
Selectmen Minutes 03/07/2017

Chichester Board of Selectmen
Minutes of Meeting
Tuesday, March 7, 2017

Members Present: Jeff Jordan, Tom Jameson, Ed Millette, Jodi Pinard Town Administrator, Kristy Barnouski Administrative Assistant

Others Present: Jim Plunkett, Lucille Noel, Bernie R, Zach Boyajian, Donna Chagnon, Alan Quimby, John Martell, Patty Milligan and other members of the public.

Call to Order Mr. Jordan called the meeting to order at 6:30pm

Department Heads

Building Inspector-

Mrs. Pinard read Matt Cole's Report

The office remains active, with 3 commercial permits and 7 residential permits issued in the past two weeks. Total permits year to date is 25. Over the past month the Department has worked with the Chief Mechanical Inspector for the State Fire Marshall's Office on two cases where contractors have performed unpermitted and unlicensed work. We are continuing to work with the inspector and the customers to resolve these issues.

Additionally, last week during the wind storm the building under construction at 164 Dover Road sustained a major roof structure collapse. We have been working with the building owner, and the contractor to have the trusses that were damaged replaced.

As a public announcement, most work on your home or place of business requires a permit from the Office. If there is any question please contact the office and we can help you determine the applicable permits required, if any.

Highway-

Mr. Plunkett stated that there were some trees down due to the windstorm last week. Highway will be finishing the cleanup this week.

Road weight limit signs are posted and enforceable.

After the warm up the Highway department was able to grade some roads.

Mr. Plunkett received a quote from Mr. French for the Highway door and it is on the list to be done soon.

Mr. Plunkett is still waiting to hear back from a company regarding the sander rack quote.

Mr. Millette asked about the "no parking" signs being put up on one side of Deer Meadow Road. Mr. Plunkett will be working on the signs.

Library-

Ms. Noel stated that the Library continues to be very busy. They have been hosting a Memory Café every other month rotating with the Epsom Library. Other Library events are located on the calendar online. The Library is collecting books for next book sale.

Ms. Noel has reported that the lift is not working since the power outage and will hopefully be repaired soon.

Fire Department-

Chief Quimby stated that they have been very busy with several wires and trees down during the wind storm.

Chief Quimby stated that the SWAT team is interested in using the old ambulance for a command vehicle, he will wait for Chief Clarke to be present to discuss further.

There will be blood drive held on March 19th at the Chichester Central School.

There was a telephone pole down on Bear Hill Road due to an accident.

Mr. Jordan asked about the Fire trucks driving up the wrong side of the road in front of the Chichester Country Store. Chief Quimby stated that during emergency situations, it is unavoidable if Main Street is backed up. They need to use the right away to respond in a timely manner.

Police Department –

Mrs. Pinard read Chief Clarke's email

First I apologize for missing the meeting I had a family issue that required my attention in Florida.

I only have 2 things:

1. We have been approved for the equipment grant that gets us towards the E-Ticket and Accident requirements that the State is moving toward. The money will cover a printer and bar code reader for each car.

2. I would like permission to spend up to \$800 out of the Police Department Office Capitol Reserve Fund, we have looked into solutions for desk space for the 4 full timers and found that with a little work we could build a counter top set up along 2 walls giving each guy individual space and enhance efficiency in paperwork and storage. Again this is materials only and we will be doing the work on our own.

Mr. Millette made a motion and Mr. Jameson seconds to approve the \$800.00 for materials out of the Police Department Office Equipment Capital Reserve Fund. **Motion passes.**

Parks and Recreation-

Mr. Boyijan stated that he wants to put remaining projects out to bid due to lack of volunteers. He is looking for bid package template and the accounting for what was spent out of the 2016 budget. Mr. Boyijan also asked for Mr. Plunkett to get a chargeable rate for digging the trench and asked if he can help with demolition the old building. Mr. Plunkett agreed and stated that he would get Mr. Boyijian the FEMA rate.

Selectmen's Office

Mrs. Pinard reported that she will be going with Meals on Wheels drivers on March 22 and March 29 deliveries to Chichester residents. Mrs. Pinard stated she is looking forward to doing this so that she can get to know these residents. She also wants them to be aware of all the services that Town has to offer.

Highway Door Quote

Mrs. Pinard has received a quote for the Highway door and has spoken to Mr. French. When he finishes his current project he will be able to complete all outstanding town projects. These include finish up work at the Fire Department, the door at the Historical Building, and the new exit door at the Highway Department.

Battle of the Badges-Officer Phillip Arnone is participating in the Battle of the Badges on March 19th, 2017 at the SNHU arena in Manchester. He has sponsored a child and has appeared on WMUR lunch segment making Pizza with his buddy Parker.

Main Street Project-

Mr. Jameson wants to address some confusion with the Main Street project. He stated that the Town needs to make a very good case for DOT regarding the crosswalk due to them giving them out very cautiously. Mr. Jameson stated that some things going for the Town is that the vehicle count is under 9,000, and its two lanes which qualifies it for a marked crosswalk. These items could qualify the site as sufficient and warrant a crosswalk. Mr. Jameson suggested looking to engage the town engineer to put together material for DOT and providing a letter from the Selectmen. Mr. Jameson suggested the Charrette make a list of events that take place on either side of the road and a count of how many people participate with the time of day etc.

Ms. Noel went over some of the plans the charrette has made for the area, including a gazebo, greenspace with trees and flowers and granite posts along the street. There is a model of the area located at the Historical Society for the public to view. Ms. Noel stated that they will need help planting fir trees and moving plants in the spring.

Other Business-

Zoning Violation-109/113 Dover Road

Mrs. Pinard stated that multiple letters went out to the property owner as well as the resident of 109/113 Dover Road.

William Johnson, the resident who has been using a wood stove inside of his mobile camper stated that he did not receive the letters but spoke with Mrs. Pinard at the residence yesterday who advised he should attend the meeting regarding this matter.

Mr. Millette stated that not only is it against Chichester's zoning but also against State law and Fire code.

The camper is not equipped with the proper fire suppression to have a wood stove. The resident stated that he was planning on moving to Maine in less than three weeks.

The Board compromised and allowed the resident to stay in the camper as long as he removed the pipe for the wood stove and used the propane heaters that were intended for the camper until he relocates.

Appointment-

Mr. Jameson made a motion and Mr. Millette seconded to appoint Mr. Jordan to the BECP. **Motion passes.**

Non-public Session: 91 A:3 II (e) *Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the public body or any subdivision thereof, or against any member thereof because of his or her membership in such public body, until claim or litigation has been fully adjudicated or otherwise settled.*

A motion was made by Mr. Jordan and seconded by Mr. Millette to enter into non-public session under RSA 91-A: 3 II (e). Jordan Aye, Jameson Aye, Millette Aye. **Motion Passes.**

A motion was made by Mr. Jameson and seconded by Mr. Jordan to exit non-public session, Jordan Aye, Jameson Aye, Millette Aye. **Motion Passes.**

A motion was made by Mr. Jordan and seconded by Mr. to seal the non-public meeting minutes indefinitely. Jordan Aye, Jameson Aye, Millette Aye. **Motion Passes.**

Non-Public Session RSA 91-A: 3 II (c) *Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.~*

A motion was made by Mr. Jordan and seconded by Mr. Jameson to enter into non-public session under RSA 91-A: 3 II (c). Jordan Aye, Jameson Aye, Millette Aye. **Motion Passes.**

A motion was made by Mr. Millette and seconded by Mr. Jordan to exit non-public session, Jordan Aye, Jameson Aye, Millette Aye. **Motion Passes.**

A motion was made by Mr. Jordan and seconded by Mr. Jameson to seal the non-public meeting minutes indefinitely. Jordan Aye, Jameson Aye, Millette Aye. **Motion Passes.**

Adjournment

Being no further discussion, a motion was made by Mr. Jameson and seconded by Mr. Jordan to adjourn the meeting at 7:36pm. **Motion passes.**

Respectfully submitted,

Not approved until signed

Kristy Barnouski, Administrative Assistant

