

## Chichester Board of Selectmen

Minutes of Meeting  
Tuesday August 4, 2020

**Members Present in person:** Richard Bouchard, Ed Millette, Jason Weir, and Jodi Pinard Town Administrator, Kristy Willey Administrative Assistant

**Present in person:** Chief Clarke, John Martell, Chief Quimby, Craig Sykes, Ewen MacKinnon, Zach Boyajian, Evelyn Pike, Donna Chagnon, Russell Blaney, Mary Castelli, Paul Sanborn, Matt Stolnis and other members of the public.

**Call to Order:** Mr. Bouchard called the meeting to order at 6:30pm.

### Department Heads

#### **Police Department-**

Chief Clarke stated that the speed radar sign company will still honor their quote and he would like to move forward purchasing them.

Mr. Weir made a motion and Mr. Millette seconded to purchase two speed radar signs approved at Town meeting in the amount of \$6,097.00. Roll call vote. Millette, aye. Weir, aye. Bouchard, aye.

**Motion passes.**

#### **Fire Department-**

Chief Quimby stated that the Fire Department has been busy making room for the new extractor system for the turnout gear.

#### **Library-**

Ms. Castelli stated the Library continues to serve patrons in person under the Library's reopening policy, which includes social distancing, required mask wearing and a limit of 5 patrons inside at a time.

Library Trustee are resuming a once a month meeting schedule, instead of the previous every 2 weeks schedule and meetings are continuing to be held via uberconference. Our next scheduled Library Trustee meeting is Monday August 10, 2020 at 4 pm.

The Library summer reading program, Imagine Your Story, is underway. There are weekly craft projects, related to the program, for the children to take and make at home. The Library is also having a writing contest for children with three age categories, grades K -2, grades 3-5, and grades 6-8. The theme is Imagine Your Story, and the young authors may use as few or as many words as they want. First place winners receive a prize and their stories will be placed in a book in the Library. The Library summer reading program ends August 24<sup>th</sup>.

The Down Under used bookstore has resumed book sales, which are scheduled every two weeks on Saturdays from 9-12. A limited number of persons are allowed inside at a time and mask wearing is required. The next book sale is scheduled for this Saturday, August 8, 2020.

#### **Highway-**

Mr. Sykes stated that he has been organizing and setting up his office and going through the Shed. He plans on getting equipment up and running and filling the highway crew positions so they can get started on projects.

#### **Parks and Recreation-**

Mr. Boyajian stated that Mark Thomas has been working on extending some trails at Carpenter Park and he will be meeting with the School Board regarding the trails on the School property and use. The Board offered to write a letter of support for the use of the trails.

#### **Planning Board-**

Ms. Willey reported that the Planning Board has been working on updating the community chapters for the Master Plan and are meeting with CNHRPC via ZOOM.

The Planning Board is currently deciding on a month to month basis whether to meet in person or via ZOOM. They would like to meet in person but due to the size of the Board it makes it very difficult to social distance.

#### **Election Update-**

Mr. Mackinnon stated that the election officials are currently planning for elections and have had multiple ZOOM meetings with Dr. Chan. He stated at the last meeting they discussed moving the voting to the school which will be voted on at the next school board meeting. He is currently working on getting more info on mask requirements and voting curbside.

#### **Rescue Truck Bid Opening-**

The Board of Selectmen opened the sealed bids:

Bid 1 in the amount of \$2,679.00  
Bid 2 in the amount of \$1,000.00  
Bid 3 in the amount of \$3075.00  
Bid 4 in the amount of \$1021.57  
Bid 5 in the amount of \$1,407.50  
Bid 6 in the amount of \$4,321.89  
Bid 7 in the amount of \$1,055.55

Mr. Weir made a motion and Mr. Bouchard seconded to award the winning bid to Mr. Barry Moses for \$4,321.89 for the Fire Department Rescue Truck. Roll call vote. Millette, aye. Weir, aye. Bouchard, aye. **Motion passes.**

#### **Purchasing Policy-**

The Purchasing is still under review and has not been approved.

#### **Martell Road-**

The land for Martell Road will go to auction on September 9, 2020 at 10:00am located on site. The auction includes land only and not the trailer.

**Other Business:**

A letter will be drafted to Ms. Torrey regarding her complaint and the Board's findings. It will also include the appellate process on how to move forward if she does not agree with the decision.

Mrs. Pinard stated that she spoke with respondents of the zoning letters that went out. Mr. Albert and Coleman Concrete are both hiring engineers and will be into the Board with an update.

There will be a non-public meeting on August 18, 2020 before the regularly scheduled meeting.

Mrs. Pinard stated that she is looking into getting quotes for a sound system to be able to efficiently stream meetings via zoom or alternative methods that will allow for better sound and audio.

The Board discussed possibly encumbering funds for the Bear Hill project as they are running out of time to complete it this year. More discussion and a decision will be made at a later date.

**Adjournment:**

Being no further discussion, a motion was made by Mr. Millette and seconded by Mr. Bouchard to adjourn the meeting at 7:39pm. **Motion passes.**

Respectfully submitted

Not approved until signed

Kristy Willey, Administrative Assistant

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Richard Bouchard

Edward Millette

Jason Weir