

Chichester Board of Selectmen

Minutes of Meeting
Tuesday August 9, 2022

Members Present: Richard Bouchard, Ed Millette, Stephen MacCleery and Jodi Pinard Town Administrator, Kristy Jobin Administrative Assistant.

Members of the public: Chief Wright, Pat Clarke, Chief Quimby, Lori and Jay Baas, Russell Blaney, Zach Boyijian, Richard Moore, Mike Tardiff, John Martel, Craig Sykes, Donna Chagnon, Dan Schroth, and other members of the public.

Call to Order: Mr. Bouchard called the meeting to order at 6:00 pm

Mr. Bouchard swore in Officer Ashely Wood and Chief Josh Wright.

Library Trustee appointments-

Mr. Millette made a motion and Mr. MacCleery seconded to appoint the following as Library Trustees: Lucille Noel & Barbra Sweet. Roll call vote. Mr. Millette, aye. MacCleery, aye. Bouchard, aye. **Motion passes.**

Library-

Ms. Doult reported for the Library. The Library currently has 1,088 patrons.

Last month's used book sale brought in \$444.00. Books sold during the month totaled \$158 and there were \$110 of donations. The next used book sale is scheduled for August 27, 9-1.

Thursday, July 28th, from 7-8 p.m. at the Grange/Town Hall, the Library sponsored the musical duo of "New Leaves," formerly known as Cameron and Mary. Approximately twenty-two people were in attendance, many tapping the feet and humming along. The Library received great feedback on this program.

In correspondence submitted for tonight's meeting, the Library Board of Trustees are requesting the appointment of Barbara Sweet to fill the Trustee vacancy created by the resignation of Mary Castilli. If that is approved, then we are requesting the appointment of Lucille Noel to fill the Barb Sweet's Alternate Trustee vacancy.

The volunteer arm of the Library, LOCL, will be constructing bags with the contents for s'mores for the kids in attendance at Old Home Days. The Grange is co-sponsoring this effort. Also, for Old Home Days, the Library is lending a computer, projector, inflatable movie screen and the movie "Cars" to be a part of an event for the kids.

The Summer Reading Program continues. The Shark Book Reading Club has around sixty children who signed up for the summer. Our last Summer Reading Program for 2022 is August 17th with UNH's Whales and Seals program and a Library Storytime featuring two stories. This is a free program and will be at Grange Hall from 1-2. Afterwards, from 2-3, we will have pizza and a raffle for Summer Reading Prizes, and it is Pirate and Mermaid themed party, dress up like a mermaid or Pirate.

New Hampshire's One-Room RURAL Schools, a NH Humanities event, is coming up on September 26 at 6 pm at Grange Hall.

On September 9th, we will be hosting the Minions movie at the back of the building on the new, big screen. We will provide popcorn, candy and soda pop and some chairs, although we asked the public to bring their own chairs. The movie will start at 7 or when it is dusk.

The Library is in the final stages of publishing a new pamphlet. The last pamphlet was published over ten years ago. We have an issue with our flags and flag poles. The flags came off and we need a “cherry picker” type truck to fix it. We are still trying to get assistance. The Fire Department is unable to help us. We have a request in to Merrill who installed the flagpole.

Statistics for July:

Atrium: 528 Books checked out
512 checked in
58 renewed
19 in-house use
10 new patrons, 1 deleted

Overdrive: 145 audiobooks checked out
288 e-books checked out
58 Kindle books checked out
28 magazines

Police Department-

Chief Wright stated that National night out had a great turnout. He would like to continue the tradition.

A new hire will be starting at the end of the month.

Chief Wright stated that they will be utilizing a DUI grant and will be doing more patrols.

Chief Wright would like the Board to accept a Donation of \$1200.00 to buy batons for the department.

Mr. Millette made a motion and Mr. MacCleery seconded to accept the donation from Global in the amount of \$1200.00 to purchase new batons. Roll call vote. Mr. Millette, aye. MacCleery, aye. Bouchard, aye. **Motion passes.**

Fire Department-

Chief Quimby stated that new radios have been purchased for the station.

Chief Quimby stated that there is an issue with the 2016 ambulance with heating and cooling. Has been out of service for 2.5 weeks. There is no warranty.

Chief Quimby stated that they have narrowed the utv search to a Kabota model. Orders are still very behind and the soonest expected delivery date is not until 2023.

Chief Quimby stated the SBCA equipment will be delivered November-December period.

Chief Quimby stated that the National Night Out was very well received, and he hopes to continue the event.

Chief Wright thanked the Fire Department for all of the help with the event.

Mrs. Pinard stated that she would love to grow the event due to how well it went.

Highway-

Mr. Sykes stated that the new employee started yesterday; he is in orientation.

Mr. Sykes stated that there has been a lot of storm repair due to washouts.

The Highway department installed new signs at Thunder Bridge.

Mr. Sykes reported that the crack sealing in town has been completed.

Mr. Sykes reported that the mowing contractor has been tied up and is supposed to be in Chichester end of August, or early September.

Mr. Sykes reported that the Old Home Day 'touch a truck' will be at the shed. There will be an open house for residents to tour the building.

Mr. Sykes reported that the new gutter is up and working great keeping water away from the building and the generator has been serviced.

Mr. Sykes reported that he did not have an update on timing for Horse Corner Road yet and is waiting to hear back from Busby.

Mr. MacCleery asked about the status of the precast culverts and delivery. He asked Mr. Sykes if he could coordinate delivery so they could place it in the location needed.

Mr. Sykes has stated that the form could potentially be placed in the right spot if work if the site is ready upon delivery. If not, they will have to find another way to move it.

Parks and Rec-

Mr. Boyajian reported that Parks and Rec's primary activity has been focusing on the school easement trail project. A wetlands permit has been issued and they ordered wood to start the project. He stated that they are Getting quotes for gravel, parking lot, and viewing platform. He requested a letter to bring debris to the dump. He is trying for two work sessions per month. He stated that he has been looking for quotes for pavilion roof also.

School-

Mrs. Chiavaras stated Monday the 29th Is first day of school for SAU 53.

The back-to-school BBQ will be on September 27th at 5pm.

Summer program is over, but they were able to hold a pirate camp which was funded with covid money. This did not take place of traditional summer school program.

Mrs. Chiavaras stated that the School Board is Looking for school budget committee members.

RAC-

Mr. Blaney reported that they have not been active, but they may be meeting next month.

Planning Board-

Mr. Brehm stated that a TRC was held for new subdivision of seven lots, which will be submitting application for the September meeting. This subdivision will need a cistern as required by subdivision regulations for fire suppression.

Milton was approved to add a wash bay to the property.

Mr. Brehm stated the need for members on Planning Board. Please call Mrs. Jobin for more information if interested.

Mr. Brehm asked the Board for a substitute member to come to Planning Board as ex officio if Mr. Bouchard cannot attend the meeting.

CIP-

Mrs. Pinard stated that CIP was submitted by all departments. She stated that she has asked for pictures and then a booklet will be submitted with a full summary which will be submitted to budget committee as well.

Cemetery-

The Cemetery Trustees requested to approve the expenditures out of the capital reserve funds for the following:

Mr. Bouchard made a motion and Mr. MacCleery seconded to approve the following expenditures for the purpose of payment for gravestone repairs and radar service: Brown Cemetery \$1500, Batchelder Cemetery \$1750, Topgraphix, LLC. for \$1650 and Miscellaneous expenses of \$100. Roll call vote. Mr. Millette, aye. MacCleery, aye. Bouchard, aye.

Motion passes.

Chichester Road Safety Audit-

Mike Dugas- highway safety engineer for DOT, presented findings of road safety audit at webster mills/28/Kelly's Corner Road.

He stated that a formal safety evaluation of the site was performed by a multi-disciplinary audit team.

The existing conditions are 55mph on Route 28 which is a state road. There have been twenty crashes, one being serious which warranted the road safety audit.

Safety concerns: high speeds, turning traffic at intersections and Clark's supply store.

He presented improvement concepts which he stated that some are immediate, and some are long term solutions.

He stated that there are a range of options/treatments.

Easy option-lower cost.

Improve markings, add stop bars, and signs. Some are towns responsibility, and some are States responsibility. Also, regular mowing to prevent tall growth of vegetation. It is up to owner of access point owners to maintain. Currently there is no lighting. If there is a light added, it would be at the towns cost.

Improvement concept 2-higher cost

Add flashing beacons, which is not huge benefit because drivers become blind to it.

Second, add an intersection conflict warning system. This would include 'traffic entering' signs with flashing beacons that are tripped only when cars are on the side road. This option is currently being measured for accuracy and would not be available for 3-4 years.

He also suggested adding turning lanes, and to rebuild shoulders and robust roads. Extending the left turn lane to be utilized at Clarks may be an option as well.

He Recommended planning for low-cost measures immediately and then plan for left turn lanes. Many projects are behind due to short staffing.

Mr. Sykes stated that he already installed stop bars and ordered signs.

Mr. Millette stated that now that justification has been shown, what is the next step to move forward.

Mr. Dugas stated that they need agreement to continue engineering and the project would be funded by federal funds with no Town contribution.

Mr. Millette made a motion and Mr. seconded for the Town of Chichester to allow the state NH DOT to continue forward with the road study and project on Rt. 28. Roll call vote. Mr. Millette, aye. MacCleery, aye. Bouchard, aye.

Motion passes.

Mr. Moore stated that CNHRPC has been working hard on this project and wanted to thank them for all their help. This project is not on the Ten-year D.O.T. plan.

The Main St. and Route 28 reconstruction is now scheduled for mid-2025/26.

Thunder Bridge-

Dick Pratt came before the Board with a quote provided to fix some areas that need repair on the Bridge.

Mr. Millette asked if this Bridge is on the historic register and if there are there grants available for repair of the bridge. It was recommended to ask Lucille Noel about the availability of grants.

Mr. Pratt stated that they need to make a safe walking bridge and repair the planks and railings.

Mrs. Baas stated that they have not been able to find anyone to go out to fix it or get quotes. They have only been able to obtain one quote so far.

Mr. MacCleery asked if it was possible to have a state agency come out to inspect bridge.

Mr. Sykes stated that he does have some bridge information he obtained from the state that he will share with Mrs. Pinard.

Mr. MacCleery stated that if its unsafe, it should either be fixed or closed off to public as it creates a liability.

Mrs. Pinard will check on the last bridge inspection.

Zoning violations-

Map 8 Lot 7-Fife

The Sheriff's Dept contacted the property owner to be served with a complaint. The property owner claimed he was in Florida and could not be served and did not plan to return to NH anytime soon.

The Town received an answer from Mr. Fife which was submitted to the court. An update will be provided when it becomes available.

290 Dover Road-

Mrs. Pinard stated that she reached out to health officer, Chief Wright and Chief Quimby to determine if anyone is living at the residence. They will be contacting the property owner.

Cruiserparts-

Mrs. Pinard stated that the junkyard is currently in violation. Mr. Valley will have to restart the process for junkyard a permit and come back to the Boards for approval.

200 Suncook Valley Road-K&B Crushing

Mrs. Pinard reported that Mr. Babb has not moved the unpermitted structure or completed his site plan conditions. He stated he will not comply. She also reported that there are currently people living in a camper and tiny house. A zoning violation will be sent to the property owner.

Goosebay-

A zoning letter will be written to the property owner giving a 30-day timeline to remove the trailer being occupied from the property and rectify the violation.

Phone updates-

Mrs. Pinard stated that the office has been working on switching from TDS over to comcast. Mrs. Pinard stated that the Town is currently paying \$1026.00 per month with TDS. She reached out to Comcast for a quote and to update with all new equipment for \$1220 month with an installation fee of \$969.00 which may be reduced. There will still be two hardwired lines for phone and fax for emergency management. We will also be able to transfer between buildings and employees.

Mr. MacCleery motion and Mr. Millette seconded to approve \$1222month adding Wi-Fi at Highway and one time installation fee of 969.00. Roll call vote. Mr. Millette, aye. MacCleery, aye. Bouchard, aye. **Motion passes**

Mrs. Pinard will be on vacation the last week of august 25th at 330 and returning on September 6, 2022.

Mr. MacCleery made a motion and Mr. Bouchard seconded to approve the minutes of the August 3, 2022, meeting.

Mr. Millette made a motion and Mr. Bouchard seconded to have the next Board of Selectmen meeting on September 6, 2022. Roll call vote. Mr. Millette, aye. MacCleery, aye. Bouchard, aye. **Motion passes**

Adjournment:

Being no further discussion, a motion was made by Mr. MacCleery and seconded by Mr. Millette to adjourn the meeting at 7:46pm. Roll call vote. Millette, aye. Bouchard, aye. MacCleery, aye. **Motion passes.**

Respectfully submitted,

Kristy Jobin
Administrative Assistant

Approved by the BOS on 09062022

Richard Bouchard

Edward Millette

Stephen MacCleery