

## Chichester Board of Selectmen

### Minutes of Meeting

Tuesday December 6, 2022

**Members Present:** Richard Bouchard, Ed Millette, Stephen MacCleery, and Jodi Pinard Town Administrator, Kristy Jobin Administrative Assistant

**Members of the public:** Chief Joshua Wright, Chief Alan Quimby, Craig Sykes, Donna Chagnon, Paul Twomey, Tom Jameson, Russell Blaney, Kathy Douth, Heather Chiavaras, and other members of the public.

**Call to Order:** Mr. Bouchard called the meeting to order at 6:00 pm

Mrs. Pinard stated that unfortunately there was an error in the posting for the public hearing. Ring Road is a class VI road, not a class IV. She stated that it will be reposted next week, and the public hearing will be on Dec 20, 2022.

Mrs. Pinard stated that she did pull the minutes from June 7, 2011, minutes which indicated that there were some issues with the road including having to haul trash that was being dumped out and ruts in road. Mr. Twomey asked for it to be discontinued but Walter Sanborn said its emergency access could not be blocked.

#### **Department Heads-**

##### **Highway-**

Mr. Sykes stated that the new truck has finally arrived. He stated that the additions needed to be installed, such as the radio, sideboards, and sander.

Mr. Sykes stated that Asplen dropped off some wood at the Highway Dept. that was cut down while removing trees in Town. He spoke with Mrs. Jobin who will be able to offer to resident families in need this winter.

Mr. Sykes stated that one of the new scenic road signs located on Lane Road has been stolen. He will put it in more securely next time. They have been installed on all scenic roads in Chichester. He is hopeful that he will be able to install a new one before the ground freezes.

Mr. Sykes stated the Department is continuing to patch dirt roads and grade.

Mr. Sykes stated that there is a very serious problem with the shed and the electrical. An extremely hot wire was found that is attached to a circuit and a sub panel that runs out the buildings to the sander racks across the yard, which also powers the fuel pump. Carrier electric came out to look at it. Mr. Sykes provided pictures and gave a quote and stated that he turned everything off that has to do with that one circuit and he can use generator for the fuel pump for the time being. Carrier said they can come in

by the 22<sup>nd</sup> and the rough estimate is \$3,500.00 to \$4,000.00 with a conduit. He stated that the electrical is out of code and needs to be updated.

Mr. Millette asked if there was enough in the facilities fund to cover this. Mrs. Pinard stated that there was.

Mr. Bouchard made a motion and Mr. MacCleery seconded to approve the electrical upgrades at the shed not to exceed \$4,000.00 to Carrier Electric to be paid out of the Town facilities fund. Roll call vote. Millette, aye. MacCleery, aye. Bouchard, aye. **Motion passes.**

Mr. Millette asked if the loader is operational and ready to go for the season.

Mr. Sykes stated that it's still having issues starting but it's as ready as its going to be. He stated that there is a parasitic draw that Mr. Dakota has not been able to figure out.

Mr. Sykes reported that the headers for Ferrin Road won't be built until February of 2023.

#### **Police Dept.-**

Chief Wright stated that he checked with homeland security and there are no funds or grants available to replace Police Department doors. He is still waiting for one other company to give a quote, and he is having difficulty to find people to install new doors.

Chief Wright reported that the Department had taser training and Officer Wood was exposed to a taser. He also reported that the Department held active shooter training at Chichester Central School with teachers involved. Selectmen Bouchard assisted in the training. Sgt. Fudala is also teaching active shooter at Hope in Christ Church. Chief Wright reported that Officer Wood is going to the academy at the end of December.

Chief Wright requested to purchase four patrol vehicle trauma kits in the amount of \$1375.43 not to exceed \$1400 with shipping out of the detail account.

Mr. Bouchard made a motion and Mr. Millette seconded to approve the purchase of 4 patrol vehicle trauma kits in the amount of \$1375.43 and not to exceed \$1400.00 to be paid out of the Police Detail Account. Roll call vote. Millette, aye. MacCleery, aye. Bouchard, aye. **Motion passes.**

Mr. Jameson asked if they have thought about active shooter training for Boards and Departments.

Chief Wright stated that he is currently working on that and to provide him with a list of Boards.

#### **Fire Department-**

Chief Quimby stated that he continues to receive pictures of the progress being made on the engine being built.

Chief Quimby reported that in November the Department responded to 50 calls. To date, there have been 304 medical calls, 57 accidents (27 with injuries).

Chief Quimby and Dept. Chief Sanborn met with Library Trustees to discuss fire alarm monitoring. Chief Quimby stated that after speaking to Concord Fire alarm, they indicated that there is no plan to discontinue town monitoring, so they can stay on the same plan and no changes are necessary.

Chief Quimby stated that the Town was awarded a grant from NH Forests and Lands to purchase items such as chain saws and fireproof clothing, which is a 50/50 match.

#### **Library-**

Ms. Doult thanked the Fire Department for meeting with them regarding the monitoring service.

#### **Programs:**

The Living History Presentation of "Our National Thanksgiving: with Thanks to President Lincoln and Mrs. Hale" was well attended and received.

In December, we will again offer a Pontine Theatre production. This year, it will be "Christmas Snow," a story by Donald Hall and featuring the original staging of toy theatre. The story was written for the New Yorker Magazine in 1964, in which Hall recounts a holiday trip to Eagle Pond Farm, his grandfather's home in Wilmot, New Hampshire in 1938, when he was ten years old. This memoir blends reminiscences, anecdotes and vignettes that capture continuity of family and the quiet delights of rural life. It is scheduled for Friday, December 23<sup>rd</sup> at 7 p.m. at the Grange. What a great way to start the holiday weekend!

With the holiday break happening, the Library will be having a movie matinee on Tuesday, December 27<sup>th</sup>, at 11 a.m., presenting Minions, The Rise of Gru. This 2022 child-oriented, family-friendly movie should be fun for all. There will be snacks.

#### **Other:**

The November book sale brought in \$550.75. Although people can come in when the Library is open and when there are no activities or meetings downstairs to still peruse and buy books, the staffed book sales are now on winter hiatus.

This month's selection for the Monday Night Book Group is John Grisham's, "Skipping Christmas." The Book Group meets the first Monday of every month.

Also available during the holiday break are passes to the Currier Museum of Art in Manchester, The Aviation Museum in Londonderry, and the McAuliffe-Shepard Discovery Center in Concord. These passes enable people to either receive a discount on admission, or a free admission.

The Library does have gift certificates for sale that are redeemable at the Down Under Book Store. Imagine the number of books that can be purchased for the reduced prices of the book store.

Storytime is every Tuesday at 10:45, and this month we are focusing on Christmas, Bears and Snow. Make and Take crafts will be available while supplies last.

Music and Movement is every Thursday at 10:45 with dancing, singing, scarf songs, rhythm sticks, drums, and the ukulele.

**Parks and Recreation-**

Mr. Jameson stated that the bridges are completed at the new walking path, and they are focusing on finishing the bird blind. He also reported that the parking lot is about 95% finished.

**Planning Board-**

Mr. Jameson reported that there were public hearings this past week. One for a home occupation on Higgins Road, and a lot line adjustment on Connemara Drive, which were both conditionally approved.

There were also two TRC's (technical review committee). One was for a multi-unit commercial building on Route 4 and the other is an addition of two buildings to the Bobcat site.

Mr. Jameson reported that the public hearing for proposed zoning changes will be held on January 5 at the next regularly scheduled meeting.

**Road Advisory Committee-**

Mr. Blaney stated that he is working on coming up with a warrant article to eliminate/dissolve the RAC, He stated that they have not met recently, and he feels that there is no purpose now that there is a hired Road Agent.

**School-**

Mrs. Chiavaras reported the following:

The traditional Santa breakfast will be held this Saturday from 8:00am-10:00pm.

The school budget will be presented Dec 21<sup>st</sup>.

Parent teacher conferences are coming up this week.

Basketball started with an expanded program for younger children.

The winter concert is this month.

The School Board approved a new calendar with a new release date of 4 days earlier.

On December 7, 2022, there will be an open forum at 6pm regarding the sale of an abutting property. The school was approached by the property owner about purchasing it for school use, and they are looking for the public's comments before pursuing any sale.

**Other Business-**

Mr. Bouchard thanked Mr. MacCleery for standing up for Town Employees at the recent ZBA meeting. Mrs. Pinard and Mrs. Jobin both thanked him as well and noted appreciation.

The Board thanked Ewen, Jodi and Kristy for their help at the elections.

**Abatements-**

Mr. Bouchard made a motion and Mr. Millette seconded to abate the following:

Map 4 Lot 156 Sub Lot 0108RV in the amount of \$234.00

Map 4 Lot 156 Sub Lot 0040RV in the amount of \$191.28

Roll call vote. Millette, aye. MacCleery, aye. Bouchard, aye. **Motion passes.**

**Trail dogs-**

Mr. Bouchard made a motion and Mr. Millette seconded to grant NH trail dogs access to the trails on Town owned property. Roll call vote. Millette, aye. MacCleery, aye. Bouchard, aye. **Motion passes.**

**Zoning violations updates-**

**Map 8 lot 7-**

Mrs. Pinard reported that Mr. Fife's camper is still on the property. The Town is heading to Court on December 13, 2022. He has barricaded where he believes his property is, blocking the railroad. Pictures have been taken which have been provided to the court.

**200 Suncook Valley-**

Mrs. Pinard stated that Mr. Babb's attorney reported that the individual has moved out of the camper/trailer or tiny house, and no one is living on the property any longer. The hoop house needs to be moved before December 31, 2022.

**Dover Road M3 Lot 25-**

Received attorney opinion, given to Board. How to proceed?

Mr. Bouchard stated that Mr. Valley has emailed him and asked him about the permit being renewed.

Mr. MacCleery stated that he would like to see the same letter updated and sent again requiring he make a new application with a time limit.

After some discussion the Board directed, a letter be sent to the Valleys of Cruiserparts, LLC. to make an application to the Planning Board no later than 30 days from receipt of the letter.

**290 Dover Road-**

Mr. Pinard stated that a building permit has been submitted to the Building Inspector, but no plans or fee were given. Mr. Hodge will be reaching out to him requesting additional documents.

**92 Horse Corner Road**

Mrs. Pinard stated that no one is currently living on the property and the property owners were denied an address.

**Cm Truck & Trailer-**

Mrs. Pinard stated that depositions took place with five members of the Board/employee. The Town attorney will also be doing depositions in the beginning of January and mediation will be at the end of January. A Status hearing is scheduled for December 30<sup>th</sup>, so the property owner can keep his dealer's license.

**Budgets-**

Mrs. Pinard stated that the new phones have been installed at the Safety Center, setup just needs to be completed.

The bids for IT are going out and will be returned on December 20<sup>th</sup>. The library reported that they would like to be included in IT.

The Parks and Rec grant is being worked on for reimbursement.

**Approval of meeting minutes, November 1, 2022**

Mr. Millette Made a motion and Mr. MacCleery seconded to approve the meeting minutes of November 1, 2022. Roll call vote. Millette, aye. MacCleery, aye. Bouchard, aye. **Motion passes.**

**Avitar-**

Mrs. Pinard reported that the statistical evaluation needs to be completed with an expense of \$48,000.00. She stated that there is \$34,500 in capital reserve to allocate towards the expense and the rest can be a warrant article or budgetary item. She stated that this is part of the original contract, but because it's a reevaluation it needs to be a separate contract to be sent to the state. She asked the Board to review the information before the next meeting.

Mr. MacCleery stated that he received two complaints about lights. One at the new church and one at the former quest auto. Mrs. Jobin will notify the property owners.

**Zoning Violation-183 Dover Road**

Mr. MacCleery stated that at the recent Zoning Board of Adjustments meeting a property owner came before them, admitting that he had two apartments on the property that were not permitted or approved.

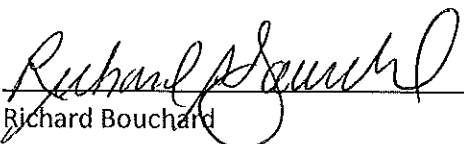
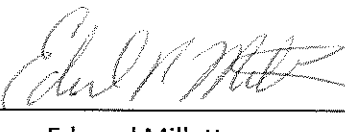

The consensus of the Board was to send the property owner a notice with guidance from the Town attorney.

**Adjournment:** Being no further discussion, a motion was made by Mr. Bouchard and seconded by Mr. MacCleery to adjourn the meeting at 7:26 pm. Roll call vote. Millette, aye. MacCleery, aye. Bouchard, aye. **Motion passes.**

Respectfully submitted,

Kristy Jobin

Administrative Assistant

		
Richard Bouchard	Edward Millette	Stephen MacCleery