

Chichester Board of Selectmen

Minutes of Meeting

Tuesday May 2, 2023

Members Present: Edward Millette, Stephen MacCleery and Jodi Pinard Town Administrator, Kristy Jobin Administrative Assistant

Others Present: Chief Quimby, Chief Wright, Craig Sykes, Kathy Doult, Donna Chagnon, Corie St. Germain, Doug Hall, Darlene Foss, Dana Phelps, Breanne Stone, Joe Darrah, Todd & Marlene Hammond, Tom Jameson, Bruce & Claire Merrill, Cara Torey, Lori Jewett, Ben & Kristen Satterley, Brian Eldridge, Fred Potter, Ewen MacKinnon, Joe McDaniels, Michelle Parent, Bob Reed, Richard Moore, and other members of the public.

Call to Order: Mr. Millette called the meeting to order at 6:00 pm

Department Heads-

Library-

Ms. Doult reported the following for the Library:

Programs:

- On Wednesday, April 19th at 6:30 p.m., the Library hosted an Art Reception featuring art from various art students at Chichester Central School.
- Book Group meets tomorrow, May 3rd at 7. This month's book is Before We Were Yours, by Lisa Wingate. June's selection is The Personal Librarian, by Marie Benedict. Copies may be picked up at the Library.
- Saturday, May 13th, from 9-10 a.m., Elizabeth Marston will be teaching card-making for people from 8-18 years of age—just in time for Mothers' Day. Sign up is required, since there is only room for 12 people.
- The Down Under Bookstore Book Sales started in April. We brought in \$473.25 to support the programming offered by the Library. The next book sale is May 20th and will include our annual plant sale, which will be funding our passes to various museums and activities. These include the Currier Art Museum, Children's Museum of Dover, Discovery Museum, Shaker Village, Beauty Woods, and we will be getting a pass for the See Science Center in Manchester, sometime in May.
- Storytime for children is every Tuesday at 10:45. Music and Movement for children meets every Thursday at 10:45 with dancing, singing, scarf songs, rhythm sticks, drums, and the ukulele. These two programs are being emphasized by the Library to encourage our little ones to find the Library to be a fun and welcoming space. This will hopefully encourage a love of reading for their lifetimes.

Statistics for February:

Atrium:

- Check-in's: 445
- Check-out's: 492
- Renewed: 72
- In-House Use: 13
- Added patrons: 6

- Deleted patrons: 0

Overdrive (Libby app):

- 95 Ebooks Checked out
- 106 Audiobooks Checked out
- 39 Kindle Books Checked out
- 218 Magazines Checked out

Hoopla:

- 54 Total Circulations--4 new patrons
- 27 Audiobooks Checked out
- 11 EBooks Checked out
- 1 Movie Checked out
- 2 Musics Checked out
- 3 Television

Fire Department-

Chief Quimby reported that the person involved in the accident with the firetruck while in transit to NH passed away. The fire truck company is still working on finding a new truck. Insurance has not been able to look at truck due to it being impounded.

Chief Quimby reported 45 calls for service, 28 EMS calls, motor vehicles, and various other calls.

He stated that Chappell delivered the new UTV and Parks and Rec will be receiving the old one.

The Fire Department, Police Department and Emergency Management did training together that went well.

Police Department-

Chief Wright reported that Rite way flooring has ordered all the flooring for the safety center.

Northeast door ordered the new doors but there will be a 6 weeks delivery wait.

Chief Wright reported that joint training went well and he would like to do more drills in the future.

He reported 118 calls for service in April.

The new cruiser is scheduled to arrive at the end of the month.

Chief Wright reported that the department participated in the DEA drug take back day.

Planning Board-

Mrs. Jobin reported that Planning has continued to be busy. Two applicants are scheduled to come before the Board for plan signature, the technical review committee just met to review an application for a proposed multi use lot, and a public hearing will be held over the summer to update the Site Plan and Subdivision applications and regulations.

Highway-

Mrs. Pinard stated that she does have the answers to the questions submitted by residents in regard to the gravel roads, and she recommended them to be distributed via email.

Mr. Sykes reported that the Chichester Highway Department is working with the Pembroke Highway Department at Higgins Road at the town line to complete work with funds that were encumbered from last year.

Mr. Sykes stated that the Chichester Highway Department sponsored a class for garage safety and both employees attended for free due to hosting it. All three employees are now certified for 4 years.

There have been multiple washouts around town and the crew has been trying to mitigate them. The crew is also working on clogged culverts, and working on repairs to Ricker Road. Lovers lane was flooded but the culvert was unclogged and the issue is resolved.

Mr. Sykes stated that he is working on grading when it's not raining.

Mr. Sykes stated that he received two bids back for the road reconstruction.

The Selectmen opened the sealed bids.

Road Reconstruction Bid Opening- Horse Corner Road Overlay/Fredwood Drive

<u>Company</u>	<u>Total Bid Amount</u>
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Pike	\$343,045.00
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Busby	\$257,698.50
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Mr. MacCleery made a motion and Mr. Millette seconded to award the bid from Busby in the amount of \$257,698.50 for the 2023 Road Reconstruction. Roll call. Millette, aye. MacCleery, aye. **Motion passes.**

Abatements-

Mr. Millette made a motion and Mr. MacCleery seconded to approve the following abatements:

Map 4 Lot 156 Sub lot 105RV in the amount of \$269.18

Map 4 Lot 156 Sub lot 140RV in the amount of \$323.16

Map 4 Lot 156 Sub lot 039RV in the amount of \$305.15

Roll call vote. MacCleery, aye. Millette, aye. **Motion passes.**

Higgins Road-

Mr. Sykes stated that shim and overlay needs to be done at the Town line and it doesn't make sense to shim and overlay in its current condition. 300ft of roadway needs to be repaired. He reported that Pembroke is using advanced for their portion, and he would like to use them as well for Chichester's portion. Mr. Sykes presented a bid.

Mr. MacCleery made a motion and Mr. Millette seconded to accept the bid for \$9,724.00 to complete work on Higgins Road by advanced paving. Roll call. Millette, aye. MacCleery, aye. **Motion passes.**

Appointments-

Mr. Millette made a motion and Mr. MacCleery seconded to appoint the following:

Don Peterman reappointed to the Advisory Budget Committee

John Healy reappointed as an alternate to the Planning Board

Mark Thomas as a member of the Parks and Recreation Commission

Tom Jameson a member of the Parks and Recreation Commission

Lucille Noel as a Heritage Commission member

Richard Moore as a member of the BCEP

Roll call. Millette, aye. MacCleery, aye. **Motion passes.**

Approval of Meeting Minutes-

Mr. MacCleery made a motion and Mr. Millette seconded to approve the April 18, 2023, meeting minutes with minor edits. Roll call vote. Millette, aye. MacCleery, aye. **Motion passes.**

IT contracts-

Mrs. Pinard stated that she requested Block 5 come back with their best and final quote.

Mrs. Pinard presented the quote to the Board and recommended entering into the contract with the use of ARPA funds.

Mr. MacCleery would like to sign the three-year contract to get reduced prices and free server equipment. He would like to use the ARPA funds for all three years.

Mrs. Pinard will do research on what can be used out of the ARPA funds and the Board will make a decision at the next meeting.

Zoning Updates

Map 8 Lot 7-

Mrs. Pinard stated that the property owner has now put up a mailbox and created his own address. There is a trial scheduled for May 4, 2023, on this matter.

Map 3 Lot 25-

Mrs. Pinard stated that the property owner submitted an application and completed a Technical Review Committee for his proposal.

Map 3 Lot 39-

Mrs. Pinard stated that there was a court hearing last week and the judge granted an injunction and a lien on the property. Town Council is working out a date for a site visit with the parties and Town staff. An inspection needs to be completed to determine what needs to be done to obtain a certificate of occupancy.

Map 3 Lot 19 -

Mrs. Pinard reached out to the owner and is waiting for a return phone call from the owner. The consensus of the Board was to send a letter of violation.

Gravel Road Concerns-

The Board stated that Facebook is not an official platform for correspondence. The Board has received the list of questions. They will be answered in writing and emailed back.

Public Input-

Corie St. Germain- 26 Rassenan Drive

Mrs. St. Germain stated that she was under the impression that answers would be discussed during the meeting. She strongly urged the consideration of a gravel road committee with the purview being to review current policies and procedures, managing and maintaining the dirt roads. She stated that residents do not feel like they are being listened to. She stated that she would like to work together as a community to resolve this.

Mr. Millette stated that the Town has experienced a lot of growth along with surrounding communities, which has doubled car counts. The roads have received enough travel that some may need to be paved. He suggested looking back to see how the RAC was created. Mrs. Pinard will look into it.

Nancy Fraher-

Ms. Fraher asked if the RAC be expanded to dirt roads.

The Board stated that it was created specifically for paved roads.

Mr. Hall stated that it was created for roads but the Board of Selectmen at the time changed it to strictly paved.

Kathy Gagne, 52 Ferrin Road

Ms. Gagne stated that she has lived in Town for 50 years. She stated that she has fought with mud and water drainage issues. She would like to see more grading done.

Michelle Parent 4 West Road

Mrs. Parent stated that the Catch Basins are completely clogged in front of her house and the water from the roadway is draining into the field across the road. She stated her discontent with the condition of her Road. She stated that over the last few years there has been an excess of material dumped raising the road causing her to have to raise her mailbox twice.

Lori Jewett- Burnt Hill Road

Mrs. Jewett stated that she has been concerned about the gravel roads for some time and has been attending meetings with suggestions. She would like to see these issues resolved.

Matt Stolnis-Pound Road

Mr. Stolnis stated that given the opportunity to do his job, Mr. Sykes does an excellent job. He fixed the issues on Pound Road and it's perfect with no puddling.

He also requested that no parking signs be put up on Meeting House Road so there is no parking on one side. He stated that patrons visiting the Library sometimes block the road and he is not able to get out of his house.

Todd Hammond-Short Falls Road

Mr. Hammond stated that the Road Agent is a thankless job. He asked if there are criteria for grading roads? He stated that there have been washouts and they are getting deeper.

Bob Reed-West Road

Mr. Reed stated that there is Road product washing in his fields and woods. He stated that he had written two letters and received no response. Continuing doing the same thing is not working and something needs to change.

Darlene Foss-Bear Hill Road

Mrs. Foss asked if the Road Agent could answer some questions in person.

The Board stated that questions would not be answered at this meeting, and answers would be emailed out.

Dana Phelps-Bear Hill Road

Mr. Phelps stated that he wanted to see the grading schedule.

Brian Menard-Hilliard Road

Mr. Menard stated that he would like to see a committee formed and everyone collaborate together.

Mr. Millette stated that many people in the audience for this meeting don't attend meetings or Town meeting where many decisions are made. It's very important to attend, especially during budget season so residents are aware where the money is being spent and how.

Ben Saturley-Granny Howe Road

Mr. Saturley asked questions about buying gravel and contracted services.

The Board stated that the grading is not contracted out and is completed by Town employees.

He asked if there is an employee evaluation process.

The Board stated there is not, but the Board is going to produce a process.

Claire Merrill-Trap Road

Mrs. Merrill stated that her road was completely washed-out last year and the crew fixed it and did a great job.

Sam Lindh-Bailey Road

Mr. Lindh stated that a roller is needed for compaction.

Non-Public-

RSA 91-A:3, II (c)

Mr. MacCleery made a motion and Mr. Millette seconded to go into RSA 91-A:3, II (c). Discussion of matters which would likely affect adversely the reputation of any person, other than a member of the public body holding the meeting.

Mr. Millette made a motion and Mr. MacCleery seconded to come out of nonpublic. Roll call vote. Millette, aye. MacCleery, aye. **Motion passes.**

Mr. MacCleery made a motion and Mr. Millette seconded to seal the nonpublic minutes for five years. Roll call vote. Millette, aye. MacCleery, aye. **Motion passes.**

Adjournment: Being no further discussion, a motion was made by Mr. Bouchard and seconded by Mr. MacCleery to adjourn the meeting at 8:06 pm. Roll call vote. MacCleery, aye. Millette, aye. **Motion passes.**

Respectfully submitted,

Kristy Jobin, Administrative Assistant

Richard Bouchard

Edward Millette

Stephen MacCleery