

Chichester Board of Selectmen

Minutes of Meeting

Tuesday September 14, 2021

Members Present: Richard Bouchard, Ed Millette, Jason Weir, and Jodi Pinard Town Administrator, Kristy Jobin Administrative Assistant.

Members of the public: Chief Clarke, Chief Quimby, Craig Sykes, Ewen MacKinnon, Tom Houle, Stan Brehm, Josiah Noyes, Kathy Doult, Matt Stolnis, Bob Mann, Donna Chagnon, Zach Boyijian, Brady Jesweski, David Morey and other members of the public.

Call to Order: Mr. Bouchard called the meeting to order at 6:00pm

Mr. Weir stated that he has met with the supervisors of the checklist to fill out the appropriate papers to be put back on the voting rolls. He stated that he has not heard anything further.

Library-

The Library will be offering the Bookkeeper position to a successful candidate later this week.

August Statistics:

- 626 check-ins, 618 check outs, 99 renewed & 22 in house use.
- Overdrive statistics: 107 Audiobooks, 96 eBooks.
- 19 people signed up for Hoopla.

Programs:

- **Summer Reading Program: Tales and Tails** has been completed.
- **Cameron and Mary: Folk, Americana and Pop Music** was held in Carpenter Park with about 16 persons, young and a little older, in attendance. All enjoyed it very much.

Other:

Last month's book sale brought in approximately \$550.00.

Caroline will be submitting a grant request, probably in conjunction with Canterbury Library, for the second round of ARPA (American Rescue Plan Act) funding. It will have a focus on literacy.

The Library Board of Trustees has noted the increase in COVID-19 cases positivity tests in Merrimack County. Our policy already allows us the flexibility to respond to this increase, and we have. We will follow the CDC guidelines and the NH DHHS recommendations that masks be worn in public places. We will also be limiting the number of people in public areas of the Library, as deemed necessary by staff/Trustees.

Police Department-

Chief Clarke stated that the new officer is doing well and completing the training. He will start on the 19th full time on his own.

Fire Department-

Chief Quimby was unable to attend the meeting, but he did send a report. Mr. Bouchard read the report as follows:

A truck committee was formed in July to begin the process of replacing Engine 3. The deck on the back of the station is in need of repair, he is working on quotes for this. He is also looking for quotes for mini splits for the meeting room. Radio reprogramming quote:

Mr. Weir made a motion and Mr. Bouchard seconded to expend funds in the amount of \$1150.00, for radio reprogramming to be paid out of the capital reserve fund. Roll call vote. Millette, aye. Weir, aye. Bouchard, aye. **Motion passes.**

Ambulance 1 had a minor incident with another vehicle on a call in Epsom on Monday.

Highway Department-

Mr. Sykes stated that tree work is completed on Lane Road. There were some trees that could not be taken down due to them being so close to the utility lines. Unitil has Chichester on the schedule for 2022 for tree trimming.

Mr. Weir would like to let Unitil take the lead in trees coming down. When they are done, the Town can finish up.

Mr. Sykes stated that the trees taken down had nothing to do with utilities.

Mr. Sykes received quotes for the winter sand. He will not have to order as much as last year as they still have some leftover.

Mr. Sykes met with Harold from Busby to go over the road project and look at tree removal. They will be taking some trees down so they can move forward with the project.

The Department is working on the truck inspections. The oldest truck failed, due to dry rot in the tires. Mr. Sykes will be doing a bid for new guardrail for Burnt Hill Road. There are several posts that are rotted, and the current ones do not meet code and needs to be replaced.

Mr. Weir stated that this should be a warrant article.

Mr. Sykes stated that this should be replaced sooner than later since we know about it and could be held liable.

Ms. Doult stated that signs should be put up in the meantime.

Busby does plan to start the road reconstruction by October 1st for Bear Hill Road and East Ricker Road.

Mr. Millette thanked Mr. Sykes for participating in Old Home Day and touch a truck and doing such a great job. He visited the shed and everything was clean and maintained and looking great.

Parks and Recreation-

Mr. Boyajian stated that Trunk or Treat will be on October 26, 2021. Parks and rec were awarded an 80/20 grant for park projects.

Conservation-

Mr. Mann stated that he wanted to thank Luke Stevens-ASAP enterprises for their work at the parking lot at the Town Forest.

The Conservation Easement will be reviewed by the Board at the next meeting.

Planning Board-

Mr. Brehm stated that Mr. Halle filed for a rehearing for his development which was denied. He now has 30 days to appeal to the Supreme Court.

The Planning Board is having a work session next Thursday to go over updating fees, zoning, and business CO's.

Mr. Brehm stated that he would like to work with DOT to find a system to work together for driveway permits on State Roads for better communication.

Mr. Chase will be attending the next BOS meeting to discuss an issue with him being required to do a site plan. He does not feel that he needs one as no business is run out of that location.

Mr. Bouchard and Mr. Brehm updated the board regarding Justin Chase's discussion at the Planning Board meeting. Mr. Chase had applied for an electrical permit for a shipping container that he wanted electrical run to for a wood working shop. Because this property is in the Commercial zone, the Building Inspector needed to refer them to the Planning Board as the zoning requires a site plan for any commercial use or expansion. The Planning Board members had noticed that this site stored equipment for sale from Steve Chase's business, Chase Auto. The Board told Mr. Chase that Commercial properties do require a site plan for development, and one would need to be completed for any expansion of use.

Steve Chase then visited the Selectmen's office very upset and wanted to be added to the agenda to discuss this further.

The Board discussed whether they had any authority to overrule the Planning Board and who Mr. Chase could appeal to.

The appeal would go to the Courts; however, no application was made, and no denial or vote was taken. He only came to the Board for a discussion.

K&B Crushing update-

Mr. Brehm stated that Mr. Babb came for a site plan to the last Planning Board meeting, which was tabled until the next meeting. He may need a TRC pending the size of the building there needs to be some more research to show if the building is in the wetland setback and the right of way setback. Once this is determined, he will be back before the Board.

17 King Road-

Mrs. Pinard stated that she has not been able to connect with the property owner and when she stopped by today the property is now posted for no trespassing.

The Board asked Mrs. Pinard to look for other avenues to address this issue and check with the Town attorney.

CM Truck & Trailer-

The Board discussed the properties located at 46 Dover Road and 53 Cross Road. Mr. Hodge is meeting with the property owner regarding 53 Cross Road this week and his engineer is working on obtaining an Alteration of Terrain Permit before a site plan can be completed. Progress on these properties have been very slow moving. It has been reported by Mr. Hodge that he is still storing trailers on 53 Cross Road property which has not site plan.

The Town attorney will be asked to come in for a nonpublic meeting regarding these properties next week.

Mr. Morey, who is a neighbor stated that he continues to keep running business as usual and is worried that nothing will be done about this matter. The Board assured Mr. Morey that they are working on brining the properties into compliance.

Bid Opening-Center Road, shim and overlay

Pike Industries \$133,430.00, 550 tons shim 740 tons of overlay

Busby \$110,652.50 550 tons shim 740 tons of overlay

Continental Paving, Inc.- \$117,715.00 550 tons 740 tons of overlay

Mr. Weir made a motion and Mr. Millette seconded to award Busby the contract for Center Road shim and overlay in the amount of \$\$110,652.50.

Discussion. Mr. Millette wanted to compare apples to apples. The Board went through all 3 bids together.

Roll call vote. Millette, aye. Weir, aye. Bouchard, aye. **Motion passes.**

Computers-

Mrs. Pinard stated that she knows someone at Global Partners, Liquid petroleum who is donating 10 laptops to the Town for use.

Mr. Weir stated that he did not want to accept the computers as they would cost the Town money in the future to replace and did not know there was a need.

Mrs. Pinard and Mrs. Jobin have been discussing for years with the Boards to ask at budget for laptops or tablets for Board members to view documents and not print everything.

Mr. Millette made a motion and Mr. Bouchard seconded to accept the donation of 10 laptops from Global Partners for Town Use. Millette, aye. Weir, nay. Bouchard, aye. **Motion passes.**

Request for Reimbursement-

A Resident requested the Board to refund her money for the Town portion of a motor vehicle transfer. The Town has never done this previously.

Mr. Weir made a motion and Mr. Millette seconded to deny the motion for reimbursement to Mrs. Salvatore. Roll call vote. Millette, aye. Weir, aye. Bouchard, aye. **Motion passes.**

FD flags-

Mr. Noyes came before the Board looking for direction on a matter brought to a member of the Fire Department by the Cemetery Trustees. The letter read that all Fire Flags that honor Chichester residents that served on the Fire Department be removed immediately. The letter stated that there had been complaints made that the flags are distracting.

Mr. Noyes was given the cemetery Trustees information, so they contact them regarding this matter and try to find a solution.

Many residents at the meeting were very upset by this and wanted answers.

DOT-

The Department of Transportation will be attending the next BOS meeting on September 21, 2021 to discuss the update at the intersection of Main St. and Route 28.

Nonpublic-RSA 91-A:3, II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.

Mr. Bouchard made a motion and Mr. Millette seconded to enter into nonpublic 91-A:3, II (a). Roll call vote. Millette, aye. Weir, aye. Bouchard, aye. **Motion passes.**

Mr. Millette made a motion and Mr. Bouchard seconded to come out of nonpublic. Roll call vote. Millette, aye. Weir, aye. Bouchard, aye. **Motion passes.**

Mr. Bouchard made a motion and Mr. Millette seconded to seal the minutes indefinitely. Roll call vote. Millette, aye. Weir, aye. Bouchard, aye. **Motion passes.**

Adjournment:

Being no further discussion, a motion was made by Mr. Millette and seconded by Mr. Bouchard to adjourn the meeting at 9:21pm. Roll call vote. Millette, aye. Bouchard, aye. Weir, aye. **Motion passes.**

Respectfully submitted,
Kristy Jobin, Administrative Assistant

Richard Bouchard

Edward Millette

Jason Weir