

## Chichester Board of Selectmen

### Minutes of Meeting

Tuesday January 3, 2023

**Members Present:** Richard Bouchard, Ed Millette, Stephen MacCleery and Jodi Pinard Town Administrator, Kristy Jobin Administrative Assistant

**Members of the Advisory Budget Committee:** Don Peterman, Kathy Doult, Tara Blaney

**Call to Order:** Mr. Bouchard called the meeting to order at 6:00 pm

**Others Present:** Chief Quimby, Craig Sykes, Kathy Doult, Donna Chagnon, Zach Boyijian , and other members of the public.

Mr. Bouchard opened the meeting at 6:00pm

#### **Department Heads-**

##### **Police Department-**

Chief Wright stated that the department had 110 calls of service and one fatality last week. He thanked the Fire Department for all they did on the scene.

Sgt. Fudala and Officer Houten attended a training course with the NH special operations unit.

Sgt. Fudala did an active shooter training at Hope in Christ Church.

The Fire Department and Police Department will be participating in the EMS in warzone training.

Chief Wright stated that the cruiser med bags arrived and have been stocked.

Chief Wright is currently working on the annual compliance report for the Academy.

##### **Fire Department-**

Chief Quimby stated that the new fire truck is expected to arrive in late January or early February. The truck will need to have some additional work done before the truck can be put in service.

Chief Quimby stated that there were sixty-seven calls of service in December, 25 of which were during the last storm between December 23rd-25th.

Chief Quimby stated that there was a fatality on Bear Hill Road. Due to the severity of the accident, he has called in a critical incident debriefing which is open to all members that were on scene that day.

##### **Parks and Recreation-**

Mr. Boyijian stated that 99.9% of work has been completed for the trail grants and he is working on getting receipts and documents needed to file that.

Mr. Bouchard stated that he was able to see the pictures posted of the progress and everything looked good.

Mr. Boyjijan stated that all the bridges that they installed survived the flooding during the winter storms.

He stated that this winter they will be working on a plan for park scheduling.

### **Library-**

Ms. Doult reported the following for the library.

### **Programs:**

Although the Pontine Theatre production scheduled for December was postponed because of the weather and was originally rescheduled for this Thursday, we just learned this afternoon that the production is now cancelled because of illness. However, "Christmas Snow" will be available for the remainder of the month by on-demand streaming at <https://vimeo.com/776639461/b9f481dda6> . It is a story by Donald Hall and written for the New Yorker Magazine in 1964, in which Hall recounts a holiday trip to Eagle Pond Farm, his grandfather's home in Wilmot, New Hampshire in 1938, when he was ten years old. Keep the holiday spirit alive by enjoying this production, now at your convenience.

The Library presented The Rise of Gru on Tuesday, December 27<sup>th</sup>. Only one family attended.

### **Other:**

There was no December used book sale.

This month's selection for the Book Group is Major Pettigrew's Last Stand, by Helen Simonson. The Book Group will be meeting tomorrow, January 4<sup>th</sup>.

On Monday, January 9<sup>th</sup> from 4:30-5:30 the library will be hosting a program of free tech help at the library taught by new resident David Parr, "IT Guy." Sign-up is requested.

In February, we are hoping to have a program on beavers, presented by a naturalist from the Audubon Center. Although specifically aimed at children, the program will be appropriate for all ages.

Storytime for this month is focusing on winter, snow, and penguins. Storytime is on Tuesdays at 10:45 a.m.

Statistics for December:

Atrium:

370 Materials Checked in

297 Checked out

66 Renewed

23 In-House uses

Added 4 new patrons and deleted 5

Overdrive (Libby app):

44 Kindle books

211 eBooks

94 Audio Books

19 Magazines

Hoopla:

39 total circulations (2.1 circulations per patron, and 4 new patrons)

### **Highway-**

Mr. Sykes stated that the new truck has arrived and will be outfitted sometime next week.

He stated that the electrical has been updated at the Highway Shed.

Mr. Sykes stated that Mr. West is upset about his road and posted on social media that the material used on his road was sand. Mr. Sykes stated that it was material he bought from Continental which meets the state guidelines.

He stated that the department is working on roads that have been washed out due to the weather.

Ms. Doult wanted to acknowledge the PD, FD, and Highway for being proactive and patrolling during the storm.

The new truck is in service but does not have a sander yet. It is being used to haul material.

Mr. Sykes stated that he has not been able to get more numbers on the loader due to the holidays, but he is working on it for the next meeting.

Mr. Bouchard asked what the plan is for the old truck.

Mr. Sykes stated that he does not want to get rid of it right away. He wants to make sure the new truck has the bugs out before selling it.

The Board discussed options for selling the truck including sending it to the farm or doing a sealed bid. He will also look into other options such as govdeals.

Mr. Sykes stated that he is now working on the road bid and his town report.

### **Other-**

Mrs. Pinard wanted to express her gratitude and sincere thanks to the FD, PD and Highway Department and everyone at the scene of the fatality.

Mrs. Pinard stated that John Martell resigned after 18 years. He was not in attendance, but the Board thanked him for his years of service.

Mrs. Pinard would like to nominate Chief Quimby and Chief Wright as co-directors. They would also like to receive help from Kathy Doult.

Mr. Millette asked how they felt about not having a third person in the case of an emergency.

Chief Quimby stated that they have effective communication and can manage it, also most EMD's are Fire Chiefs.

Ms. Doult stated that with plans and communication, they can make it work.

Chief Wright agreed.

Mr. Bouchard made a motion and Mr. MacCleery seconded to appoint Chief Quimby and Chief Wright as co-directors for Emergency Management. Roll call vote. Millette, aye. MacCleery, aye. Bouchard, aye. **Motion passes.**

### **Abateements-**

Mr. Bouchard made a motion and Mr. Millette Seconded to abate the following:

Map 3 Lot 68-B10 \$500 tax credit

Roll call vote. Millette, aye. MacCleery, aye. Bouchard, aye. **Motion passes.**

**Conservation Commission Appointment-**

Mr. Bouchard made a motion and Mr. Millette seconded to appoint Jeff Maine to the Conservation Commission with a term of two years ending in April 2025. Roll call vote. Millette, aye. MacCleery, aye. Bouchard, aye. **Motion passes.**

**IT Contract**

Mrs. Pinard stated that she is waiting for the last bid and will hopefully have that for the January 17, 2023, meeting.

Mrs. Pinard stated that the office is working on the end-of-year documents, town report and budget.

Mr. MacCleery stated that he did attend the meeting regarding the sale of the Cole house next door to the school that will be up for sale. He was not in favor of the purchase. He stated that the cost would be approximately 700,000 to make it a parking lot. He is unsure if it will be on the warrant. They discussed doing a childcare facility to produce revenue.

**Approval of Minutes-**

Mr. Millette made a motion and Mr. Bouchard seconded to approve the meeting minutes of December 14, 2022. Roll call vote. Millette, aye. MacCleery, abstain. Bouchard, aye. **Motion passes.**

Mr. Millette made a motion and Mr. MacCleery seconded to approve the meeting minutes of December 20, 2022. Roll call vote. Millette, aye. MacCleery, aye. Bouchard, aye. **Motion passes.**

**Adjournment:** Being no further discussion, a motion was made by Mr. Millette and seconded by Mr. Bouchard to adjourn the meeting at 7:16 pm. Roll call vote. Millette, aye. MacCleery, aye. Bouchard, aye. **Motion passes.**

Respectfully submitted,

Approved January 3, 2023

Kristy Jobin

Administrative Assistant

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Richard Bouchard

Edward Millette

Stephen MacCleery