

## Chichester Board of Selectmen

Minutes of Meeting  
Tuesday, March 19, 2019

**Members Present:** Ed Millette, Richard Bouchard, Jason Weir, Jodi Pinard Town Administrator, Kristy Barnouski Administrative Assistant

**Others Present:** Chief Clarke, Jim Plunkett, Zach Boyjijan, Tom Houle, Mike Pavaglio, Heather White, Jon White, Robin Eldridge, Bob Mann, Jim Eggers, Marianne Ditaranto, Evelyn Pike, Alan Mayville, Donna Chagnon, Denise Clattenburg, Chris Snow, and other members of the public.

**Call to Order:** Mr. Millette called the meeting to order at 6:30pm.

Mr. Weir made a motion and Mr. Millette seconded to elect Mr. Bouchard the new Chairman of the Board of Selectmen. All in favor. Weir, aye. Millette, Aye. Bouchard, Aye. **Motion passes.**

### Department Heads

Highway-Jim Plunkett

Mr. Plunkett stated that there are six areas in Town that are very muddy and the crew is working to maintain those areas.

Mr. Plunkett stated that he has been fielding numerous calls on posted roads. He is handling the roads on a case by case scenario depending on the road and temperature. Mr. Plunkett asked that all calls regarding road postings be directed to him.

Mr. Plunkett stated that he has roughly 100 ton of salt left to get him through the end of the year.

Mr. Plunkett stated that they are having issues with the lights in the shed. They are working with an electrician to resolve the problem which may be a ground.

Mr. Plunkett stated that they have been changing out tires on the trucks and doing maintenance.

### Police Department-

Chief Clarke stated that Officer Phil Arnone played in the hockey game for the battle of the badges on March 16, 2019. Officer Arnone comes from the smallest Police Department but was still the second highest fundraiser, raising over \$8,500.00 for CHAD this year and over \$20,000 total for the past 3 years.

Chief Clarke reported that the soffit on the roof of the safety building is falling down and pieces are now inside the PD. Chief Clarke stated that the contractor will be out to fix the issues as soon as the snow melts.

Chief Clarke reported that there is water coming up from cracks in the floor in his office. There may be something wrong with the foundation drain. Someone will be looking at it to find the issue.

#### **Parks and Recreation-**

Mrs. Eldridge did a presentation on behalf of the Parks and Rec Commission, sharing pictures and at least 4 quotes for the new playground to be located at Carpenter Park. Mrs. Eldridge asked for permission to expend the funds to order the new playground.

Mr. Millette made a motion and Mr. Bouchard seconded to approve \$14,000.00 out of the Parks and Rec Capital Reserve to order the new playground. All in favor. Mr. Millette, Aye. Mr. Weir, Aye. Mr. Bouchard, Aye. **Motion passes.**

#### **Fire Department-**

Mrs. Pinard read a resignation letter from Chief Quimby effective immediately.

#### **Planning Board-**

Mr. Brehm presented the Board with contracts from the CNHRPC for signature. Mr. Weir stated that he wanted to review them first.

Mr. Brehm stated that there are some members up for reappointment. Mr. Weir stated that he wanted to look at attendance before the Board made a decision.

Mr. Brehm stated that D.B.U. will be moving forward with a larger project on Dover Road. Also, a developer is looking in to purchasing the White Birches Condos on Dover Road so that could be developed this year.

#### **Other Business**

##### **Conservation Commission-**

Mr. Mann stated that the Commission will be starting a project at Shaw Pasture. He asked if the Board of Selectmen needed to take any formal action. Mrs. Pinard stated that she will look into how the warrant article was written and get back to him with an answer.

##### **Jim Heggie-Canterbury Road**

Mr. Heggie asked to come before the Board to discuss a water flow issue he stated he has been having for years on his property. He stated that Mr. Plunkett has been very helpful and responsive but is looking for a better long term solution. He stated that he is worried about his dug well and the contamination of water flow.

Mr. Weir stated that he went out to Canterbury Road and noticed that 3 or 4 of the culverts before Mr. Heggie's house are completely plugged. He stated that if the culverts were not clogged the water flow wouldn't be as bad.

Mr. Plunkett stated that he would be working with Mr. Heggie to push the water flow to the nearest brook to alleviate the problem.

#### **Abateements-**

Mr. Bouchard made a motion and Mr. Millette seconded to abate the following:

### Great Meadow Campground

Map 4 Lot 156 48RV     \$173.00 (2018)  
Map 4 Lot 156 37RV     \$63.91 (2017) & \$21.00 (2018)  
Map 4 Lot 156 38RV     \$105.00 (2018)  
Map 4 Lot 156 42RV     \$224.58 (2017) & \$94.00 (2018)  
Map 4 Lot 156 58RV     \$39.60 (2017) & \$23.00 (2018)  
Map 4 Lot 156 102 RV   \$222.33 (2016)  
Map 4 Lot 156 41RV     \$5.00 (2018)

All in favor. Millette, aye. Weir, aye. Bouchard, aye. **Motion passes.**

### Tax Deeding-Evelyn Pike

Mrs. Pike presented deeds to the Board of Selectmen. Mrs. Pike explained that the houses presented were past due on taxes and were ready to be tax deeded to the Town if the Selectmen so choose to accept them.

The Board asked Mrs. Pike to provide the letters that were sent out to the property owners letting them know of the tax deed process. Mrs. Pike provided the letter and explained that she sends many letters, and the appropriate ones are sent certified.

The Board asked Mrs. Pike if she had spoken to the property owners.

Mrs. Pike stated that she had not spoken with the property owners.

The consensus of the Board was to reach out to the property owners before accepting the deeds.

Mr. Weir made a motion and Mr. Bouchard seconded to waive the deeds for the following:

Map 1 Lot 1A  
Map 5 Lot 99  
Map 8 Lot 30  
Map 6 Lot 29

All in favor. Millette, aye. Weir, aye. Bouchard, aye. **Motion passes.**

Mr. Weir made a motion and Mr. Bouchard seconded to rescind the previous motion made to waive deeds due to wrong Map and lot numbers. All in favor. Millette, aye. Weir, aye. Bouchard, aye. **Motion passes.**

Mr. Weir made a motion and Mr. Bouchard seconded to waive the deeds for the following:

Map 1 Lot 1A  
Map 5 Lot 99  
Map 6 Lot 29

All in favor. Millette, aye. Weir, aye. Bouchard, aye. **Motion passes.**

### New Website-

Mrs. Pinard stated that new website is up and running. She stated in the past there was a webmaster that helped with the updating the website. She asked the Board to decide who should be doing the updates for the website moving forward.

Mr. Bouchard stated that he would like all website updates to be done through the Selectmen's office. The Board was in agreement.

### **Minutes-**

Mr. Bouchard stated that he wanted to reiterate that all minutes should be turned in by committees with original signatures. Moving forward he would like all minutes to be turned into the Selectmen's office instead of the Town Clerk. The Selectmen's office will then put them on the website and give the original to the Town Clerk. Mr. Millette and Mr. Weir agreed.

### **Meeting Schedule-**

After some discussion, the Board decided that in addition to meeting the 1<sup>st</sup> & the 3<sup>rd</sup> Tuesday for meetings they would also meet on off weeks for a workshop which will start at 6:00pm in the conference room of Town Hall. Agendas will be posted.

### **Road Bids-**

Mr. Millette made a motion and Mr. Weir seconded to award the Kelly Corner Road Reconstruction bid to Busby in the amount \$95,929.62. All in favor. Millette, aye. Weir, aye. Bouchard, aye. **Motion passes.**

Mr. Weir made a motion and Mr. Bouchard seconded to award the Webster Mills Road Reconstruction to F.L. Merrill in the amount of \$193,100. All in favor. Millette, aye. Weir, aye. Bouchard, aye. **Motion passes.**

### **Other Business-**

Mike Paveglio offered some constructive criticism. He stated that he felt that Town Meeting was disorganized and felt the Board should meet with the moderator to brainstorm. He also suggested doing a presentation.

Mr. Weir would like to look into the option of creating a Fire District. He stated that he knows it will be difficult to achieve but would like to see if it's something that could happen.

Mr. Bouchard stated that he would like to do more research before moving forward with it.

Mr. Millette stated that he does not have any interest in being Fire Chief, however he will make sure that the transition moves along smoothly and the qualified men and woman keep doing what they have been doing.

Mr. Bouchard made a motion and Mr. Weir seconded to accept Chief Quimby's letter of resignation. All in favor. Millette, aye. Weir, aye. Bouchard, aye. **Motion passes.**

Mr. Weir wanted to thank Chief Quimby for his service to the Town.

Mr. Bouchard thanked Mr. Millette for looking after the Fire Department.

### **Food Pantry Donations-**

A motion was made by Mr. Millette and seconded by Mr. Weir pursuant to RSA 31:19, the Board of Selectmen shall accept and authorize the expenditure of unanticipated funds in the amount of: \$150.00 from Epsom-Chichester Lion's Club in support of the Food Pantry.

It shall be the responsibility of the Town of Chichester to maintain accurate record of all funds, detailing their expenditures, and that such records shall be made available upon request. All in favor. Millette, aye. Weir, aye. Bouchard, aye. **Motion passes.**

**Non Public Session – RSA 91-A:3 (d)** Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

A motion was made by Mr. Bouchard and seconded by Mr. Millette to enter into non-public. All in favor. Weir, aye. Millette aye, Bouchard, aye. **Motion Passes.**

A motion was made by Mr. Bouchard and seconded by Mr. Millette to exit non-public session. Weir aye, Millette aye, Bouchard, aye. **Motion Passes.**

A motion was made by Mr. Bouchard and seconded by Mr. Millette to seal the non-public meeting minutes indefinitely. Weir aye, Millette aye, Bouchard, aye. **Motion Passes.**

**Non-Public Session 91-A: 3 II. (c)** Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

A motion was made by Mr. Bouchard and seconded by Mr. Weir to enter into non-public. All in favor. Weir, aye. Millette aye, Bouchard, aye. **Motion Passes.**

A motion was made by Mr. Bouchard and seconded by Mr. Weir to exit non-public session. Weir aye, Millette aye, Bouchard, aye. **Motion Passes.**

A motion was made by Mr. Bouchard and seconded by Mr. Weir to seal the non-public meeting minutes indefinitely. Weir aye, Millette aye, Bouchard, aye. **Motion Passes.**

**Adjournment:**

Being no further discussion, a motion was made by Mr. Millette and seconded by Mr. Bouchard to adjourn the meeting at 10:05 pm. **Motion passes.**

Respectfully submitted,

Not approved until signed

Kristy Barnouski, Administrative Assistant

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Richard Bouchard

Ed Millette

Jason Weir