

## Selectmen Minutes 05/09/2017

Chichester Board of Selectmen  
Minutes of Meeting  
Tuesday May 9, 2017

Members Present: Jeff Jordan, Tom Jameson, Ed Millette, Jodi Pinard Town Administrator, Kristy Barnouski  
Administrative Assistant.

Others Present: Chief Clarke, John Martell, Matt Cole, Chief Quimby, Lucille Noel, Donna Chagnon, Jim Plunkett and  
other members of the public.

Call to Order Mr. Jordan called the meeting to order at 6:30pm

### Police Department-

Chief Clarke stated that the Police Department needed a new shredder for the office. He asked that they purchase  
one out of the Police Officer Capital Reserve Fund.

A Motion was made by Mr. Millette and seconded by Mr. Jordan for the PD to purchase a shredder from Staples out of  
the Police Officer Capital Reserve Fund in the amount of \$199.00. Motion passes.

Chief Clarke stated that the department's tasers should not be in service any longer and asked that they be replaced  
and the first payment be made out of the Police Equipment Capital Reserve Fund and then added to the budget for  
next year. Mr. Millette stated that you cannot utilize the Reserve fund for first payments. Chief Clarke will look into  
other options.

### Highway Department-

Mr. Plunkett stated that the Rt. 4 paving is coming along and should be done this weekend and the striping will be  
done weather permitting next week.

Mr. Plunkett stated that they have been out doing grading and that all the roads have been done at least once.

Mr. Plunkett stated that the new sander rack is being built but the location had to be moved due to the location being  
too wet. The new door will be put in the highway shed by then end of next week.

Mr. Plunkett stated that they had found a 2002 grader from the Town of Hopkinton for sale. The highway department's  
current grader is a 1984 and needs to be replaced. There is currently \$41,000.00 in the Municipal and Transportation  
Improvement Fund.

Mr. Jordan made a motion and Mr. Jameson seconded to expend \$26,500 for the 2002 Kimatsu grader out of the  
Municipal and Transportation Improvement Fund. Motion passes.

### Emergency Management-

Mr. Martell presented the Emergency Operations Plan 2017 for approval by the Board of Selectmen.

Mr. Jordan made a motion and Mr. Millette seconded to accept the Emergency Operations Plan 2017. Motion passes.  
Copies will be made and sent out to Town departments.

### Fire Department-

Chief Quimby stated that ambulance will be put out to sealed bid with a \$5,000.00 minimum.

Chief Quimby stated that there will be an antique fire truck show this Saturday at Webster Park in Epsom.

Chief Quimby stated that the Fire Department has been very busy with calls. Mr. Cole stated that over 60% of the calls  
are during the day for the Fire Department.

Chief Quimby also noted that the forestry trailer is now in service and that they had their first brush fire on Gune NH  
Division of Forests and Lands, 172 Pembroke Road, Concord, NH 03301rsy Court due to ashes scattering.

Building Inspector-

Mr. Cole stated that he just finished up his second semester and is on track to graduate in December. Mr. Cole stated that he is averaging 10 permits per month and commercial permits are much higher than last year.

Library-

Ms. Noel stated that the Library has been very busy with the usual items. They also held a senior breakfast that the teen advisory group put on.

The first book sale will be held on May 20th, 2017 along with a plants sale which all plants are donated by Millican Nursery.

Ms. Noel stated that the Library is having difficulties with their well which has excess water overflowing. She is working with Mr. Plunkett to try to resolve the problem.

Ms. Noel stated that a plaque is being made for Shirley Waters along with a painting of her pond. She is expecting it to be finished by June 17th.

Other business-

Mrs. Pinard stated that a public hearing will be set for June 6, 2017 to update the Town's fee schedule as well as the Barn Easement for Map 3 Lot 115.

Food Pantry Donation-

A motion was made by Mr. Jordan and seconded by Mr. Millette pursuant to RSA 31:19, the Board of Selectmen shall accept and authorize the expenditure of unanticipated funds in the amount of \$100.00 received from Catherine Edmunds Bailey to support the Food Pantry. It shall be the responsibility of the Town of Chichester to maintain accurate record of all funds, detailing their expenditures, and that such records shall be made available upon request. Motion Passes.

Food Pantry Donation-

A motion was made by Mr. Jordan and seconded by Mr. Jameson pursuant to RSA 31:19, the Board of Selectmen shall accept and authorize the expenditure of unanticipated funds in the amount of \$200.00 received from St. Stephens Episcopal Church to support the Food Pantry. It shall be the responsibility of the Town of Chichester to maintain accurate record of all funds, detailing their expenditures, and that such records shall be made available upon request. Motion Passes.

Old Home Day Donation-

A motion was made by Mr. Jordan and seconded by Mr. Jameson pursuant to RSA 31:19, the Board of Selectmen shall accept and authorize the expenditure of unanticipated funds in the amount of \$100.00 received from Clarks Grain Store to support Old Home Day. It shall be the responsibility of the Town of Chichester to maintain accurate record of all funds, detailing their expenditures, and that such records shall be made available upon request. Motion Passes

Pound Road-

The Board met with the Town attorney and did a site walk. The Board is awaiting a written letter from Attorney Mayer regarding his opinion.

Landscaping bids-

Mr. Millette made a motion and Mr. Jordan seconded to award the 2017 landscaping bid for Town buildings/Thunder Bridge to Residential Remedies for \$6,500.00. Motion passes.

Mr. Millette made a motion and Mr. Jordan seconded to award the cemetery bid to Hodgkin's for \$8,080.00. Motion passes.

Charrette-

Mr. Millette made a motion and Mr. Jameson seconded that the Board of Selectmen support the Chichester Charrette community design team to develop the green space at the Town Hall according to the plan and model outlined by the team and continue to work on a sidewalk from Town Hall to the Historical building. Motion passes.

Mrs. Pinard stated that she is working on quotes from different contractors to repair or replace the stairs on the side of Town Hall connecting the upper and lower parking lots.

Non-public Session: 91 A:3 II (e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the public body or any subdivision thereof, or against any member thereof because of his or her membership in such public body, until claim or litigation has been fully adjudicated or otherwise settled.

A motion was made by Mr. Jordan and seconded by Mr. Jameson to enter into non-public session under RSA 91-A: 3 II (e). Jordan Aye, Jameson Aye, Millette Aye. Motion Passes.

A motion was made by Mr. Jordan and seconded by Mr. Jameson to exit non-public session, Jordan Aye, Jameson Aye. Motion Passes.

A motion was made by Mr. Jordan and seconded by Mr. Jameson to seal the non-public meeting minutes indefinitely. Jordan Aye, Jameson Aye, Millette Aye. Motion Passes.

Adjournment

Being no further discussion, a motion was made by Mr. Jordan and seconded by Mr. Jameson to adjourn the meeting at 8:39pm. Motion passes.

Respectfully submitted,

Not approved until signed

Kristy Barnouski, Administrative Assistant  
Jeffrey Jordan

Tom Jameson

Ed Millette