Pinard reported that the Department of Transportation will be holding a public meeting regarding the Main Street and Route 28 intersection on Monday April 24, 2023. The date and time will be posted once the official posting is available.

The Egg Drop in Chichester will take place April 8, 2023, at Carpenter Park.

Mrs. Pinard received a request for a charter school to hold an information session for recruitment and she was looking for the Board's approval. The consensus of the Board was to obtain legal opinion.

Mrs. Pinard will be on vacation from May 5-14, 2023.

Abatelements-

Mr. Millette made a motion and Mr. MacCleery seconded to abate the following campers:

Map 4 Lot 156-17RV in the amount of \$300.00

Map 4 Lot 156-2RV in the amount of \$228.00

Map 4 Lot 156-17RV in the amount of \$175.91

Map 4 Lot 156-37RV in the amount of \$339.00

Map 4 Lot 156-17RV in the amount of \$317.00

Roll call vote. Bouchard, aye. MacCleery, aye. Millette, aye. **Motion passes.**

Approval of Minutes-

Mr. MacCleery made a motion and Mr. Millette seconded to approve the meeting minutes of February 21, 2023, with said changes. Roll call vote. Bouchard, abstain. MacCleery, aye. Millette, aye. **Motion passes.**

Mr. MacCleery made a motion and Mr. Bouchard seconded to approve the meeting minutes of March 21, 2023 with said changes. Roll call vote. Bouchard, aye. MacCleery, aye. Millette, abstain. **Motion passes.**

IT Contracts-

Mrs. Pinard stated that in order to switch IT companies, upgrades would be mandatory. She gave them a quote for the cost of the upgrades as well as the monthly contracted price. She recommended staying with RMON for the next seven months and then to rebid and upgrade at that time.

The Board discussed possibly using the ARPA funds to complete the upgrades.

Ms. Doult stated that from the Emergency Management Standpoint it would add continuity and be beneficial to the Town.

The Board would like Block 5 to come to a meeting to discuss possible upgrades. Mrs. Pinard will invite him to come in for the next meeting.

Zoning Updates-

Map 8 Lot 7-

Mrs. Pinard reported to the Board that there are two court dates scheduled, April 20, 2023, and May 4, 2023.

Map 3 Lot 25-

Mrs. Pinard reported that a letter of impending litigation has been sent to the property owner. Mr. Rokeh, the property owners engineer, met with Mrs. Jobin to discuss submitting a site plan.

Map 3 Lot 39-

Mrs. Pinard reported that a letter of impending litigation has been sent to the property owner. There is a court date scheduled for April 19, 2023, for an injunction to cease and desist all operations.

Public Input-

Guy Goodwin of Kaime Road came before the Board to discuss the intersection of Kaime Road and Ring Road. He reported that anytime there is any moisture on the road it's a sheet of ice. He also stated that there is no ditch, and the road is seldomly sanded.

The Board stated that Kaime Road has been on the list to be repaired, unfortunately it was cut out of the budget this year. They acknowledge there is a problem with the road, but funding it is the issue.

Mr. Goodwin stated that it needs immediate attention, as well as the other end of the Road where it was paved to the Town line and now has a drop off.

Mr. Sykes stated that he sands that area regularly and once the roads firm up, grading will be done. He stated that he had already added product to the transition area when the paving was first completed. He will look at that again.

Adjournment: Being no further discussion, a motion was made by Mr. Bouchard and seconded by Mr. MacCleery to adjourn the meeting at 7:47 pm. Roll call vote. MacCleery, aye. Bouchard, aye. Millette, aye. **Motion passes.**

Respectfully submitted,

Kristy Jobin, Administrative Assistant

Richard Bouchard

Edward Millette

Stephen MacCleery