

Chichester Board of Selectmen

Minutes of Meeting

Tuesday October 18, 2022

Members Present: Richard Bouchard, Ed Millette, Stephen MacCleery, and Jodi Pinard Town Administrator, Kristy Jobin Administrative Assistant

Advisory Budget Committee Members Present: Kathy Doutt, Tara Blaney, Don Peterman

Members of the public: Craig Sykes, Donna Chagnon, Zach Boyajian, Bob Mann, John Mandrioli, Keith Babb, Dan Schroth, and other members of the public.

Call to Order: Mr. Bouchard called the meeting to order at 6:00 pm

Appointments

CIP Highway Discussion

The Boards reviewed the CIP requests made by the Road Agent, Mr. Sykes.

The Board asked Mr. Sykes what the cost of maintenance would be for the grader for a year.

Mr. Sykes stated that he could not say with certainty as it depends on how many services it needs, due to number of hours in use.

Mr. Sykes stated that the rate when he first started the purchase of the new truck was 2.89% and it has now risen to 5.87%.

The Board discussed the option of lease payments as an option to fund the needed equipment for Highway.

Mr. Sykes stated that public works mutual aid has helped but he can not depend on them regularly for equipment.

Ms. Doutt asked Mr. Sykes if he had ever investigated a pre-event contract.

Mr. Sykes said that he has investigated contracts but has had trouble in the past where the machinery he needed was not available. He stated that he would look at options.

Currently the Highway Department has one pickup truck, 10-wheeler, two six wheelers, a grader, and a loader.

The Board asked Mr. Sykes what he thought the Boards should do and if it is feasible financially.

Mr. Sykes stated that he would take time to think about a plan.

The next CIP meeting will be on Wednesday October 26, 2022, at 6:00pm. This meeting will be strictly for CIP.

Budget meetings will be starting on December 13 &14, 2022 with Department Heads.

Mr. Sykes provided an update on the frost heave on King Road. He stated that Busby is trying to work out the scheduling so that they can fix that as well as pave Harvest Road at the same time.

Mr. Sykes stated that he has received several complaints from residents as well as from the school bus company regarding dangerous dead trees on Smith Sanborn Road. He stated that several trees needed to be removed.

Mr. Sykes presented two quotes to the Board, one for \$14,976.00 and the other for \$8,500.00

The Board asked if Unitil would cover any of the expense if they are near the lines.

Mr. Sykes stated that he will try to reach them to find out if they will be responsible for any of the trees.

Mr. MacCleery made a motion and Millette seconded to award the contract to Suncook Valley tree in the amount of \$8,500.00 if Unitil does not pay for any removal. Roll call vote. Millette, aye. MacCleery, aye. Bouchard, aye. **Motion passes.**

Valley View – 169 Main Street – Conservation Easement

The Board of Selectmen reviewed the draft Conservation Easement brought forward by the Conservation Commission. The Board reviewed some minor edits.

Mr. MacCleery wanted to be clear on who was responsible to mow the foot path.

Mr. Mann stated that volunteers would do the maintenance, just like other trails in Town.

Mr. MacCleery stated that he did not like the wording in the easement regarding to the maintenance and did not want the Town being responsible for maintaining the field and put extra financial burdens on the taxpayers.

Mr. Mann stated that the wording does not make the Town responsible, it just allows the Town to mow in the event the owner does not.

Mr. Mann stated that this is a good deal for the Town.

Mr. Boyajian stated that the positive thing is that no one will ever be able to develop that property and it will protect the rural character of the area as well as the drinking water supply for the school, as well as recreational value.

Mr. Mandriolli, the direct abutter, had some concerns with a specific section of the easement that was clarified by Mr. Boyajian.

Mr. Bouchard made a motion and Mr. MacCleery seconded to approve the draft deed for the Conservation Easement to be reviewed by the Attorney General's office with comments. Roll call vote. Millette, aye. MacCleery, nay. Bouchard, aye. **Motion passes.**

Mr. MacCleery stated that he voted no, due to the risk of the Town having to maintain the path.

Mr. Bouchard made a motion and Mr. MacCleery seconded to appoint Mrs. Pinard to sign the grant documents. Roll call vote. Millette, aye. MacCleery, aye. Bouchard, aye. **Motion passes.**

Halloween Trick or Treat Times

Mrs. Pinard stated last year Halloween Trick or Treat times were on October 31, from 5pm-8pm. She had spoken with Chief Wright and sees no issue with continuing to have trick or treating during the same time on the same day.

Consensus of the Board of Selectmen was to hold Halloween Trick or Treating on October 31, from 5pm-8pm this year as well.

General Business/Board Discussion

Approval of Meeting Minutes

A motion was made by Mr. McCleery and seconded by Mr. Bouchard to approve the Board of Selectmen meeting minutes from 9/27/2022. Roll Call: Millette Aye, MacCleery Aye, Bouchard Aye **Motion Passes**

A motion was made by Mr. MacCleery and seconded by Mr. Bouchard to approve the Board of Selectmen meeting minutes from 10/4/2022. Roll Call: Millette Aye, MacCleery Aye, Bouchard Aye **Motion Passes**

Food Pantry Donation

A motion was made by Mr. Bouchard and seconded by Mr. Millette pursuant to RSA 31:19, the Board of Selectmen shall accept and authorize the expenditure of unanticipated funds in the amount of:

\$1,000.00 received from Concord Tractor in support of Old Home Day

\$100.00 received from Catherine Edmund Bailey

\$40.00 received from the Hussey Family in support of the food pantry.

Roll Call: Millette Aye, MacCleery Aye, Bouchard Aye, **Motion Passes**

Zoning Updates-

Map 8 Lot 7

Mrs. Pinard reported to the board that the town received notice from Merrimack Superior Court that there will be a Structuring Conference on October 20th at 10:00am.

83 Dover Road

Mrs. Pinard stated she does not have an update on this issue.

Mr. Millette asked if the Health Officer was still involved and if she could make regular visits to the property.

200 Suncook Valley Road, Map 8 Lot 50

Mrs. Pinard stated she has spoken with the property owner's attorney and was informed the 5th wheel was empty on October 7th as required. Regarding the Park Model the property owner would like a 30-day extension. Mrs. Pinard reached out to Mr. Babb's attorney and invited Mr. Babb to attend the November 1, 2022, selectmen meeting to discuss his request with the board.

Mr. Babb, who was present at the meeting, asked in person for an extension.

The Board discussed whether they should be communicating with Mr. Babb or his council.

Mr. Millette stated that he was pleased with how the last meeting went and then the Town was immediately served with a no trespass order, which only set an uncooperative tone.

Mrs. Pinard recommended to the Board to utilize Mr. Babb's attorney for communication.

Mr. Babb stated that he wanted the extension to make an application to the Planning Board with the park model as a partial residence/office.

Mrs. Jobin stated that was not possible. Section 3.04 prohibits portable camps for permanent residential use. The definition of a park model is a RV that is factory assembled on a portable unit mounted on a chassis and wheels. She stated that he could do multi use, just not with the park model.

Mr. Millette stated that he is not in favor of the request due to what he is requesting is not something that can be approved by the Planning Board.

Mr. Bouchard stated that need to be fair and consistent and he did not feel, and extension was warranted.

The Board stated that the initial timeline should still be in place with the November 7, 2022, deadline in place for the residential use of the park model and December 31, 2022, deadline to move the hoop house structure to its approved location.

Cruiserparts, Dover Road, Map 3 Lot 25-

Mrs. Pinard stated that she had not heard from the property owner since the last selectmen meeting.

290 Dover Road-

Mrs. Pinard stated that a violation letter was sent to both the property owner and her son. The letter was sent both certified and regular mail on September 22. As of today, we have not heard from the property owner.

Other Business-

Twomey Culvert-

Mr. MacCleery stated that he did some research after the last meeting with Mr. Twomey and believes that he is correct that culvert work can be done in emergencies if it was deemed an emergency way.

The Board asked Mrs. Pinard to add to the agenda a public hearing to declare Class VI Road an emergency way so appropriate repairs can be made.

Dan Schroth-

Mr. Schroth came before the Board to discuss volunteering his services to build a sign base made of ledge at the Fire Department.

The consensus of the Board was to allow Mr. Schroth to build a ledge sign base for the Fire Department.

Mr. Schroth also wanted to discuss the climate change and the possibility of putting a charging station at the Town Hall parking lot.

The Board will take this under advisement.

Planning Board-

Mrs. Jobin asked the Board to appoint Sanford Way to the Planning Board. She stated that he has expressed interest over the last year and would like to join. He has been to several meetings, and she felt he would be a terrific addition to the Board.

Mr. Millette made a motion and Mr. Bouchard seconded to appoint Sanford Way as a voting member of the Planning Board to fill the remainder of the term of the open vacancy.

Other-

The Board discussed accepting the Highway Block Safety Grant.

Mr. Bouchard made a motion and Mr. Millette seconded to accept the Highway Block Safety Grant as presented. Roll call vote. Millette, aye. MacCleery, aye. Bouchard, aye. **Motion passes.**

Adjournment: Being no further discussion, a motion was made by Mr. McCleery and seconded by Mr. Millette to adjourn the meeting at 9:15pm. Roll call vote. Millette, aye. Bouchard, aye. MacCleery, aye. **Motion passes.**

Respectfully submitted,

Kristy Jobin

Administrative Assistant

Richard Bouchard

Edward Millette

Stephen MacCleery