

Chichester Board of Selectmen

Minutes of Meeting
Tuesday October 4, 2022

Members Present: Richard Bouchard, Ed Millette, Stephen MacCleery, and Jodi Pinard Town Administrator

Members of the public: Chief Wright, Chief Quimby, Russell Blaney, Zach Boyajian, Craig Sykes, Donna Chagnon, Stan Brehm, Kathy Douth, and other members of the public.

Call to Order: Mr. Bouchard called the meeting to order at 6:00 pm

Appointments

Department Heads

Library-

Ms. Douth reported for the library. The next used book sale is scheduled for October 15th, 9-1.

Programs have included and are scheduled for the future, as follows:

- Outdoor Family Movie Night: "Minions," was a fun event attending by 14 people.
- "How to Write a Children's Book," with Carolyn Cutler Hughes, with 4 adults and 4 teens in attendance.
- Stitched Bookmark Class: 5 attended this successful class, led by volunteer Elizabeth Marston.
- New Hampshire's One-Room RURAL Schools (NH Humanities event) was held this past month. Co-sponsored by the Heritage Commission, this presentation by Steve Taylor was enhanced with the input from Chichester residents Daisy Day, who actually taught in a one-room school, and Ruth Hammen, who attended one.
- The Gary and Jackie Brandt Folk Duo was cancelled because of illness.
- We hope they have a Living History Presentation on or about November 12th, through the NH Humanities, "Our National Thanksgiving: With Thanks to President Lincoln and Mrs. Hale."
- The library will be participating in Trunk or Treat. We will be giving away free books for kids, and we will also have some candy on hand to give out. No tricks here!

Thanks to Selectman Millette referral, the library's flagpole has been fixed and the flags are back flying.

The Monday Night Book Group is reading Boys in the Boat, by Daniel Brown for November's book selection. All are welcome to join this community group.

The knitters are back, and we even have some knitters from Epsom joining the group. They meet on Wednesdays from 3:30-4:30 in the Reading Room.

Chichester Library's Director, Caroline Pynes, is partnering with the Epsom and Pittsfield Youth Librarians to go to Pembroke Academy this month to hopefully recruit teens to sign up for library cards and to help form the new Teen Advisory Board.

Police Department-

Chief Wright stated that they been updating mutual aid agreements with surrounding towns. The new batons have come in. The taser batteries are in as well. Six members of the department attended a training on hand-to-hand combat.

A motion was made by Mr. Millette and seconded by Mr. MacCleery to purchase 2 portable radios and 4 additional batteries from 2Way Communications in the amount of \$7,733.74 to be paid out the Police Special Detail Fund. Roll Call: Millette Aye, MacCleery Aye, Bouchard Aye. **Motion Passes**

Fire Department-

Chief Quimby stated that just update the portable radios have been order and the apparatus have had annual inspections. Alexis our new fire apparatus company is still working on our new engines. Another busy month with calls for service.

Mr. MacCleery asked that the department move the training door in the back of the garage to a safer location.

Highway-

Mr. Sykes stated that they have finished Horse Corner Road. Gravel shim on the roadway will be completed Thursday. We worked on a project on Pound Road and Meetinghouse Road to assist with the water issue. The fans in the salt shed dome have been completed. We are starting to work on the change over to the winter season. He has purchased all the signs that can purchase within my budget for the year. The new plow truck is still being completed and he did have the opportunity to see the truck and make a few adjustments. Winter salt is \$79.22 per ton at Eastern and \$78 per ton at Morton. We have received a vin number for the Ford 550. Dig safe is complete for King Road. He was able to save some money on the Horse Corner Road project.

Road Resurfacing Bid Opening
Pike Industries \$216,291.22
Brox Industries \$278,810.00
Busby Construction \$215,697.50

A motion was made by Mr. MacCleery and seconded by Mr. Millette to award the 2022 Shim and Overlay of the following roadways Harvest Road, Guernsey Court, and Holstein Court bid to Busby Construction in the amount of \$215,697.50 with \$125,000 out of the Asphalt line, \$79,000 additional Roadblock Grant, and \$12,000 out of the Road Reconstruction line. Roll Call: Millette Aye, MacCleery Aye, Bouchard Aye. **Motion Passes**

Mr. Millette asked that a letter be sent to Pembroke thanking them for agreeing to pave their end of Horse Corner while we did ours.

Parks and Recreation-

Mr. Boyajian stated that the trail project is still going on. We had a few work projects. We will have workdays every Saturday in October from 8-12 to continue to work on this project. He put out a request for quotes on the viewing platform near the marsh area and did not receive any bids with the first deadline in August. So he distributed it again and received only one bid.

CF Fox Professional Services, LLC for \$21,000

A motion was made by Mr. MacCleery and seconded by Mr. Millette to award the project to CF Fox professionals for the Observation Platform for the Trail Project in the amount of \$21,000. **Motion Passes**

Trunk or Treat will be held on October 23 beginning at 4:30pm. The Parks and Rec Commission is working on a field usage policy for the park and hopefully have that ready before next spring.

Mr. Millette inquired if there had ever been a plan for the parking lot at Carpenter Park.

Mr. Boyajian stated that it can be looked into. It is something that could be built into the Capital Improvement Projects in a few years.

Planning Board-

Mr. Brehm reported that we have a meeting on October 6 and the items are a continued public hearing for the 7-lot subdivision on Horse Corner Road and a Public Hearing on the 67/71 Kelly's Corner for a lot line adjustment. The Owner of 42 Main Street Carl Anderson is coming before the board to discuss a possible subdivision on the parcel.

School Board

We welcomed two new teachers this year. We are bringing back out band. Sports are going well. The New Hampshire great apple crunch every student received an apple. Budget Committee will be overseen by School Board member Preve and looking for 5 budget committee members. Next School Board Meeting is October 19.

Paul Twomey – Ring Road Discussion

Mr. Twomey stated that he lives on Ring Road. Ring Road is very rough after my home. It has been worked on many times. There is an old culvert on the Class VI portion of the road and the culvert started to collapse. On the other side of the road is all Public Service owned land. He came to the Board of Selectmen many years ago and was told he could not do gates and bars up. The roadway needed to kept open for emergency services personnel. Roughly 5-6 years later the culvert collapsed, and he became the owner of waterfront property. He does not want the water on his land. He spoke with Mr. Plunkett, and he said he could give Mr. Twomey some old culvert pipe which he did, and Mr. Plunkett also dug a trench for the water to run into. Mr. Plunkett never did complete the culvert work. The last few years water has increased in size. The road is higher than the land on both sides.

Mr. Twomey would like the town to replace the culvert on the Class VI portion of Ring Road.

Mr. Sykes said he is concerned that is it may be Mr. Twomey's personal property, and he cannot use public funds on private property.

Mr. Millette asked if it a Class VI roadway where they are discussing. He also stated we may end up having more questions and complete some research.

Mrs. Pinard was directed to look for the past minutes when Mr. Twomey came before the Board of selectmen previously to explore what the previous board had discussed and report back to the Board of Selectmen on what was found.

Mr. Twomey also suggested reviewing RSA Emergency lanes 231:59 a 1 for further clarification.

General Business/Board Discussion

Richard Bouchard – Chichester Lane Upgrading

Mr. Bouchard recused himself so that he could address the Board of Selectmen.

Mr. Bouchard stated the road is deteriorating and I asked the Road Agent if I could have a contractor come out and make the upgrades and pay for it. I have a quote of \$9,000 and I would pay for all the work to be completed

A motion was made Mr. Millette and seconded by Mr. MacCleery to allow the repaving and improvement of Chichester Lane to be paid for by donation from Mr. Bouchard. Roll Call: Millette Aye, MacCleery Aye. **Motion Passes**

Town Clerk/Tax Collector Assistant Position

Mrs. Pinard reported to the board the Mrs. Potter has chosen a candidate she would like to hire. She has interviewed her, checked references, and would like the board to approve the hiring of her proposed assistant at \$17 per hour for 20 hours per week.

A motion was made by Mr. MacCleery and seconded by Mr. Millette to hire Barbara Grey as the Town Clerk/Tax Collector Assistant. Roll Call: Millette Aye, MacCleery Aye, Bouchard Aye **Motion Passes**

Abatement

A motion was made by Mr. Bouchard and seconded by Mr. MacCleery to approve the abatement for Map 3 Lot 68B Sublot 08 for any interest and penalties owed due to tax bill being sent to incorrect owner. Roll Call: Millette Aye, MacCleery Aye, Bouchard Aye, **Motion Passes**

Food Pantry Donation

A motion was made by Mr. Bouchard and seconded by Mr. MacCleery pursuant to RSA 31:19, the Board of Selectmen shall accept and authorize the expenditure of unanticipated funds in the amount of:

\$200.00 received from David Tucker

\$200.00 received from St. Stephen's Episcopal Church in support of the Food Pantry.

pursuant to RSA 31:19, the Board of Selectmen shall accept and authorize the expenditure of unanticipated funds in the amount of:

\$400.00 received from Edward and Christine Millette in support of the Heritage Commission. Roll Call: Millette Aye, MacCleery Aye, Bouchard Aye, **Motion Passes**

Zoning Updates-

Map 8 Lot 7

Mrs. Pinard reported to the board that the town received notice from Merrimack Superior Court that there will be a Structuring Conference on October 20th at 10:00am.

83 Dover Road

Mrs. Pinard stated she does not have an update on this issue and would like to invite Mr. Mahlstead to the next meeting to discuss the issue.

200 Suncook Valley Road, Map 8 Lot 50

Mrs. Pinard stated this violation is still in the 60-day time frame.

Cruiserparts, Dover Road, Map 3 Lot 25-

Mrs. Pinard stated that Mr. Rokeh is here to update the Board regarding the junkyard permit and outstanding issues noted during the site walk.

Mr. Rokeh asked what initiated the letter of violation.

Mrs. Pinard stated that it was Mr. Valley's request to renew his junkyard permit. Unfortunately, it has expired and now Mr. Valley must go through the entire process again with the exception of going to the ZBA for a special exception as that follows the property.

Mr. Bouchard stated that some of the issues are the site plan is also not complete and that was noted during the site walk.

Mr. Rohek asked how we can move forward.

Mr. Millette stated the best advice is to follow the site plan and reapply for a junkyard permit. Currently Mr. Valley has been operating a junkyard without a permit.

Mr. Valley had stated that he tried to apply every year but that the office would not accept his application.

Mrs. Pinard stated that she disagreed with that statement.

Mr. Bouchard asked Mr. valley if that was an issue, why didn't he contact anyone of the selectmen to discuss the issue.

Mr. Valley stated that he did not want to bulldoze the selectmen in order to get his permit.

Mr. Rokeh stated that he and Mr. Valley would talk and let the town know how they would move forward.

290 Dover Road-

Mrs. Pinard stated that a violation letter was sent to both the property owner and her son. The letter was sent both certified and regular mail on September 22. As of today, we have not heard from the property owner.

Adjournment: Being no further discussion, a motion was made by Mr. MacCleery and seconded by Mr. Millette to adjourn the meeting at 7:53pm. Roll call vote. Millette, aye. Bouchard, aye. MacCleery, aye.
Motion passes.

Respectfully submitted,

Jodi Pinard
Town Administrator

Richard Bouchard

Edward Millette

Stephen MacCleery