

## Chichester Board of Selectmen

Minutes of Meeting  
Tuesday October 20, 2020

**Members Present in person:** Richard Bouchard, Ed Millette, Jason Weir and Jodi Pinard Town Administrator, Kristy Willey Administrative Assistant

**Present in person:** Chief Quimby, Craig Sykes, Keith Yeaton, Bonnie Potter, Evelyn Pike, Russell Blaney, Brady Jewzinski and other members of the public.

**Call to Order:** Mr. Bouchard called the meeting to order at 6:30pm.

### **Appointments-**

#### **Chief Quimby-Budget preparation discussion**

Chief Quimby stated that he would like to work together with the budget.

He will not be proposing the purchase of any new vehicles.

He is looking to fund the cap reserves if possible, especially for an engine.

Chief Quimby stated that pay adjustments have not been done in a few years. The per diems pay is at a good rate. They would like to increase the call rates and night coverages. The Board discussed why this was not done in March in the budget.

Chief Quimby explained that traditionally the Fire Department does it this time of year and they have held off from last year's update due to Pandemic.

Chief Quimby stated that he has not adjusted salaries or fuel yet.

Mr. Weir asked how Chichester's FD rates compare to surrounding Towns.

Chief Quimby stated they are middle of the road.

Chief Quimby asked the Board to approve the proposed increases in pay effective immediately.

Mr. Bouchard made a motion and Mr. Weir seconded to implement the proposed salary changes for the Fire Department. Roll call vote. Millette, aye. Weir, aye. Bouchard, aye. **Motion passes.**

Chief Quimby discussed some warrant articles he will put forward this year that he would only pursue if he was awarded the grants.

#### **Town Clerk- Certified DMV Agent to fill in**

Mrs. Pike stated that she has contacted nine temp people and has found one that would be willing to work three days a week. He is the current Town Clerk in Canterbury. He would still have to train 30 days for the new system. The Board of Selectmen will take over communication and discuss pay and mileage. Start date should be November 17<sup>th</sup>. He will be working as an independent contractor.

#### **CIP and Budget Process Discussion-**

Mrs. Pinard asked about the Budget vs. CIP where do you want certain items? Mrs. Pinard recommends removing them as it does not give a true savings picture.

The Board directed Mrs. Pinard to remove things that are in the budget from the CIP spreadsheet.

Mrs. Pinard asked if the Board was happy with the spreadsheet.

Mr. Weir stated he would like to go through the CIP sheet with departments to determine what is still needed and where it fits in the timeline.

Mrs. Pinard will also ask to find out what has and what has not been completed.

Mr. Weir would like to simplify the spread sheet as much as possible, remove unnecessary columns.

The Board discussed the need to have a for future expansions of Town buildings.

#### **Updates-**

Mrs. Pinard stated that the Coleman Concrete applied to the Board of Adjustments to rectify the zoning violation.

Mrs. Pinard stated that there will be a meeting tomorrow morning with town engineer at the site for the former Mike's Auto with the property owner and his engineer. Selectmen Bouchard will attend.

Mrs. Pinard stated that she sent out bids for auditors.

Mrs. Pinard stated that she sent out bids for oil/propane and received them back. Dead River came in much lower than our current vendor.

Mr. Weir made a motion and Mr. Millette seconded to accept the bid for heating oil and propane for the ensuing year. Roll call vote. Millette, aye. Weir, aye. Bouchard, aye. **Motion passes.**

Mr. Millette made a motion and Mr. Weir seconded to appoint Jodi Pinard and Kristy Willey as pro temp for the election on November 3, 2020. Roll call vote. Millette, aye. Weir, aye. Bouchard, aye. **Motion passes.**

There is still a need for ballot counters for election.

#### **Durgin Road Deed -**

Mr. Weir stated that he is willing to take the purchase and sales but will not be willing to do a drop-dead date past Nov. 23, 2020.

Mr. Millette agreed.

The consensus of the Board was to accept the purchase and sales agreement as intent to pay back taxes at time of sale until November 23, 2020.

#### **Lane Road-**

Mrs. Pinard stated that the prior owners of the deeded property have a realtor and a buyer. The realtor has asked if they would be willing to let the sale go through. They could sell it in the 90 day waiting period. The Board stated that they would have to come in to pay and then it be deeded back to previous owners and then they can sell the property.

#### **Martell Road-**

Mrs. Pinard stated that the Town is currently trying to get a quiet title and are waiting to go before a judge to finish the sale of the property from the auction.

#### **Outstanding Items-**

Mr. Sykes stated that the Brakes on the 2005 truck are full of sand and salt that had to be chiseled out along with rust.

Mr. Weir would like a list of items and dates that Highway projects are being completed.

#### **Well Update-**

Mrs. Pinard stated that the Town is currently in violation of the Department of Labor having no water at the Town shed. Employees need running water and facilities.

Mrs. Pinard strongly urges the Board to decide tonight regarding the well so this can be rectified.

The Board discussed drilling a new well versus running water over from the snack shack.

Mr. Sykes will call capital well to discuss the timeline and meet again this week to approve an option. tank with water and call cap well tomorrow.

#### **Highway Loader Update-**

Scott Decota came to look at the loader. He is currently trying to chase down parts. He has not been able to get the quote.

Mr. Weir stated Mr. Sykes should Call Chapell tractor and ask about loader they are about to put on the lot. May be able to get a good deal.

Mr. Weir asked about lease purchase. He would like Mr. Sykes to work on his CIP for the ten-year plan.

Mr. Sykes stated that the build time is more than a year for trucks.

Highway will meet on November 10, 2020 with the Board to go over the CIP spreadsheet.

Mr. Sykes stated that he would like to Hire a contractor. This would cut down the length of the plow routes. They are currently 3.5-hour routes which is too long.

Mr. Weir stated that Mr. Sykes should reach out to contractors to put a crew together.

Mr. Millette asked about at the Rental option with Lease purchase? Mr. Sykes would need to get fine print for that. There is a rental purchase option.

There will be a meeting on Thursday to discuss this further at 6:00pm.

#### **Halloween discussion-**

Mr. Weir stated that he was upset by the comment on the Police Department's page saying that Halloween was cancelled. He stated that the Chief does not have the authority to cancel such things and would like for him to come into speak with the Board regarding this matter.

Mr. Weir made a motion and Mr. Bouchard seconded to observe Halloween in Chichester using the CDC and Governor Sununu's suggested guidelines. Roll call vote. Weir, aye. Bouchard, aye. Millette, aye. **Motion passes.**

#### **NON PUBLIC-**

**Mr. Bouchard made a motion to enter non-public under:**

Non-Public Session – RSA 91-A:3, II(b) The hiring of any person as a public employee.

Edward Millette seconded.

**Bouchard Aye, Millette Aye, Weir Aye. Motion Passes.**

Mr. Bouchard motioned to exit non-public session. Mr. Weir seconded.

**Millette Aye, Bouchard Aye, Weir Aye Motion Passes.**

Mr. Bouchard motioned to seal the minutes indefinitely. Mr. Millette seconded.

**Bouchard Aye, Weir Aye, Millette Aye. Motion Passes**

**Mr. Bouchard made a motion to enter non-public under:**

Non-Public Session RSA 91-A:3, II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.

Edward Millette seconded.

**Bouchard Aye, Millette Aye, Weir Aye. Motion Passes.**

Mr. Bouchard motioned to exit non-public session. Mr. Millette seconded.

**Millette Aye, Bouchard Aye, Weir Aye Motion Passes.**

Mr. Bouchard motioned to seal the minutes indefinitely. Mr. Millette seconded.

**Bouchard Aye, Weir Aye, Millette Aye. Motion Passes**

**Adjournment:**

Being no further discussion, a motion was made by Mr. Millette and seconded by Mr. Bouchard to adjourn the meeting at 9:43pm. **Motion passes.**

Respectfully submitted

Not approved until signed

Kristy Willey, Administrative Assistant

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Richard Bouchard

Edward Millette

Jason Weir