

## Chichester Board of Selectmen

### Minutes of Meeting

Tuesday November 21, 2023

**Members Present:** Edward Millette, Stephen MacCleery, Richard Bouchard, and Jodi Pinard Town Administrator, Kristy Jobin Administrative Assistant

**Others Present:** Chief Alan Quimby, Lori Baas, Jay Baas, Michelle Parent, Donna Chagnon, and other members of the public.

**Call to Order:** Mr. Millette called the meeting to order at 6:00 pm

#### **Budget Schedule-**

The Board discussed the upcoming budget schedule for December.

December 12th Workshop

December 13th Appointments with Department Heads

December 19th Appointments with Department Heads

December 21st Workshop

Mrs. Pinard stated that the budgets are due to her no later than November 30<sup>th</sup> and she will have the budgets ready for the Board at the meeting on December 5<sup>th</sup>.

#### **Zoning Violations-**

Mrs. Pinard stated that the violations for Coleman Concrete are being reviewed by Town Council and they will be contacting the attorney that represents Coleman Concrete.

#### **Fire Department-**

Chief Quimby requested support for a grant to replace and upgrade the Fire Department radio system with the Capital Area Fire Mutual Aid System.

Mr. MacCleery made a motion and Mr. Millette seconded to support the grant to replace the current FD radio system. Roll call vote. MacCleery, aye. Bouchard, aye. Millette, aye. **Motion passes.**

#### **Tax Rate Setting-**

Mrs. Pinard stated that the tax rate set by the Department of Revenue Administration is \$16.42 per thousand, which is down 7.96. The DRA does not recommend using any fund balance as it is below the recommended amount.

Mr. MacCleery made a motion and Mr. Bouchard seconded to accept the tax rate of \$16.42 as proposed by DRA. Roll call vote. MacCleery, aye. Bouchard, aye. Millette, aye. **Motion passes.**

#### **Approval of Minutes-**

Mr. Millette made a motion and Mr. MacCleery seconded to approve the meeting minutes of November 7, 2023. Roll call vote. MacCleery, aye. Millette, aye. Bouchard, aye. **Motion passes.**

**Discussion on West Road-**

Mrs. Parent came before the Board to discuss the progress on West Road. She had questions regarding the Town Engineers recommendations and if they were followed. She stated her concern for the rip rap being covered in dirt and worried that the road would be in the same position in the spring. She stated that when Busby graded it properly and rolled it, it was in very good shape and asked why they couldn't do that again.

The Board stated that they used the Town Engineers recommendations for a temporary fix to make it through the winter and the Town will need to decide on what to spend in the future.

Mr. MacCleery stated that he believes that different material needs to be used on the road.

Mr. Bouchard agreed and said that reclaim material would be better suited.

Mr. Millette stated that there are lots of restrictions on the road and the water has to go somewhere. It comes down to resources.

The project is ongoing and should be completed by the end of the month.

**Adjournment:** Being no further discussion, a motion was made by Mr. MacCleery and seconded by Mr. Millette to adjourn the meeting at 6:41 pm. Roll call vote. MacCleery, aye. Millette, aye. Bouchard, aye. **Motion passes.**

Respectfully submitted,

Kristy Jobin, Administrative Assistant

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Richard Bouchard

Edward Millette

Stephen MacCleery