

## Chichester Board of Selectmen

Minutes of Meeting  
Tuesday October 6, 2020

**Members Present in person:** Richard Bouchard, Ed Millette, Jason Weir and Jodi Pinard Town Administrator, Kristy Willey Administrative Assistant

**Present via zoom:** Chief Clarke, John Martel, Chief Quimby, Donna Chagnon, Richard Moore, Bob Mann, Bonnie Potter, Evelyn Pike, Zach Boyjajian, Don Peterman, Tara Blaney, Doug Hall, Tom Houle, Stan Brehm and other members of the public.

**Call to Order:** Mr. Bouchard called the meeting to order at 6:30pm.

IN LIGHT OF THE COVID 19 (CORONA VIRUS) SOCIAL DISTANCING ADVICE MADE BY THE GOVERNOR AND CDC, THE TOWN OF CHICHESTER FOLLOWING A DECLARATION OF EMERGENCY BY THE SELECT BOARD CHAIRPERSON, IS PROVIDING A **MEETING PARTICIPATION VIA TELEPHONE CONFERENCE** FOR YOUR SAFETY.

### **Appointments -**

#### **Advisory Budget Committee-**

The Board of Selectmen and the Advisory Budget Committee discussed and approved the proposed budget schedule.

Mrs. Pinard will send out the budget reports, CIP schedule worksheet and other financial documents to the Boards for review.

### **Department Heads**

#### **Fire-**

Chief Quimby stated that he would like to meet with the Board of Selectmen prior to budget season to be on the same page.

Chief Quimby stated that the extractor dryer is in the process of being installed.

The state of NH is in an extreme drought and no permits are being issued for fire.

### **Library-**

Ms. Castelli reported for the Library.

The Library Trustees continue to meet utilizing [Uberconference.com](https://uberconference.com) and advise anyone who would like to participate to contact Tom Downey at [234-8764](tel:234-8764) or e-mail him at [tomdowney11@gmail.com](mailto:tomdowney11@gmail.com). Participation information is also included in our meeting notices. Our next meeting will be held on Monday, October 19, 2020 at 4 p.m.

Librarian Caroline Pynes is posting a story time on the Library Facebook, reading Autumn is for Apples by Michelle Knudsen. A Take and Make craft is also be available involving apple stamping. New Take and

Make crafts are available about every two weeks. The next one involves a pom pom bear reading a book; and a Halloween craft is planned.

The Library has a fall book raffle ongoing, with the winner to be drawn at the end of October. A tote bag with about 9 books for children and adults and a few goodies like a coffee mug and a pen will be included.

The Library has seen several homeschooling families coming to the Library for resources. Some of them are first time homeschoolers, a response, in part, to Covid-19 concerns. The Library has obtained 3 excellent new books to assist the home-schooling families. Staff member Diane R is leading the home-schooling assistance efforts. Links to a homeschoolers symposium which was held at the Lane Memorial Library in Hampton, NH will be posted on the Library Facebook as well.

The Library summer writing contest resulted in 3 young authors winning, Brianna, Isla and Rebecca. They received Lego sets and their stories are on exhibit at the Library.

The Library had a successful Used Book Store sale on October 3, 2020 at which two local crafters had outdoor stands. The last Down Under Book Store sale is scheduled for Saturday, November 7, 2020 from 8:30 to noon. Used book donations are being accepted at the Down Under Book Store on Saturdays, from 9-11 at the rear of the Library.

The LOCL (Lovers of Chichester Library) volunteers will hold a Library Trick or Treat event at the Library this year on Saturday October 31 from 5-8 pm with free books and candy given to children. It will be done in an appropriately socially distanced manner.

#### **Highway-**

The Board discussed the amount of money in Town Facilities Capital Reserve Fund for use of a purchase of a new well.

Mr. Sykes is completing quotes for well and getting timeframes for drilling.

#### **Planning Board-**

Mr. Brehm stated that the Planning Board is very busy, and they have several public hearings this month. They are still meeting via zoom due to room restrictions and the large Board.

#### **Other Business-**

#### **Town Clerk – Appointment**

##### **Tax Office – Office Set Up Request**

The Board discussed with Mrs. Pike the needs of the office moving forward after her retirement date of 12/31/2020. Mrs. Pike would like her deputy to be appointed as Town Clerk.

The Board would like to speak to the deputy and gather some more information before appointing for the position.

#### **General Business/Board Discussion**

##### **Appointments to Committees**

Mr. Bouchard made a motion and Mr. Weir seconded to appoint Nancy Fraher to the Road Advisory Commission until April 2023. Roll Call Vote. Millette, aye. Weir, aye. Bouchard, aye. **Motion passes.**

Mr. Bouchard made a motion and Mr. Millette seconded to appoint Brenda Boswak as an alternate Cemetery Trustee with a term of one year. Roll Call Vote. Millette, aye. Weir, aye. Bouchard, aye.

**Motion passes.**

**Zoning Complaints-**

**Shooting Range-**

The Board discussed letters they received from residents regarding the use of 10 Pound Road as a commercial shooting range. One of the complaints notes that when you try to sign up for a shooting activity it lists the address as 10 Pound Road.

Mrs. Pinard stated that she did receive a letter from the company that hosts the events stating that the event did not take place.

The consensus of the Board is that there was not sufficient evidence to show a commercial shooting event took place.

**Farm Stand-**

An anonymous complaint was made about the farm stand located on Main St. The complainant stated that it was not a true farm stand, and they are not following the guidelines.

Mrs. Pinard informed the Board that the property owner had already started the eviction process before the complaint was made.

Mr. Weir stated that he does not want to address any complaints not signed. All complaints must be in writing with a signature.

**Trail Dogs approval-**

The Board approved the trail dogs use of Town property for snowmobiling for another year.

**Other-**

Mrs. Pinard ordered a sound system for the Grange Hall.

**Durgin Road Deed-**

Mrs. Pinard stated that the Durgin Road property has a purchase and sales agreement with a close date of 11/17/2020.

**Lane Road Deed-**

Mrs. Pinard spoke with the previous owner of the Lane Road property who stated that they will be submitting a letter of intent to purchase the property back from the Town.

**Martel Road-**

Mrs. Pinard has stated that the Martell Road has hit an issue with the notification prior to tax deeding. The Town attorney, the bid winner's attorney, and the Tax Collector are working on this issue.

**Adjournment:**

Being no further discussion, a motion was made by Mr. Millette and seconded by Mr. Bouchard to adjourn the meeting at 8:23pm. **Motion passes.**

Respectfully submitted

Not approved until signed

Kristy Willey, Administrative Assistant

---

Richard Bouchard

Edward Millette

Jason Weir