
Selectmen Minutes 01/17/2017

Chichester Board of Selectmen
Minutes of Meeting
Tuesday, January 17, 2017

Members Present: Ed Millette, Jeff Jordan, Tom Jameson, Jodi Pinard Town Administrator,

Others Present: Pat Clarke, Alan Quimby, John Martell, Donna Chagnon, Lucille Noel, and other members of the public.

Call to Order Mr. Jordan called the meeting to order at 6:30pm

Department Heads-

Fire-

Chief Quimby stated that the Capital Area Compact is working on a grant for EMS in the Warm Zone of a major incident that may include some equipment and training.

Police Department-

Chief Clarke stated that NH is going to the E-ticket and E-accident reports. He was asked to come up with a price for the up fit of the cruisers for the grant that we have been awarded. The rough amount is \$3,700.

Highway –

Mr. Plunkett sent in an email with an update for the department as he could not be here. They have received 300 tons of salt. They will stop using 3/8 stone on hot top for now and see how it works. They will continue to use the same amount of salt as they have been. If issues arise he will inform the Board. They have been doing some pothole repairs. Next week if the weather holds they will be working on Hutchinson Road and Staniels Road. He hopes to have an estimate on the sander rack soon. Joe Amour came in and looked at moving the electric around the second exit and will be sending Jodi a quote. Finally a reminder that fuel price is now at \$2.20 per gallon.

Emergency Management -

John Martell stated that there is the LOP Meeting tomorrow night at the Fire Station at 6:00pm.

Library-

Ms. Noel stated that programs are going well and the new toddler program had 12 children in it. Book sale dates have been set for April through October. The new addition is moving forward with the flooring being laid in the next few days.

Building –

Matt Cole sent in an update as he also could not be here this evening. The office remains active with 14 permits being issued in the past 2 weeks. Also an apparent zoning violation has been noted at 113 Dover Road. In rear of the residency, visible from Route 4 there appears to be a travel trailer with a woodstove in operation. The stove is active all day and night. It appears someone may be living in this trailer.

Forest Fire-

Steve Stock stated that he had seen Doug Miner and got the category 4 permits for this year. He informed the Board after 27 years of service he will be resigning effective February 28. He will also be retiring from the Fire Department as well.

The Board of Selectmen Thanked Steve for his years of service and wished him well in the future.

Future Meeting Schedule-

Mrs. Pinard brought forward a discussion on holding the Board of Selectmen Meetings on every 1st and 3rd Tuesday of the month. This had been previously discussed. She also suggested moving the Department Heads Meeting to the first Tuesday of the Month.

The Board agreed that meeting twice a month was the right direction to move in as well as having Department Heads on the 1st Tuesday. As always a meeting can be called if need be and department heads can still come to the Board at other meetings.

A motion was made and seconded by Mr. Jordan and seconded by Mr. Jameson to change the Board of Selectmen Meeting to the 1st and 3rd Tuesday of the Month beginning on February 7, 2017. Motion Passes.

Other Business-

Food Pantry Donation-

A motion was made by Mr. Jordan and seconded by Mr. Millette pursuant to RSA 31:19, the Board of Selectmen shall accept and authorize the expenditure of unanticipated funds in the amount of \$100.00 received from Ruth Fuller to support the Food Pantry. It shall be the responsibility of the Town of Chichester to maintain accurate record of all funds, detailing their expenditures, and that such records shall be made available upon request. Motion Passes

Parks and Recreation Donation-

A motion was made by Mr. Jordan and seconded by Mr. Millette pursuant to RSA 31:19, the Board of Selectmen shall accept and authorize the expenditure of unanticipated funds in the amount of \$657.19 received from Kyle Mitchell to support the Parks & Recreation. It shall be the responsibility of the Town of Chichester to maintain accurate record of all funds, detailing their expenditures, and that such records shall be made available upon request. Motion Passes

Old Home Day Donations-

Since the Town has accepted RSA 31:19 this would also cover the acceptance of gifts towards the Old Home Day is not an issue.

Non-public Session: 91 A:3 II (e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the public body or any subdivision thereof, or against any member thereof because of his or her membership in such public body, until claim or litigation has been fully adjudicated or otherwise settled.

A motion was made by Mr. Jordan and seconded by Mr. Millette to enter into non-public session under RSA 91-A: 3 II (e). Millette Aye, Jordan Aye, Jameson Aye. Motion Passes.

A motion was made by Mr. Jordan and seconded by Mr. Jameson to exit non-public session Millette Aye, Jordan Aye, Jameson Aye. Motion Passes

A motion was made by Mr. Jordan and seconded by Mr. Jameson to seal the non-public meeting minutes indefinitely. Millette Aye, Jordan Aye, Jameson Aye. Motion Passes

Adjournment

Being no further discussion, a motion was made by Mr. Jordan and seconded by Mr. Millette to adjourn the meeting at 7:35pm. Motion passes

Respectfully submitted,

Not approved until signed

Jodi Pinard, Town Administrator

Ed Millette Jeffrey Jordan Tom Jameson