

Chichester Board of Selectmen

Minutes of Workshop
Tuesday, March 26, 2019

Members Present: Ed Millette, Richard Bouchard, Jason Weir, Jodi Pinard Town Administrator

Others Present: Donna Chagnon and other members of the public.

Call to Order: Mr. Millette called the meeting to order at 6:30pm.

Updating Policies

The Board reviewed the following three different areas in need of updating. These will be addressed in the following order:

Committee/Commission Charters and/or Directives
Personnel Policy as well as Town Procedures
Job Descriptions

All charters and directives will be uploaded to Google Docs for the editing with the discussion occurring on the edits at the following workshop meeting. This way all edits will be in one place and easily accessible by all. Once the Charters are complete the Board will move on to the next task.

Ex-officio Board Members

The Board agreed to the following ex-officio members:

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| Heritage Commission | Ed Millette |
| Road Advisory Committee | Jason Weir |
| BCEP | Richard Bouchard |
| Planning Board | Richard Bouchard |
| Zoning Board of Adjustments | Ed Millette |

April 2, 2019 Agenda review

The Board reviewed the Agenda and added the Fire Department Discussion to begin the process of deciding how to move the department forward.

Adjournment:

Being no further discussion, a motion was made by Mr. Millette and seconded by Mr. Bouchard to adjourn the meeting at 9:27pm. **Motion passes.**

Respectfully submitted,

Signed on April 2, 2019

Jodi Pinard, Town Administrator