

Chichester Board of Selectmen

Minutes of Meeting

Tuesday November 1, 2022

Members Present: Richard Bouchard, Ed Millette, Stephen MacCleery, and Jodi Pinard Town Administrator, Kristy Jobin Administrative Assistant

Members of the public: Joshua Wright, Alan Quimby, Craig Sykes, Stan Brehm, Lori Littlefield Baas, Jay Baas, Zach Boyajian, and other members of the public.

Call to Order: Mr. Bouchard called the meeting to order at 6:00 pm

Appointments

Department Heads

Fire-

Chief Quimby stated the Alexis Truck is still being built.

He reported 44 calls for service in October. He stated that forestry has been quiet and there have been no issues with permits and no illegal fires.

He stated that he received a quote for a Kubota UTV. Polaris came in more expensive and Koyote was a little less. Wait times are now a year before receiving items after they are ordered. The cost of the UTV is \$23,252.

A motion was made by Mr. Bouchard and seconded by Mr. MacCleery to approve the MB Tractor quote for the UTV in the amount of \$23,252. Roll call vote. MacCleery, aye. Millette, aye. Bouchard, aye.

Motion Passes.

Police Department-

Chief Wright stated the air exchange was cleaned by G&O out of Hooksett and will be giving the town a quote on yearly maintenance.

He stated that the PD doors are being replaced for safety reasons.

He reported that they are currently doing a background on an applicant and would like to hire a part timer.

Mr. Millette made a motion and Mr. MacCleery seconded to hire a part timer at the part time rate for the Police Dept. Roll call vote. Millette, aye. MacCleery, aye. Bouchard, aye. **Motion passes.**

Highway-

Mr. Sykes stated that paving has been completed today on Guernsey Ct., Holstein Ct., and Harvest Road.

He reported that he used what he had in the budget for new signage. They are high visibility and easier to find. He will purchase the rest next year to make entire town compliant

He stated that he is looking at Beltronics to put radios in the highway trucks.

The new truck is now in Manchester and the sander is ready to be picked up.

The backhoe is broken and does not have any digging equipment. The steel line blew.

The grader is twenty years old. Just greased and refreshed oils. He stated that they are getting dirt roads ready for winter.

He has been watching the weather. They will be getting the trucks ready for winter weather and installing the wings. The dome is completely stocked.

Mr. MacCleery asked if the repair on the protruding rock on King Road was scheduled.

Mr. Sykes stated that as soon as Busby can untie the excavator, they will be heading over to King Road to repair.

The culvert on Ferrin Road is still waiting for the headwalls to be delivered so it will be a spring project.

Library-

Ms. Doult reported that the Library had a large focus on Halloween during October. We participated in Trunk or Treat and gave away free books for kids and candy. The Library showed "Charlie Brown's It's The Great Pumpkin" on October 15th, a Saturday morning with apple cider, snacks, and popcorn. Then, during the week of Halloween, any child coming into the Library in costume also got treats. All of these activities culminated in a Monday night Trick or Treat. Although we did not get many visitors, the spooky music and Chichester witch presented some fun for those who came. The expected books and candy were also given out.

Also, during October, the Director partnered with Epsom and Pittsfield Youth Librarians to go to Pembroke Academy to recruit teens to sign up for library cards and the new Teen Advisory Board.

The Living History Presentation of "Our National Thanksgiving: with Thanks to President Lincoln and Mrs. Hale" is scheduled on Saturday, November 12th, at 7 p.m. through the NH Humanities. The actors will be in costume. This presentation will be appreciated more by adults than children. A note of interest is that Sarah Josepha Hale was a Newport, NH native and tells the story of her 30-year effort to have Thanksgiving declared a national holiday.

In December, we will again offer a Pontine Theatre production. This year, it will be "Christmas Snow," a story by Donald Hall. It is scheduled for Friday, December 23rd at 7 p.m. at the Grange. What a great way to start the holiday weekend!

Other:

The Monday Night Book Group is reading Boys in the Boat, by Daniel Brown for November's book selection. It is believed that this book will be the basis of a movie to come out sometime next year.

The last "formal" book sale is scheduled for the morning of November 12th from 9-1. Customers may still come to the Library during business hours (with exception of Tuesday and Thursday mornings or when the basement is in use by other groups) to peruse the used book section and make purchases, but there will be no volunteers there to assist them.

October's book sale brought in \$574.00. Our thanks go out to the community who supports the Library programs through donating and purchasing books. The sale(s) benefit us all.

Planning Board-

Mr. Brehm has given his resignation to the Planning Board. He has moved out of Town after 42 years. Mr. Brehm served on the Planning Board for over 30 years. The Board, Mrs. Pinard and Mrs. Jobin thanked him for his service on the Board. Mr. Sykes and Chief Quimby also thanked him for all his work from the Highway Dept. and Fire Dept.

General Business/Board Discussion

Approval of Meeting Minutes

A motion was made by Mr. MacCleery and seconded by Mr. Millette to approve the Board of Selectmen meeting minutes from 9/20/2022. Roll Call: Millette Aye, MacCleery Aye, Bouchard Aye **Motion Passes**

A motion was made by Mr. and seconded by Mr. to approve the Board of Selectmen meeting minutes from 10/18/2022. Roll Call: Millette Aye, MacCleery Aye, Bouchard Aye **Motion Passes**

A motion was made by Mr. MacCleery and seconded by Mr. Millette to approve the Board of Selectmen meeting minutes from 10/26/2022. Roll Call: Millette Aye, MacCleery Aye, Bouchard Aye **Motion Passes**

Zoning Updates-

Map 8 Lot 7

Mrs. Pinard reported to the board that the property owned did not appear for the Structuring Hearing and the judge is scheduling a hearing for December.

83 Dover Road

Mrs. Pinard reported she had spoken with the Health Officer today and that Mr. Malstead had informed her the individual living in the camper had been picked up by Adult Protective Services. The individual is thought to have been moved to a facility in Dover, NH. Mr. Malstead stated that if the individual returns to his property he will reach out to the Health Officer.

Mr. Bouchard asked if they would be removing the camper.

Mrs. Pinard was unsure if it would be removed as its not

200 Suncook Valley Road, Map 8 Lot 50

Mrs. Pinard reported to the board that there has been no communication between the town and Mr. Babb since the selectmen meeting on October 18. There are still 6 days remaining to have the park model vacated.

290 Dover Road-

Mrs. Pinard reported to the board that the property owner picked up her certified letter on October 5th and the other certified letter was given to an individual on the property on September 30th. As of this evening the town has not heard from the property owner on how and if the zoning complaint will be addressed. Mrs. Pinard asked the board how they would like to proceed.

Mrs. Pinard recommended that the Board send the assessor to reevaluate.

The consensus of the Board is to consult legal to get next steps to get the resident to pull permits and get the building inspector involved. The Board also asked that the assessor make a visit.

92 Horse Corner Road-

Mrs. Pinard stated that E911 notified the Town that there is a family living in a camper asking why an address had not been issued. The post office also contacted the Town regarding mail delivery. The building inspector did a site visit and found three campers, multiple vehicles and children's toys in the yard and looked to be lived in. She is looking how to proceed with the violation.

Mr. Brehm stated how important it is to follow through on these violations because of life safety issues. A resident has died in the past due to asphyxiation in a capped log cabin.

The consensus of the Board is to send a notice of violation.

Other Business-

The current tax rate is \$23.10. The 2022 proposed tax rate us up \$1.28 to \$24.38.

The current fund balance is \$478,633. DRA recommends holding 5% and Chichester is currently 4.66%

Mr. Millette would like to retain the fund balance.

Mrs. Pinard agreed and recommended not utilizing the fund balance.

Mr. MacCleery made a motion and Mr. Millette seconded to approve the tax rate of \$24.38 for 2022.

Discussion-

Mr. Millette asked if the fund balance included the covid funds.

Mrs. Pinard stated that it does not include the covid funds.

Mr. Millette asked what the total was for covid funds.

Mrs. Pinard stated that it was approximately \$266,000.

Mr. Millette asked for verification.

Roll call vote. Millette, aye. MacCleery, aye. Bouchard, aye. **Motion passes.**

Updates-

Mrs. Pinard stated that they are waiting for depositions. One member has not been compliant and will most likely be subpoenaed.

Voting Tuesday November 8, 2022. The building will be closed for the election. Pro temps need to be appointed.

Mr. Bouchard made a motion and Mr. Millette seconded to appoint Mrs. Pinard and Mrs. Jobin as pro temps for the election day of November 8, 2022. Roll call vote. MacCleery, aye. Millette, aye. Bouchard, aye. **Motion passes.**

Adjournment: Being no further discussion, a motion was made by Mr. MacCleery and seconded by Mr. Millette to adjourn the meeting at 7:38 pm. Roll call vote. Millette, aye. Bouchard, aye. MacCleery, aye. **Motion passes.**

Respectfully submitted,

Kristy Jobin

Administrative Assistant

Richard Bouchard

Edward Millette

Stephen MacCleery