

Chichester Board of Selectmen
Minutes of Meeting
Monday December 23, 2019

Members Present: Richard Bouchard, Ed Millette, Jason Weir, and Jodi Pinard Town Administrator

Others Present: Chief Clarke

Call to Order: Mr. Bouchard called the meeting to order at 6:00pm.

Appointments:

Bear Hill Road Reconstruction – Bid Opening

Mr. Bouchard opened the four bids received for the Bear Hill Road Reconstruction Project, and they are as follows:

Merrill Construction	\$331,850
Pike Industries	\$488,250
Busby Construction	\$311,311
Advanced Excavation	\$394,947

Mr. Weir asked if next time should we ask for bids in terms of tonnage versus road length. It was agreed to ask the Town Engineer their opinion.

A motion was made by Mr. Weir and seconded by Mr. Bouchard to award the Bear Hill Road Reconstruction Project to Busby Construction pending Town Meeting approval in March in the amount of \$311,311. **Motion Passes**

Douglas Valley – Junkyard License Renewal

Mr. Valley was not in attendance but Mrs. Pinard explained that this is a Junkyard License Renewal. There are questions and concerns regarding fencing of the junkyard. The fencing is something the Board of Selectmen has jurisdiction over regarding requirements.

Consensus of the Board was to have Mr. Valley come to the next Board of Selectmen Meeting and discuss this further.

Planning Board Master Plan Encumbrance \$3,000

A motion was made by Mr. Weir and seconded by Mr. Millette to encumber \$3,000 to continue the work on the Master Plan that began earlier this year with Central New Hampshire Planning Commission.

Motion Passes

Advisory Budget Committee Appointment

Mrs. Blaney expressed interest in serving on the Advisory Budget Committee. She shared with the selectmen her experience both professionally and personally.

A motion was made by Mr. Millette and seconded by Mr. Weir to appoint Tara Blaney to the Advisory Budget Committee for a one year term. **Motion Passes**

Food Pantry Donations

A motion was made by Mr. Weir and seconded by Mr. Millette pursuant to RSA 31:19, the Board of Selectmen shall accept and authorize the expenditure of unanticipated funds in the amount of:

\$100.00	From Paul and Gwen Adams
\$100.00	From Sparks Fly Fireworks
\$100.00	From Catherine EdmondBailey
\$200.00	From Davis Fuels of Epsom, Inc
\$100.00	From Frank and Sue Merrill

It shall be the responsibility of the Town of Chichester to maintain accurate record of all funds, detailing their expenditures, and that such records shall be made available upon request. **Motion passes.**

Great Meadow Campground

Mr. Millette stated that it had come to the Fire Department's attention that there are people living in the campground year round.

Mrs. Pinard informed the Board that Great Meadow is not a year round camp ground and officially closes on November 1. It reopens on May 1st every year.

Consensus of the Board was to looking into this further and have the owners attend a Board of Selectmen Meeting.

Highway Department

Mr. Weir stated that he had seen equipment parked in the salt shed and the Road had previously been told no equipment is to be parked in the Salt Shed.

The Board will give the Road Agent a written directive regarding this.

Mr. Weir stated that he is concerned with the Road Agent not notifying anyone that he would be on vacation until January 6. He believes this is something that the Board should be made aware of and approve time off for not only the Road Agent but all Departments Heads as well.

Mr. Bouchard stated that he has no problem with employees taking time off as long as there is a plan in place if something were to happen.

Mr. Millette stated that he also has no problem with employees taking time off and that as long as everyone is notified there is no reason there should be any issues.

Consensus of the Board was that better communication regarding time off was needed.

Non-Public Session: RSA 91-A: 3 (a) *The dismissal, promotion or compensation of any public employee*

A motion was made by Mr. Bouchard and seconded by Mr. Millette to enter into non-public session under RSA 91-A: 3 II (c). Weir Aye, Millette Aye, Bouchard Aye. **Motion Passes.**

A motion was made by Mr. Bouchard and seconded by Mr. Millette to exit non-public session. Weir Aye, Millette Aye. Bouchard, aye. **Motion Passes**

A motion was made by Mr. Millette and seconded by Mr. Bouchard to seal the non-public meeting minutes indefinitely. Weir Aye, Millette Aye, Bouchard Aye. **Motion Passes.**

Adjournment:

Being no further discussion a motion was made by Mr. Bouchard and seconded by Mr. Millette to adjourn the meeting at 7:52pm. **Motion passes.**

Respectfully submitted,

Not approved until signed

Jodi Pinard, Town Administrator

Richard Bouchard

Edward Millette

Jason Weir