

Chichester Board of Selectmen

Minutes of Meeting
Tuesday May 5, 2020

Members Present on ZOOM: Richard Bouchard, Ed Millette, Jason Weir, and Jodi Pinard Town Administrator, Kristy Barnouski Administrative Assistant

Others Present on ZOOM: Evelyn Pike, Chief Clarke, John Martell, Zach Boyijian, Bob Mann, Kathy Doult, Zach Boyijian, Stan Brehm, David Jobin, Tom Houle, Richard Moore, Brian Eldridge, Donna Chagnon, Alan Quimby, Bette Bogden.

Call to Order: Mr. Bouchard called the meeting to order at 6:30pm.

Chairman Bouchard read the following statement into the minutes:

As Chair of the Board of Selectmen, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means:

We are utilizing ZOOM for this electronic meeting.¹ All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone #1 301 715 8592 and enter this code:

Meeting ID: 310 362 432 and Password: 006413 or by clicking this link :

<https://zoom.us/j/310362432?pwd=bThlck8wdmxtOGZaZ0dQRHAYeW9iQT09>

b) Providing public notice of the necessary information for accessing the meeting:

We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Zoom or telephonically. Instructions have also been provided on the website of the Board at: www.ChichesterNH.org.

c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access:

If anybody has a problem, please call 603-798-5350 ext 202 or email at: jpinard@ChichesterNH.org

d) Adjourning the meeting if the public is unable to access the meeting:

In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Please note that **all votes** that are taken during this meeting shall be done by **roll call vote**.

Minutes-

Mr. Weir made a motion and Mr. Bouchard seconded to approve the minutes from the April 21, 2020 Board of Selectmen Meeting as written. Roll Call Vote: Millette, aye. Weir, aye. Bouchard, aye. **Motion passes.**

Department Heads-

Police Department-

Chief Clarke stated that the new cruiser from last year was finally ready for pickup last week. It is all outfitted and will get decals next week.

Chief Clarke stated that the company Tazer had some personal Protection equipment available for departments which he requested to receive some for the use of the Town.

Emergency Management-

Mr. Martell stated that the committee will be resuming the hazard mitigation plan via ZOOM.

Fire Department-

Mr. Millette stated that the department took possession of the old Police cruiser and will get it into service soon.

Mr. Millette stated that the department has been restricting use of funds and has stopped trainings. He stated that he is hopeful that trainings can resume soon.

The new rescue 2 truck is in service and the old truck is ready for disposal. The Board discussed how to get the most money for the old truck, including sealed bid, auction and listing it online. After more research is done, the Board will decide on the best avenue to take.

Library-

Ms. Doult stated that she sent some minutes into the Selectmen's Office to update the website.

Ms. Doult stated that there have been extra meetings due to Covid-19 and getting ready to reopen. She stated that they will reopen first with curbside service and following guidelines.

The Library thanked Mr. John Martell for information and personal protection equipment for the Library.

Conservation-

Mr. Boyjian stated that the Conservation Commission has been doing joint projects with the Parks and Recreation Commission.

The Commission has been clearing and flagging trails through the pasture removing debris from where the old shed was. The loop is approximately eight miles.

Parks and Recreation-

Mr. Boyjian stated that Mrs. Eldridge helped coordinate with Merrill Construction to do trail repair, looming and will be putting seed down. The Merrill's donated all time and materials. Thank you from the Town of Chichester!

Mr. Boyjian asked if the Commission could meet at the park for meetings.

After some discussion, the consensus of the Board was to wait until June to have in person meetings.

Planning Board-

Mr. Brehm stated that the Planning Board has two public hearings this upcoming meeting. One is for Prime ATC for a Site Plan Review and the other is a Conditional Use Permit for a two-family conversion.

Mr. Brehm stated that Greenwave Development will also be have a conceptual discussion regarding adding two more units to the project. He is interested in having the Planning Board walk the property.

Emergency Management-

Mr. Martell reported that he will be resuming the updating of the Hazard Mitigation Plan via ZOOM.

243 Dover Road-Zoning Violation-

Mr. Colbert attended the meeting to discuss with the Board the zoning violation at Robinsons Mobile Home Park. Mr. Colbert proposed that the camper will be unhooked and removed from the site and will not be used as a residence after July 1st.

The Board agreed to allow the camper temporarily until no later than July 1, 2020 with a cease and desist of the use of the camper as a residence.

Mr. Bouchard made a motion and Mr. Millette seconded to allow the camper to remain in the current spot until no later than July 1st at which time the camper must be removed from the site, cease and desist of use as a residence and may only be stored on the premises. Roll Call Vote: Millette, aye. Weir, aye. Bouchard, aye. **Motion passes.**

Food Pantry Donations-

Mr. Weir made a motion and Mr. Bouchard seconded to approve the following donations to the Town of Chichester Food Pantry:

\$100.00 received from Terrance and Margery Houle.

\$250.00 received from Marie McKay

\$52.00 received from Eldra Potter

\$150.00 received from Catherine EdmondBailey

Roll Call Vote: Millette, aye. Weir, aye. Bouchard, aye. **Motion passes.**

Coleman Concrete-

Mrs. Pinard stated that there has been an excessive noise and vibration complaint regarding Colman Concrete. She stated that she has been out in the past and could not pick up anything on a meter.

Mr. Weir stated that something needs to be done to determine if this is a valid complaint.

The complainant, Mrs. Torrey stated that she has no quality of life. She stated she is unable to enjoy her garden outdoors due to the excessive noise and vibration. She stated that she has over 172 videos of the violations.

Mr. Brehm stated it does appear that they have gone out of the 1000ft Commercial zone so that may be a cause of the noise if they are operating out of the allowed area. The Planning Board will discuss this at the next meeting.

Mrs. Pinard will be doing follow up checks on the noise levels as well as reaching out to Coleman Concrete. The Zoning Officer will also be writing a letter regarding this matter.

Other Business-

Mrs. Pinard stated that Emergency Responders will be receiving a stipend during the Covid-19 Pandemic. She is waiting to receive more information regarding how it should be paid out.

37 Martell Road-

Mrs. Pinard stated that the auction for 37 Martell Road is scheduled for June 17, 2020. The Board decided to reschedule so it can be done on site safely.

Mrs. Pinard stated that the audit has began and they are picking up records for review instead of working in the office due to Covid-19.

Appointments-

Mr. Weir made a motion and Mr. Millette seconded to reappoint the following:

David Dobson to the Zoning Board of Adjustments

Richard Moore to the BCEP

Richard Millette to the BCEP

Richard Bouchard to the BCEP

Roll Call Vote: Millette, aye. Weir, aye. Bouchard, aye. **Motion passes.**

Adjournment:

Being no further discussion, a motion was made by Mr. Millette and seconded by Mr. Bouchard to adjourn the meeting at 7:44pm. Roll Call Vote: Millette, aye. Weir, aye. Bouchard, aye. **Motion passes.**

Respectfully submitted,

Not approved until signed

Kristy Barnouski, Administrative Assistant

Richard Bouchard

Edward Millette

Jason Weir