

Selectmen Minutes 12/19/2017

Chichester Board of Selectmen
Minutes of Meeting
Tuesday December 19, 2017

Members Present: Jeff Jordan Tom Jameson, Ed Millette, Jodi Pinard Town Administrator and Kristy Barnouski
Administrative Assistant

Attendees: Donna Chagnon, Zach Boyjijan.

Call to Order Mr. Jordan called the meeting to order at 6:30pm

Municipal Software purchase

Mrs. Pinard discussed the possible purchase of municipal permit software. Mrs. Pinard would like to take the startup cost of \$4,000 out of the Capital Reserve Fund and place the monthly fee in the budget. The Board discussed the fees and Mr. Millette wanted to negotiate the contract.

Mr. Jordan made a motion and Mr. Jameson seconded to purchase the ECity software with a term of one year out of the Town Equipment Capital Reserve Fund. Jordan, Aye, Jameson Aye, Millette Nay. Motion passes.

MidState Regional Coordinating Council

Mrs. Pinard asked the Board to enter into a memorandum of understanding with the RCC so she can attend future meetings and the Town can participate in their program. Mrs. Pinard would be the representative for the Town. Mr. Millette made a motion and Mr. Jameson seconded to enter into a memorandum of understanding with RCC. Motion passes.

Food Pantry Donations-

A motion was made by Mr. Jordan and seconded by Mr. Millette pursuant to RSA 31:19, the Board of Selectmen shall accept and authorize the expenditure of unanticipated funds in the amount of:

\$92.00 received from Grateful Sleds in support of the Food Pantry.

\$100.00 received from Catherine EdmondBailey in support of the Food Pantry.

\$150.00 received from the Pittsfield First Congregational Church Deacons Fund in support of the Food Pantry.

\$100.00 received from the Chichester United Methodist Church in support of the Food Pantry.

It shall be the responsibility of the Town of Chichester to maintain accurate record of all funds, detailing their expenditures, and that such records shall be made available upon request. Motion passes.

Haunted Walk Donations-

A motion was made by Mr. Jordan and seconded by Mr. Jameson pursuant to RSA 31:19, the Board of Selectmen shall accept and authorize the expenditure of unanticipated funds in the amount of:

\$150.00 received from BobCat of NH in support of the Haunted Walk.

\$1500.00 received from Alliance Partners, LP in support of the Haunted Walk.

It shall be the responsibility of the Town of Chichester to maintain accurate record of all funds, detailing their expenditures, and that such records shall be made available upon request. Motion passes.

Zoning Violations Update-

Map 3 Lot 36 – Discussion of Zoning Violation

Mrs. Pinard informed the Board, the Town Attorney is handling this matter and Communication has been sent to the opposing council.

Map 3 Lot 39 – Discussion of Zoning Violation

Mrs. Pinard informed the Board that Mr. O'Donnell continues to remove and register cars on the property. As of this morning 4 more cars have been removed from the property. The property looks better with every visit. The property is down to 32 unregistered cars.

Parks and Rec-

Mr. Boyjijan stated that he needed some additional receipts and some more information for the Park Grant to be complete. He stated he is working on it and is hoping to get it complete as soon as possible.

Joint Meeting BOS/PB-

Thursday January 4, 2018 there will be a joint Selectmen and Planning Board meeting to include Town Council to discuss zoning.

The next Selectmen's meeting will be on January 2, 2018 which will be attended by Avitar and also the Department of Revenue to discuss the Revaluation.

The roof on the Historical Society that was damaged in the wind storm has been fully repaired.

Adjournment

Being no further discussion, a motion was made by Mr. Millette made a motion and Mr. Jameson seconded to adjourn the meeting at 7:16pm. Motion passes.

Respectfully submitted,

Not approved until signed

Kristy Barnouski, Administrative Assistant

Jeffrey Jordan

Tom Jameson

Ed Millette