

## Chichester Board of Selectmen

### Minutes of Meeting

Tuesday September 24, 2019

**Members Present:** Richard Bouchard, Ed Millette, Jason Weir, and Jodi Pinard Town Administrator and Kristy Barnouski Administrative Assistant

**Budget Committee:** Marlene Hammond, Stephen MacCleerry, Michael Williams, Thomas Houle, Doug Hall.

**Others Present:** Ben Chaffee, Paul Sanborn, Allison McIntosh, Darlene Phelps-Foss, Allen Mayville, Donna Chagnon, Carolee Davison, Lucille Noel, Blaze Konefal, Dawn Marshall, Zach Boyijian, Lyla Boyijian, and other members of the public.

**Call to Order:** Mr. Bouchard called the meeting to order at 6:30pm.

#### **Rescue Truck Purchase-**

Mr. Chaffee and Mr. Sanborn came before the Board to request approval for a rescue truck purchase. They stated that an inspection had been completed and nothing unexpected was found. They received a quote for repairs that would need to be done as well as outfitting the truck for Chichester FD for just under \$225,000.00. A seven person committee all voted in favor of purchasing the rescue truck.

Mr. Bouchard made a motion and Mr. Weir seconded to expend up to \$225,000.00 out of the Rescue Truck Capital Reserve Fund for the purchase of the 2008 HME Heavy Rescue Truck. Millette, aye. Weir, aye. Bouchard, aye. **Motion passes.**

#### **Census 2020-Lyla Boyijian, Recruiting Assistant**

Ms. Boyijian came before the Board to discuss the upcoming 2020 census. Ms. Boyijian asked for permission to put up yard signs, use the Town Hall sign occasionally and put some information up on the Town website. The consensus of the Board was to approve Ms. Boyijian's requests.

#### **Charrette Team-**

Mr. Bouchard explained that the Board is trying to update all the charters for the Town boards and committees.

Ms. Noel stated that the committee feels that they fall under the Heritage Commission and would like to remain that way. Ms. Noel stated that the Charrette Teams mission statement is the beautification of Main Street which has included the gazebo and green space and the future of projects such as the parking lots, cross walk, addition of senior housing and to continue open space development. They have only utilized private funding so far.

The Board stated that if they would like to request and utilize Town funds in the future then they would have to create a charter. They asked the Charrette to get together at their next meeting and discuss and decide how they would like to move forward. The Charrette will come back to the Board on November 5 to discuss their decision. An ex-officio representative from the Board will attend the Charrette meeting.

#### **Joint Meeting with the Advisory Budget Committee-**

Mrs. Pinard stated that the Trust Fund balances will be filled in next week when she has the information available.

Mrs. Pinard stated that the Fire Department was awarded a grant for the exhaust system for \$56,000.00. The Town portion will be \$2,833.00

Mr. Millette stated that the extraction dryers will be added to the CIP.

Mr. Hall asked exactly what the Board was looking for as far as CIP goes and if it was only for 2020?

Mr. Weir stated that the CIP has been temporarily disbanded. Until then the Board of Selectmen and the Advisory Budget Committee will take over the process and put new practices in place.

Mr. Konefal had concerns about putting easements on the CIP. He stated that easements are very difficult to plan for and could come up at any time.

The Board agreed that easements could be left off the CIP but other projects should be submitted to CIP. Mrs. Pinard will remove the easements from the CIP sheet.

With no further questions the Advisory Budget Committee adjourned and will meet again next week on 10/01/2019 at the Fire Department at 6:30pm.

**Other Business-**

Mrs. Pinard stated that there was a legislative bulletin put out there may be an issue or delay with setting the tax rate. She will keep the Board posted.

Mrs. Pinard stated that a decision of the current pending court case has been made denying the petitioners.

Mrs. Pinard stated that the bids have been sent out.

The Board instructed Mrs. Pinard to invite Frank Merrill as well as Russell Blaney to come in to discuss the conduit put in on Webster Mills Road on October 15, 2019.

The Board would like to schedule a walk through for Webster Mills Road with the Road Agent, the Contractor, the Road Advisory Committee to be sure everyone is happy with the finished product.

**Adjournment:**

Being no further discussion a motion was made by Mr. Millette and seconded by Mr. Bouchard to adjourn the meeting at 8:22pm. **Motion passes.**

Respectfully submitted,

Not approved until signed

Jodi Pinard, Town Administrator