

**Chichester Board of Selectmen**  
Minutes of Meeting  
Tuesday November 19, 2019

**Members Present:** Richard Bouchard, Ed Millette, Jason Weir, and Jodi Pinard Town Administrator and Kristy Barnouski Administrative Assistant

**Others Present:** Chief Clarke, Donna Chagnon, Russell Blaney, Frank Merrill, Zach Boyjajian and other members of the public.

**Call to Order:** Mr. Bouchard called the meeting to order at 6:30pm.

**Webster Mills Underground conduit-**

Mr. Bouchard stated the Town needs to figure out what happened since there is a process in place that wasn't followed.

Mr. Blaney stated that he left a message on a voicemail and never heard back from anyone at the Town. He stated that because he didn't hear back he asked Frank Merrill to install the conduit.

Mr. Merrill stated that he asked if he had permission but Mr. Plunkett was out of Town. He stated that he didn't want it to affect the grinding or road being redone so he offered to do it.

Mr. Bouchard stated that Mr. Blaney is involved in the Town being on the Road Advisory Committee and should have reached out to someone other than Mr. Weir to make sure he got approval for this.

Mr. Weir stated that he told Mr. Blaney he does not know what the process is but he could not approve it. He also stated that the number Mr. Blaney called goes to Mr. Cole's old cell phone and not Mr. Hodges.

Mr. Millette stated that it is after the fact but the Town doesn't want a precedent set. Homeowners should not be approaching contractors. He wants it on the record that this is not the process to go about getting underground conduit and it's not acceptable.

Mr. Merrill while he was in front of the Board wanted to thank the Police and Ambulance for their response to his family's emergency. He would like to donate a defibrillator to a Town Building that needs it as that is what saved his father's life. The Board thanked Mr. Merrill for his generous donation.

**Capital Reserve-**

**These two motions have to be corrected from previous approvals.**

1. Selectmen's Office Door – Approved on May 7, 2019

New motion

Mr. Bouchard made a motion Mr. Weir Seconded to expend \$1,753.94 to replace the door in the Selectmen's office, this will be paid out of the Town Facilities Capital Reserve Fund. Millette, aye. Weir, aye. Bouchard, aye. **Motion Passes**

2. Computer Wide Update – Approved on September 3, and October 1<sup>st</sup>

New Motion

Mr. Bouchard made a motion Mr. Weir seconded not to exceed \$11,500 to update the Town Wide Computers to Microsoft 10 Operating Systems. This is to be paid out of the Town Office Equipment Capital Reserve Fund. Millette, aye. Weir, aye. Bouchard, aye. **Motion Passes**

**New Approvals for this Evening**

1. Government Vehicle Maintenance Fund

Mr. Bouchard made a motion Mr. Weir seconded to expend \$10,143.37 in the following invoices: Lakes Region \$1,384.59; Lakes Region \$1,989.14; Lakes Region \$518.00; Cummings \$2,012.05; Lakes Region \$1,942.97; Grappone \$2,296.62 to be paid out of the Government Vehicle Maintenance Expendable Trust Fund. Millette, aye. Weir, aye. Bouchard, aye. **Motion Passes**

2. Forest Maintenance Capital Reserve Fund

Mr. Bouchard made a motion Mr. Weir seconded to expend \$4,596.88 in following invoices: Magoon Tree \$1,000; EJP \$563.85; Epsom Tool Rental \$1,000; K&K Landscaping \$400; Continental Paving \$116.47; Solid Ground \$800.00; Robert Mann \$69.96; Mike Mobbs \$300; Charles Kojigian \$314.70; Worksafe Traffic \$31.90 invoices to be paid out of the Forest Maintenance Capital Reserve Fund. Millette, aye. Weir, aye. Bouchard, aye. **Motion Passes**

**Abatelements-**

Map 4 Lot 156 sub 50RV in the amount of \$159.00

Map 4 Lot 2 Town property wasn't labeled as exempt in the amount of \$70.00

Map 1 Lot 14 that should have been in current use in the amount of \$723.00

Mr. Weir made a motion and Mr. Millette seconded to approve the abatements for the listed properties. Millette, aye. Weir, aye. Bouchard, aye. **Motion passes.**

**Heath Insurance- Plan and Contribution Discussion**

Mrs. Pinard brought forward a proposed change in the health insurance plans that the Town offers. The reasons are as follows:

She stated that the current plan has no deductible and is increasing 4.4% which in turn will remove another 4.4% from the employee paycheck. The lower cost option would carry a deductible but the employee would have the choice whether or not to change insurances. If the employee chooses to move to the lower cost option she would ask Board of Selectmen to offer a 90% employer 10% employee option as the employee will now have a deductible. She stated that even with this change in employer/employee split the Town on a family plan would be saving roughly \$2,000 per year by the employee switching. If employees choose to stay on the higher plan they would still be the 80% employer/20% Employee since they would not be incurring a deductible and the Town would not see any savings.

After some discussion the Board agreed it would be a good option to offer to employees.

Mr. Weir made a motion and Mr. Millette seconded to offer employees a two health insurance policies, the current health plan Access Blue New England HMO with No Deductible (AB20(01L) – R10/25/40 M10/40/70) the contribution will stay as is 80% Town contribution 20% Employee and Access Blue New England HMO with Deductible (ABSOS20/40 KDED – R10/25/70 M10/40/70) the contribution will change to 90% Town contribution 10% Employee contribution. **Motion Passes**

Chief Clarke asked about offering incentives to employees who choose not to not take insurance. The Board will take this under advisement.

#### **Other Business-**

Mr. Boyajian asked that the Parks and Rec charter be updated on the website. The office will take care of it.

Mr. Millette stated the Fire Department has been selected for an Ambulance Medicaid ground ambulance data collection instrument. This is for the upcoming year of 1/1/2020-12/31/2020.

Mrs. Pinard stated that she and Lt. Wakefield are working on the Fire Grant that was awarded for the exhaust system. Lt. Wakefield took interior and exterior pictures which was the first step. The Town has to prove that it is not a historical building. The painting should be completed by the end of December.

#### **Fire Truck-**

Mr. Millette stated that the Department is still waiting for contract so the Truck can be updated. Lakes Region is very busy and it will be completed as soon as possible.

**Non-Public Session: RSA 91-A: 3 (a)** *The dismissal, promotion or compensation of any public employee*  
Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the public body

A motion was made by Mr. Bouchard and seconded by Mr. Millette to enter into non-public session under RSA 91-A: 3 II (c). Weir Aye, Millette Aye, Bouchard Aye. **Motion Passes.**

A motion was made by Mr. Bouchard and seconded by Mr. Weir to exit non-public session. Weir Aye, Millette Aye. Bouchard, aye. **Motion Passes**

A motion was made by Mr. Millette and seconded by Mr. Bouchard to seal the non-public meeting minutes indefinitely. Weir Aye, Millette Aye, Bouchard Aye. **Motion Passes.**

Chief Clarke stated that there is a delay in receiving the new cruiser due to a problem the Ford factory is having. The cruiser won't be built until January 2020.

It was also discussed that it will have to be outfitted out of the special detail fund which will cost roughly \$6,000-\$7,000.

**Martel Road-**

The Board discussed the Town owned property on Martel Road. The consensus of the Board was to sell it as tenant owned property and to hire someone to auction it off.

**Adjournment:**

Being no further discussion a motion was made by Mr. Bouchard and seconded by Mr. Millette to adjourn the meeting at 8:11pm. **Motion passes.**

Respectfully submitted,

Kristy Barnouski, Administrative Assistant

Not approved until signed

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Richard Bouchard

Edward Millette

Jason Weir