

Chichester Board of Selectmen

Minutes of Meeting

Tuesday August 10, 2021

Members Present: Richard Bouchard, Ed Millette, Jason Weir, and Jodi Pinard Town Administrator, Kristy Jobin Administrative Assistant.

Members of the public: Chief Clarke, Chief Quimby, Craig Sykes, Ewen MacKinnon, Tom Houle, Donna Chagnon, Russell Blaney, Robert Mann, Zach Boyjijian, Mr. & Mrs. McPhail, Harold Bennett, Attorney Pat Panciocco, Diane Morey and other members of the public.

Call to Order: Mr. Bouchard called the meeting to order at 6:00pm

Mr. Bouchard made a motion and Mr. Millette seconded to give Selectmen Weir 30 days to be in compliance with the Secretary of State to avoid any further legal action. At the end of the 30 days if Selectmen Weir has not met the guidelines of this Board, they will accept his resignation. **Roll Call Vote. Millette, aye. Bouchard, aye. Weir, abstain. Motion passes.**

Department Heads-

Police Department-

Chief Clarke stated that he applied for the grant for the body cameras and is doing research on annual costs.

The Police Department has ben inundated with catalytic converter thefts, auto thefts, and suspicious vehicles. Chief Clarke wanted to remind everyone to call right away if they see something suspicious.

Officer Lopez has left the department. The background for the new officer is almost complete. If all goes well Chief Clarke is hoping to swear him in next Monday.

Fire Department-

Chief Quimby presented the undercoating quotes for the fire apparatus.

Mr. Weir made a motion and Mr. Bouchard seconded to expend \$ 2,275.00 to Atlantic Mobile Undercoating to treat the fire apparatus. Roll call vote. Millette aye, Bouchard, aye. Weir, aye. **Motion passes.**

Chief Quimby stated that the call volumes are up, and the Fire Department has been busy.

Library-

Ms. Doult reported for the library:

The Library will be offering the Library Aide position to the successful candidate this week.

July Statistics:

- 516 check-ins, 608 check outs, 57 renewed & 33 in house use.
- July Overdrive statistics: 119 Audiobooks, 168 eBooks, magazines are 7 and the total is 294.
- So far this year we have 17 people signed up for Hoopla and it looks like most of the borrowers are borrowing movies, comics and eBooks.

Programs:

- **Music Program: August 17, 7-8 p.m. at Carpenter Park**--Cameron and Mary-- Postponed from July because of weather.
- **Summer Reading Program: Tales and Tails**
 - **End of Summer Party:** August 26th, 10:30 a.m.-12:45 p.m. Showing the movie, "Finding Nemo." We will be having a raffle for summer reading prizes, as well as handing out coupons for free donuts or a coupon for a free game at Chucksters. Director Caroline will also be doing a Storytime, reading Rainbow Fish and Fish Food.
- **Teens Summer Reading Grant:** Postponed until Fall.
- **ALA Program and Grant Update:** July 30th—Program/conversation concerning mental health and illness. 10 attended, including 2 from NAMI. An engaging conversation followed the showing of the film. There are fliers at the Library as resources and staff is cataloging mental health books/received as part of the grant. Note: The final report, including the overall budget, is to be submitted to the ALA by the end of September.
- **Case Closed on the Smuttynose Ax Murders:** NH Humanities event, rescheduled from October 2020, scheduled for Thursday, October 14th at 7 p.m. at the Grange Hall.
- **Bessie's Story—Watching the Lights Go Out:** Also rescheduled from 2020. Tuesday, November 9th at 7 p.m., hopefully to be held at the Grange. This is a program about a chocolate Labrador retriever who goes blind and how she connects with people. Bessie is actually part of the program.

Other:

The set of metal conga drums, purchased with grant monies, will be installed by Merrill Construction as a service to the Library.

Last month's book sale brought in \$508.20. This month's sale on August 28th and is the annual "Farmers' Market." All 8 vendor positions have been filled. Only homemade and/or homegrown items will be sold.

Our partnership with the Grange continues. Not only with the provision of s'mores for Old Home Days, but also with replacing the Little Book House at Carpenter Park which needed to be replaced. The Grange has paid for a new one, which was then constructed, painted, weatherized and installed by Jay Hendee.

The Library continues to monitor COVID-19 transmission in case our policy has to be revised.

Our next Board meeting is scheduled for September 13 at 3 p.m. at the Library.

School-

Mrs. Chivaris was unable to attend but provided an update via email.

There will be a school board meeting on 8/11/2021 at 6pm at CCS. There will be a presentation about the Fall reopening/rejoining plan, board deliberation, and time for citizen comments. Please feel free to attend.

The August School Board meeting will be on August 18th at 6pm.

Students return to school on Monday August 30th.

Parks and Rec-

Mr. Boyjian stated that the preliminary planning is being done to update the park including purchasing additional picnic tables and adding parking delineators.

Mr. Boyjian asked if they can use the Town Building Fund for some repairs.

Mrs. Pinard stated that could be used for the building.

He reported that the parking lot was completed in July for the Spaulding Forest.

David Testerman, who is an eagle scout, is working on some trail signs.

Mr. Boyjian stated that he did apply for a trail grant and is waiting for a response.

Highway-

Mr. Sykes stated that the roof of the salt shed was replaced but there was an additional cost of \$5,000 for dormer repairs and rotting.

Mr. Sykes thanked Mr. Bouchard for the help removing debris.

He reported that there were a lot of work after the storms with washouts.

The Department is still on track to have trees removed on Lane Road. He will update when it's closer to post for traffic impacts.

Mr. Sykes stated that there will be an open house during Old Home Day and kids will be able to draw pics on the plows.

The Ferrin Road culvert has been patched but still needs to be addressed. Mr. Sykes did check with the State, and it does not meet emergency status so they will have to do the full permitting process. This project will be looked at again next year when it can be bid and a warrant article be put forward.

Mr. Sykes stated that he still needs lights and fans. The Board will revisit this next meeting. Mr. Sykes will get a quote for those items.

Conservation-

Mr. Mann came before the Board to discuss a conservation easement deed on the former Frangione property, now the owned by the Humphrey's.

Mr. Millette had concerns regarding the easement. One section still allows for structures including fences, culverts, excavation, and still allow the property owner to post the land. Some of the language does not appear in other Town easements which makes him uneasy.

The Board would like another party to lay out the pros and cons to the easement so it can be better understood.

It will be sent to the Town attorney before it gets sent out to any else.

Resident Complaint-CM Truck & Trailer, 46 Dover Road & 53 Cross Road

Attorney Pat Panciocco reported to the Board on behalf of her client, Calgary Mackenzie, owner of CM Truck & Trailer. Mr. Rokeh was also present to answer questions regarding surveying/engineering.

The Board discussed with Attorney Panciocco the property and the alleged violations. The Town engineer and the Building Inspector will be visiting the property on August 13 for an inspection of the property and building located on 53 Cross road. The Building Inspector will determine at that time any violations found at 53 Cross Road and the Town engineer will determine if there are any violations on 46 Dover Road regarding the site plan and wetlands/buffers. +

Attorney Panciocco stated that her client understands that there is a problem and would like to fix it.

The Board stated that all commercial activity cease on 53 Cross Road, as there is no site plan for that property. Business may only be conducted on 46 Dover Road where the site plan was approved.

Mr. Rokeh stated that they have started surveying and working on locating the wetlands and are working on permitting through DES for an alternation of Terrain permit. A new site plan will be completed once they have these items.

The Board stated that permits for the 53 Cross Road location must be pulled immediately after the inspection by the Building Inspector and violations are determined.

Mrs. Morey, who is an abutter, stated that there have been constant deliveries at all hours of the night, and they also have been doing more excavation of the property. She stated that a well was also drilled at the 53 Cross Road location which she believes does not meet setback requirements from her property lines.

The Board would like any violations found at 46 Dover Road and 53 Cross Road sent over to Town Council to be discussed with Attorney Panciocco.

17 King Road-Update

Mrs. Pinard stated that she did visit the property several time but has had no success connecting with the property owner. She did state that she has seen slow moving progress. The office did receive a call from a realtor who is interested in purchasing the property to flip.

Mr. Millette did not see any discernable changes to the property. He asked that Mrs. Pinard reach out to Town Council to see if there are any options for trash removal from properties.

Mr. McPhail, a neighbor, stated that the dumpster is overloaded and never emptied. He has seen a trailer go in full of trash and come out empty.

The abutters were advised that they could call and file a complaint with DES-Department of Environmental Services, solid waste division.

Other Business-

Local fiscal Recover Fund Program–

Mrs. Pinard reported that \$283,000 was awarded to Chichester. These funds can be used for multiple items including infrastructure. She will be attending a workshop this week to go over regulations.

OHD-

Mr. Weir made a motion to approve a fire for old home day. Mr. Bouchard seconded. Roll call vote. Millette, aye. Weir, aye. Bouchard, aye. **Motion passes.**

BOS Office-

Mrs. Pinard reported that a Town Clerk/Tax collector Assistant was hired and is in training. Also, the auditors came in the last week in July and met everyone. She reported that it has been a great experience working with them so far.

RAC-

Mr. Blaney reported that the RAC is working on updating the annual report.

There will be a site walk on Center Road on 8/17/2021 as well as a site walk on Kaime Road at 6:30pm on 9/16/2021.

Adjournment:

Being no further discussion, a motion was made by Mr. Millette and seconded by Mr. Bouchard to adjourn the meeting at 8:04pm. Roll call vote. Millette, aye. Bouchard, aye. Weir, aye. **Motion passes.**

Respectfully submitted,
Kristy Jobin, Administrative Assistant

Richard Bouchard

Edward Millette

Jason Weir