Chichester Board of Selectmen

Minutes of Meeting

Tuesday January 22, 2019

**Members Present:** Tom Jameson, Ed Millette, Richard Bouchard, Jodi Pinard Town Administrator Kristy Barnouski Administrative Assistant

**Attendees:** Chief Quimby, Tom Houle, Donna Chagnon and other members of the public.

Mr. Jameson called the meeting to order at 6:00pm.

Fire Department Volunteer Pay-

Chief Quimby stated that the VIP program that has been utilized in years past is no longer acceptable to use per the Department of Labor. In the past the Department used a points system that would calculate a payment at the end of the year for the calls attended by members. He stated that since being notified of this he has now put together a new program to be a paid per call department. Chief Quimby submitted a draft contract. The Board made a few minor edits.

Mr. Jameson made a motion and Mr. Bouchard seconded to approve the paid per call contract for the Chichester Fire Department. **Motion passes.**

**Fund Balance-**

The Board discussed whether or not they were in favor of using fund balance to offset the budget. The consensus of the Board was that they were all in favor of discussing it further but were not ready to make any decisions at this time.

**Building Inspection-**

Mrs. Pinard stated that the job posting has been up and also posted on municipal mangers website for part time fill in until a permanent Building Inspector can be hired.

Mrs. Pinard stated that there has been an applicant for the permanent position. The Board asked for the applicant to come in for an interview on 2/12/19 at 6:00pm.

Mr. Jameson made a motion and Mr. Millette seconded to hire a temporary Building Inspector until the permanent position can be filled. **Motion passes.**

**RFP for accessing-**

Mrs. Pinard stated that the RFP’s for accessing have been sent out and will be ready to open by the Board on 2/5/2019 at the Selectmen’s meeting.

**Historical Grant Agreement-**

Mr. Jameson made a motion and Mr. Millette seconded that this municipality shall ender into a contract with the State of New Hampshire, acting by and through the Department of Natural and Cultural Resources providing for the performance by this municipality of certain services as documented within the foregoing grant application, and that the official listed, (Jodi Pinard, Town Administrator) on behalf of the Municipality, is authorized and directed to enter into the said grant agreement with the State of New Hampshire, and that they are to take any and all such actions that may be deemed necessary, desirable of appropriate in order to execute, seal, acknowledge and deliver any and all documents, agreements and other instruments on behalf of this municipality in order to accomplish the same. **Motion passes.**

**Letter of Support for School Generator Grant-**

The Board reviewed a letter of support for the school to receive a grant for a generator to make the school a shelter location for Chichester. After making some edits the Board signed the letter of support.

**Non-Public Session: *RSA 91-A: 3 (a)*** *The dismissal, promotion or compensation of any public employee*

Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the public body

A motion was made by Mr. Jameson and seconded by Mr. Millette to enter into non-public session under RSA 91-A: 3 II (c). Jameson Aye, Millette Aye, Bouchard Aye. **Motion Passes.**

A motion was made by Mr. Jameson and seconded by Mr. Bouchard to exit non-public session. Jameson Aye, Millette Aye. **Motion Passes**

A motion was made by Mr. Millette and seconded by Mr. Jameson to seal the non-public meeting minutes indefinitely. Jameson Aye, Millette Aye, Bouchard Aye. **Motion Passes.**

**Adjournment:**

Being no further discussion, a motion was made by Mr. Millette and seconded by Mr. Bouchard to adjourn the meeting at 8:17pm. **Motion passes.**

Respectfully submitted,

Not approved until signed

Kristy Barnouski, Administrative Assistant

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