

Chichester Board of Selectmen
Minutes of Meeting
Tuesday September 20, 2022

Members Present: Richard Bouchard, Ed Millette, Stephen MacCleery and Jodi Pinard Town Administrator, Kristy Jobin Administrative Assistant.

Advisory Budget Committee Members Present: Don Peterman, Kathy Doult, Tara Blaney.

Members of the public: Chief Wright, Russell Blaney, Donna Chagnon, Ewen Mackinnon, Tom Jameson, Justine Hayward, and other members of the public.

Call to Order: Mr. Bouchard called the meeting to order at 6:00 pm

5K-Justine Hayward

Ms. Hayward came before the Board to receive permission to hold a charity 5k event on Horse Corner Road on October 23, 2022, at 10am. She stated that she will prepare signs to put on both ends of the road for safety.

Chief Wright was made aware of the request and approved.

The Board granted Justine Hayward to hold the 5k as requested.

Voting Update-

Mr. MacKinnon came before the Board to update them on the election. He stated that there was an error in adding correctly, so initially the wrong numbers were reported but it was corrected immediately. He reported everything else went well.

Mr. MacKinnon reported that the Supervisors of the checklist have done an excellent job cleaning up the voting checklist.

CIP discussion-

Mr. Peterman stated that cola is projected to be 8.7% this year. Heating and fuel costs are also up. He asked if the Town has participated in an energy audit.

Mrs. Pinard stated that some buildings have been updated but Until could be contacted to inquire about additional rebates. She also stated that she has sent out heating fuel bids already.

The Board discussed if the CIP documents should be modified to make easier to read and find information and how to move forward with the CIP process.

Mr. Peterman recommended getting an inventory of all expensive items from all the Departments.

The Board discussed space needs and putting in for a design concept for a Municipal Building for Police, Fire and Town Hall for the future.

The safety center currently has safe air quality but still working towards total mitigation.

Mr. Millette stated that a huge expense like that could not be saved for at this point and would need to be bonded.

The Boards discussed Highway and the need for a grader.

Mr. MacCleery stated that buying new is not cost effective.

Ms. Doult asked if anyone has looking into mutual aid for Highway.

Mr. Peterman wanted to know the usage per year for a grader and if there was a leasing option. Also, how much contracted work would cost.

Mr. Millette stated that the problem could be solved by paving all the roads in Chichester and update the roads for residents and then there would be no need for a grader.

Mr. MacCleery would like to find out the cost of leasing a grader and look to see if there are any used forestry vehicles.

Mr. Millette stated that instead of saving, a lease option should be considered as the Town can not save money fast enough to make these purchases. He stated that all the Capital Reserve deposit requests are not feasible, and staggered lease options may be the way to go.

Mr. MacCleery stated that if the Town did build a new Safety Center, then the Highway Department could take over that building.

Mrs. Pinard stated that she would set up a meeting at the safety center for a tour and walk through with questions.

Mr. Bouchard asked everyone to get their questions out to Mrs. Pinard in an email so she can get them to department heads.

Mr. MacCleery stated he would like more information and reasons regarding requests. He stated that it is not cost effective to have all the equipment requested. He would like a space needs evaluation for Highway to be completed.

Mr. Millette recommended using the Federal Funds that were allocated to the Town to put up a storage building.

Mrs. Pinard is going to get a listing of the allowable uses for the funds.

The Boards moved on to discuss the Fire budget.

Mr. Millette stated that Chief Quimby wants to take steps to cover the Town during night hours. Currently there are many shifts that may go uncovered and adding some paid shifts to the nighttime would ensure someone is available and Chichester would be responding.

Mrs. Pinard stated that the Town Hall roof needs to be replaced.

The Boards scheduled a meeting to tour the Safety Center on September 27, 2022.

RMON Quote-

Mrs. Pinard presented a quote from RMON Networks for Cat 6 wiring to be installed in the Safety Center to upgrade the phones.

Mr. Millette asked if ports would be added in the training room also.

Mrs. Pinard stated that was not in the initial quote.

The Board discussed adding extra funds to cover the additional cost of the training room.

Mr. MacCleery made a motion and Mr. Bouchard seconded to approve the quote from RMON not to exceed \$13,000.00 to update the CAT 6 wiring in the Safety Center. Roll call vote. Millette, aye. MacCleery, aye. Bouchard, aye. **Motion passes.**

Approval of Minutes-

Mr. Millette made a motion and Mr. Bouchard seconded to approve the meeting minutes presented for the September 6, 2022, meeting. Roll call vote. Millette, aye. MacCleery, aye. Bouchard, aye. **Motion passes.**

Adjournment: Being no further discussion, a motion was made by Mr. Millette and seconded by Mr. MacCleery to adjourn the meeting at 9:02pm. Roll call vote. Millette, aye. Bouchard, aye. MacCleery, aye. **Motion passes.**

Respectfully submitted,

Kristy Jobin
Administrative Assistant

Richard Bouchard

Edward Millette

Stephen MacCleery