

**Chichester Board of Selectmen**  
Minutes of Meeting  
Tuesday October 1, 2019

**Members Present:** Richard Bouchard, Ed Millette, Jason Weir, and Jodi Pinard Town Administrator and Kristy Barnouski Administrative Assistant

**Budget Committee:** Marlene Hammond, Stephen MacCleerry, Michael Williams, Thomas Houle, and Don Peterman.

**Others Present:** Chief Clarke, Kathy Hosmer-Doutt, Bob Mann, Russell Blaney, Zach Boyijian, Seth O'Donnell, Allison McIntosh, Donna Chagnon, Linda Fisher and other members of the public.

**Call to Order:** Mr. Bouchard called the meeting to order at 6:30pm.

**Department Heads-**

**Police Department-**

Chief Clarke stated that the lane change on Route 4 has been working out well. Central NH Regional Planning Commission has been contacted for updated traffic counts on the Bear Hill and Horse Corner Road. Chief Clarke has been looking at radar trailers to purchase to help with speed on the secondary roads affected by the traffic pattern change. He will be putting in a warrant article for the purchase of some speed radar trailers.

Officer Lopez is on week five of the Police Academy and is doing well.

Chief Clarke stated that the new cruiser should be arriving in about two months.

**Highway-**

Mr. Plunkett stated that his two man crew has been very busy. They will be working on the widening of Hilliard Road. He stated they have been ditching as they go to try to keep up with it. They replaced a 36' culvert on Perry Brook Road and a headwall on Burnt Hill was completed. They have also been working on the catch basins on Burnt Hill and Higgins which have been sucked out and cleaned. A culvert was fixed on Ferrin Road and a cross culvert was done on Smith Sanborn Road.

The bid package for Bear Hill Road was looked at by the Road Advisory Committee (RAC) and was sent to Mrs. Pinard to have edits made.

Mrs. Pinard stated that the bid is now ready to go to the engineer.

The Board would like Mrs. Pinard to check on insurance minimums for contractors.

Mr. Plunkett stated that he is waiting on the last guard rail quote to come in.

He is waiting to hear from Buck Eye Blasting in regards to blasting ledge on both Hilliard and Durgin Road next year. Mr. Plunkett would like to get two lanes on Hilliard.

Mr. Weir asked Mr. Plunkett about his house being for sale. He asked that if he was not going to fill his term that he please give notice. Mr. Plunkett stated he doesn't plan on leaving.

### **Fire-**

Mr. Millette reported that on October 12, 2019 there are five people going to pick up the new Rescue Truck.

Mrs. Pinard is working on the grant for the exhaust system. She has to do a webinar and complete some paperwork to receive the funding.

Mr. Millette stated that it has been recommended that the station ceiling be painted before putting the exhaust system up. The Board agreed that it would be good to get quotes to paint the ceiling along with walls.

### **Library-**

Ms. Doult reported that there are many upcoming programs.

#### **September Programs:**

- Scream Wounds, an adult talk and reading with Jimmy Pappas. 10 attendees
- Abbot and Downing's Concord Coach, presented in partnership with the Historical Society. Approximately 25 attendees.
- Basket-making Class, 9 attendees.

#### **October Programs:**

- The 3<sup>rd</sup> grade will be coming to the Library this Thursday at 12:30 p.m.
- From Mickey to Magoo, The Golden Age of American Animation, by Margo Burns is presented in conjunction with NH Humanities. It is to be held on Wednesday, October 9th at Grange at 7 pm. This is more of an adult program.
- Reading to Rafer the Therapy Dog is scheduled for Friday, October 11<sup>th</sup> at 3:30 p.m.
- Music program by Cameron Sutphin and Mary Megan of classic country and folk music will be held on Oct. 18th at Grange at 7 pm.

#### **General Programs:**

- The Library is now hosting Mah Jong every Monday afternoon at 2:30 p.m.
- Preschool Story and Craft Hour is now scheduled on Tuesdays at 10:45 a.m.
- Toddler Time is now scheduled on Thursdays at 10:45 a.m.
- Knitting Circle is ongoing.
- Monthly book club is ongoing.

#### **Other:**

- The Library now has a limited number of passes to the USS Constitution Museum in Boston.
- The October Used Book Sale will be held on Saturday from 8 -1.

- The Children's Area project is completed. A reception is expected to be held on 11/16/19.
- Carolee Davison has been selected by the NH Library Trustees Association for the 2019 Special Library Service Contribution. We are looking at 11/09/19 for a reception at the Library.
- Butterfly bushes, pink and blue, have been planted to honor the contributions of Carolee Davison and Lucille Noel.

#### **Conservation Commission-**

Mr. Mann reported that the new pasture parking area is completed.

Mr. Boyajian stated that they will be putting a kiosk in the parking area. They are also working on updating the Natural Resource Inventory (NRI) which has not been updated since 2003.

The Conservation Commission will be putting in a warrant article for a new pole barn in the pony pasture to replace the one that was damaged in a storm of October of 2017.

#### **Parks and Recreation-**

Mr. Boyajian reported that the snowmobile club would like to shift two trails down at the park further upstream to avoid water issues in the winter.

They will be putting down seed and loam as soon as soccer season is over.

#### **Planning Board-**

Mr. Williams reported for the Planning Board. He stated that the Board is finalizing the drafts of the Site Plan and Subdivision Regulations. They hope to have a public hearing in November to adopt them.

Mr. Williams stated that the Board received notification of a project of regional impact in Pembroke which the Board will be reviewing at their regular meeting. In his opinion it will not affect Chichester.

Mr. Williams stated there may be several zoning changes proposed by the Planning Board. The Board may submit warrant articles to add nodes at the Library and at the end of Rt. 28. Mr. Williams discussed how the Town should consider asking for part of the right of way back from the State on Main St. to widen it for the nodes.

Mr. Williams stated that there has been some discussion at Planning Board about junkyard setbacks. The Town currently uses the State statute of 660ft, however the Board discussed moving it closer to keep it away from more residential areas and closer to the Commercial area. This change would have to be voted on at Town Meeting.

#### **BCEP-**

Mr. Bouchard reported that the BCEP is not doing well financially and they may have to raise taxes. He stated that they have looked at possibly putting in solar fields to try to generate revenue.

#### **General Business-**

##### **Police Department Job Descriptions-**

The Board asked Chief Clarke if the job descriptions could be condensed. Chief Clarke stated that he preferred to keep it the way it was. If the PD were to ever move towards accreditation they would need to be separated the way he presented them. The Board agreed to leave them as is.

**Computer updates-**

Mr. Weir made a motion and Mr. Millette seconded to add \$1,000.00 to the computer updates to add office 365. Millette, aye. Weir, aye. Bouchard, aye. **Motion passes.**

**Martell Road Land-**

Mrs. Pinard stated that the attorneys from the mortgage company of the previous owners of the land still have not gotten back to her regarding the sale of the property. The consensus of the Board is to auction the property. The Board asked Mrs. Pinard to look into what other properties can be auctioned as well. Mr. Mann stated that in the past, land was offered to the Conservation Commission first. The Board will discuss this at a future meeting.

**Joint Advisory Budget Meeting-**

Mr. Millette stated that he would like to reduce the Rescue Truck CIP line to a \$20,000 deposit to save some money.

Mr. Millette made a proposal to create a capital reserve fund for the Safety Building joint with the Police Department. He stated that there needs to be expansion in the near future to house the extractor machine and dryers and an additional bay.

The Highway is also in need of space in order to store all the equipment.

Mrs. Pinard also pointed out that the Town will eventually need a Town complex and she has requested \$15,000.00 be put into CIP for a study.

A pickup truck needs to be added to the spreadsheet to replace the 2013 plow truck for 2028. The chipper and backhoe is needed in 2023 and the shed roof for 2020.

The Boards had a discussion on volunteers and whether or not they are covered under insurance. Mrs. Pinard will reach out to the insurance company.

The Town should do an asset inventory on roofs and furnaces etc. to find out exactly may need maintenance in the future.

Mr. Millette stated that the Town needs to plan for salary increases and decided what increases will be given and how to plan for compensation.

Mr. Weir recommended that the Town ask the School Board to sit and discuss the school budget and keeping it down. Mrs. Pinard will reach out to try to set up a meeting.

The Board agreed to take Mr. Plunkett's recommendation for the new hire.

Mrs. Pinard stated that Town wide shredding will be on October 8, 2019 at the Town Hall.

Mrs. Pinard stated that there was an issue with a Cemetery that was labeled incorrectly, but it has been corrected.

**Sign-**

Mr. Weir made a motion and Mr. Millette seconded to expend and amount not to exceed \$3,100.00 for repair of the sign at the safety building. Millette, aye. Weir, aye. Bouchard, aye. **Motion passes.**

Mr. Bouchard stated that previously in the meeting Mr. Weir stated that they should give up their stipends for radar trailers. He feels this sets a bad precedence. Why would we give it up for one thing and not another.

Mr. Millette stated that he gives a lot of his stipend to charities of his choosing and would like to continue to choose how he spend it.

**Non-Public Session 91-A: 3 II. (c)** Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

A motion was made by Mr. Bouchard and seconded by Mr. Weir to enter into non-public. Bouchard, Aye, Millette Aye, Weir, Aye. **Motion Passes.**

A motion was made by Mr. Bouchard and seconded by Mr. Millette to exit non-public session. Bouchard, Aye, Millette Aye, Weir, Aye. **Motion Passes.**

**Adjournment:**

Being no further discussion a motion was made by Mr. Bouchard and seconded by Mr. Millette to adjourn the meeting at 10:52pm. **Motion passes.**

Respectfully submitted,

Jodi Pinard, Town Administrator

Not approved until signed

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Richard Bouchard

Edward Millette

Jason Weir