

Chichester Board of Selectmen

Minutes of Meeting

Tuesday July 7, 2020

Members Present in person: Richard Bouchard, Ed Millette, Jason Weir, and Jodi Pinard Town Administrator, Kristy Willey Administrative Assistant

Present in person: Chief Clarke, John Martell, Chief Quimby, Robyn Eldridge, Guy Goodwin, Cara Torrey, Almos Nagy, Donna Chagnon, Stan Brehm, Matthew and Kris Cole and other members of the public.

Others Present on ZOOM: Kathy Doult, Richard Moore, Tom Houle, Doug Hall, Evelyn Pike.

Call to Order: Mr. Bouchard called the meeting to order at 6:30pm.

Chairman Bouchard read the following statement into the minutes:

As Chair of the Board of Selectmen, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means:

We are utilizing ZOOM for this electronic meeting.¹ All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone #1 301 715 8592 and enter this code: **Meeting ID: 820 2001 8764 and Password: 099767** or by clicking this link :

<https://us02web.zoom.us/j/85801858153?pwd=UVpzSUxDWGg2VjVJcm5sdFRQa3ZNQT09>

b) Providing public notice of the necessary information for accessing the meeting:

We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Zoom or telephonically. Instructions have also been provided on the website of the Board at: www.ChichesterNH.org.

c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access:

If anybody has a problem, please call 603-798-5350 ext 202 or email at:
jpinard@ChichesterNH.org

d) Adjourning the meeting if the public is unable to access the meeting:

In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Please note that **all votes** that are taken during this meeting shall be done by **roll call vote**.

Department Heads-

Police Department-

Chief Clarke stated that the F150 has been in the shop being repaired.

Chief Clarke was looking for guidance on the radar signs approved at Town meeting and if they should still be purchased. The Board asked if the quotes would still be honored and if so to move forward if the need has not changed.

Fire Department-

Chief Quimby presented three quotes for a washer and dryer for fire equipment.

Mr. Weir made a motion and Mr. Bouchard seconded to purchase the washer and dryer from Bergeron Protective Clothing not to exceed \$18,500.00 out of the warrant article approved at Town Meeting in 2020. Roll Call Vote. Millette, aye. Weir, aye. Bouchard, aye. **Motion passes.**

Chief Quimby asked the Board for approval to put the old rescue truck out to bid and how they would like to advertise. The Board advised to put the truck up on the municipal website as well as a auction site online for government vehicles.

Chief Quimby stated that the exhaust removal system is in serviced and has been tested.

Emergency Management-

Mr. Martell had nothing to report.

Library-

Ms. Doult reported that the Library has reopened, with restrictions, following the policy instituted. Patrons must wear masks, are limited to five at any one time and must also follow social distancing.

Ms. Doult reported that the Library continues to have Trustee meetings every two weeks during this COVID event via "uberconference.com." The next regularly scheduled will be next Monday. Regular agenda items are being added, as we move forward.

There will be a Summer Reading Program this year. The theme is Imagine Your Story. More information has been put out on our Face Book page.

The Little Libraries, located at the Town Hall and at Carpenter Park, are both up and running. There will be our first Down Under Used Book Sale this Saturday, with shortened hours and restrictions, i.e., limited number of patrons at a time, masks required, as well as social distancing.

Highway-

Mrs. Pinard gave an update for highway.

Mrs. Pinard presented bids for the grader tires that need to be replaced.

Mr. Weir made a motion and Mr. Bouchard seconded to purchase grader tires from Sullivan Tire in the amount of \$7,092.96. Roll Call Vote. Millette, aye. Weir, aye. Bouchard, aye. **Motion passes.**

Mrs. Pinard received a quote from Merrill Construction with two options for repairing Pleasant St. One is a quick fix and one is a permanent fix.

Mr. Weir made a motion and Mr. Bouchard seconded to approve \$4,500.00 to repair Pleasant St. Roll Call Vote. Millette, aye. Weir, aye. Bouchard, aye. **Motion passes.**

The other roads in Town needing major repair that were also quoted are, Ring Road, Deer Meadow Road and Ricker Road.

Mr. Weir made a motion and Mr. Bouchard seconded to expend no more than \$25,000.00 to repair the roads with contracted services. Roll Call Vote. Millette, aye. Weir, aye. Bouchard, aye. **Motion passes.**

After some discussion on grading, the Board asked Mrs. Pinard to get more specific quotes for grading.

Conservation Commission-

Mr. Boyjian stated that the Conservation Commission met at the pavilion for a meeting. He reported that Mr. Mann did submit a grant for Conservation funds for the Main St. easement.

Mr. Boyjian stated that the Commission is working on new NRI maps and a series will be replaced soon.

Mr. Boyjian stated that the Commission was approached by a landowner around Lynx Pond to purchase land. They have been doing research on deeds.

Mr. Mann met with the Planning Board regarding the construction of a Spaulding parking lot which will be presented at Town meeting 2021.

Parks and Recreation-

Mr. Boyjian stated that a resident repainted the basketball court to also be a pickleball court.

A cross country trail has been added to add distance, and grass is being replaced around the playground which the barricades have been removed. It was also reported that a number of groups have been using the fields. Currently there is no fee schedule, but they do ask for donations.

Mr. Weir pointed out that the playground reopening should have been a Board vote.

Planning Board-

Mr. Brehm stated that the Planning Board met last week and decided to keep the August meeting a ZOOM meeting.

Old Home Day update-

Mrs. Eldridge stated that a Old Home Day will be occurring but it will look different this year due to Covid-19. She stated that there is a plan to roast a pig and do the traditional beans and some activities. A tentative schedule will be posted shortly.

The Board did state their concerns for safety with running and social distancing.

Road Agent Update-

The Board announced that they are extending an offer to a candidate. Should they accept, a rough start date would be in 3-4 weeks. The Board is currently evaluating the equipment to get ready.

Abatements-

Mr. Weir made a motion and Mr. Bouchard seconded to table the abatements until the next meeting when the assessor is present for questions. Roll Call Vote. Millette, aye. Weir, aye. Bouchard, aye.

Motion passes.

Resident Zoning Complaint- Coleman Concrete

Mrs. Torrey and Mr. Nagy came before the Board to present their information and evidence regarding their zoning complaint for Coleman Concrete located on Dover Road.

Mrs. Torrey stated that she has made multiple complaints about the noise and vibration with no resolution. She stated that she has no quality of life at her home due to the constant obnoxious noise. She thanked Mr. Weir for the visit to her property in which he admitted that he could hear noise.

Mrs. Torrey and Mr. Nagy made a lengthy presentation which included pictures and videos taken at their property.

Mr. Weir stated that he did hear something, but not the extent that has been reported. He could not feel any vibrations. He stated that he does not believe that it is a noise violation, but there is an appeal process that can be taken if the Board finds there is no violation.

Mr. Bouchard stated that he would like the decibels measured.

Mr. Millette stated that property owners can develop their property as they wish as long as they fit within the zoning. If they are not violating the zoning, the Board does not have much recourse. Safety beepers on the trucks are required and are exempt from the noise ordinance.

The Town Engineer will be visiting the property and providing a report on the findings of the site plan. The Board would also like to inquire about noise/vibration testing with the Town engineer. There will be an update provided at the next Board of Selectmen meeting.

Resident Complaint- Shooting Range

Mr. and Mrs. Cole came before the Board to discuss a complaint filed by them regarding what they believe to be a commercial shooting range on an abutting property. The Cole's had already provided documentation of events being held at the property and a cease and desist order was drafted for the Board to sign.

A motion was made by Mr. Bouchard and seconded by Mr. Millette to sign the cease and desist order to Matthew Stolnis of 18 Pound Road to operate as a commercial shooting range. Roll Call Vote. Millette, aye. Weir, aye. Bouchard, aye. **Motion passes.**

Draft Purchasing Policy-

The policy was tabled for review.

Other Business-

The Board discussed meeting rooms and if it would be possible to use the school due to space and hearing restrictions. They asked Mrs. Pinard to get quotes for mini splits for the Grange Hall and update electrical services.

The next meeting will be held on July 28, 2020 in the Grange Hall.

Adjournment:

Being no further discussion, a motion was made by Mr. Bouchard and seconded by Mr. Millette to adjourn the meeting at 8:39pm. **Motion passes.**

Respectfully submitted
Kristy Willey, Administrative Assistant

Not approved until signed

Richard Bouchard

Edward Millette

Jason Weir