

Chichester Board of Selectmen
Minutes of Meeting
Tuesday September 3, 2019

Members Present: Richard Bouchard, Ed Millette, Jason Weir, and Jodi Pinard Town Administrator and Kristy Barnouski Administrative Assistant

Others Present: Donna Chagnon, Alan Quimby, John Martell, Kathy Hosmer-Doutt, Austin Wakefield, Paul Sanborn and other members of the public.

Call to Order: Mr. Bouchard called the meeting to order at 6:30pm.

Department Heads

Highway-

Mr. Plunket was not present but Mr. Bouchard read an update that was sent by email.

Mr. Plunkett wrote that he has five interviews this week for the open position.

The stairwell at Town Hall has new ADA compliant handrails.

Mr. Plunkett reported that the last of the bridges were washed and sealed and they have been working on cleaning out the culverts.

Roadside mowing is being completed.

The Highway Department is working on getting the plows ready for the winter.

Mr. Plunkett wrote that he has been working with Mr. Weir on a quote to rebuild a wall on Bear Hill Road which he received a quote for. The 80X7 foot wall runs about \$25 per sq. Ft. including engineering and delivery. They may be able to cut the price by stepping the wall but he needs to get elevations to Mitche Corp. An estimate for the wall will be roughly \$14,000.00 without excavation work. He has sent the bid to the RAC members for their input and corrections.

Crack sealing has been completed.

The Webster Mills Road project is complete and have received a lot of compliments. Frank Merrill did a very nice job.

The Board would like to send a reminder to tell Mr. Plunkett that he cannot use pea stone this winter for snow/ice storms.

Mr. Weir wants to get pre work done before work is done on Bear Hill next year. Should it be part of the bid, or separate bid or our crew do it? Need quotes for block wall. Highway Department should be able to install it to save money.

Should do after action review with contractor and RAC to make sure everyone is happy with what's been done.

Mrs. Pinard stated that she was notified that she supposedly approved an underground conduit on Webster Mills Road, which she did not. Mr. Plunkett was told that Russell Blaney got the ok from Mrs. Pinard which is not the case.

The Board will ask the involved parties to come in to discuss this.

Mrs. Pinard asked the Board if she should send the road bid to the new Town Engineer. Mr. Weir stated that he would like it sent out but it's not ready for review yet.

Police Department-

Mrs. Pinard asked if the D.O.T. meeting should be moved to the Grange due to space limitations.

Mr. Millette had the same concerns and thinks that it will be very well attended. He thinks it should be moved due to parking limitations as well.

The consensus of the Board was to move the meeting to the Grange Hall Tuesday at 6:00pm.

Kathy Hosmer Doult suggested that a moderator be brought in.

Library-

Ms. Doult stated that recent programs at the Library include, Lego Derby which was won by Kaytlin White, The Summer Reading Program Finale, Fish and Game Habitats for Animals, Reading to a Therapy Dog, and Basket Making Class.

Upcoming Events include a book signing by author Jodi Scarapa, a used book sale, and the completion of the refurbished children's book area.

Ms. Doult stated that the online survey for the preschool story and craft time has had few responses. They will be closing it after it's posted again.

Ms. Doult stated that the Highway Department has been requested by the Library to put in four granite posts along the road in the parking lot which cost approx. 1200.00 to come out of book sale money.

Emergency Management-

Mr. Martell had nothing to report.

Fire Department-

Lt. Wakefield reported that he, Mr. Quimby, and Mr. Sanborn went to look at a Fire Truck in New York. The truck is a 2007 HME walk around rescue which is the same as the one the Department has now. Lt. Wakefield stated that there is a dealer for repair nearby. The Department obtained all of the maintenance records. There is only six thousand miles and one thousand hours on the Truck and was used for car accidents and water rescue only. It has a six man cab. It has a full light tower and a nine thousand pound wench. It does needs a few repairs, such as lights replaced, paint, undercoating and windshield washer sprayer. All things can be repaired easily. They are asking for \$150,000.00. The

Department has put quotes out to Lakes Region Fire apparatus to get the cost to outfit the Truck for Chichester. Once they have a quote to update it they will determine if it will be a good fit.

Mr. Weir wanted to get an inspection on the truck before a decision was made. An HME dealer in NY may be able to do an inspection.

Mr. Sanborn asked about shredding documents. There is a lot of extra boxes of old patient material that needs to be taken care of. Mrs. Pinard will be contacting a shredding company and will be putting it out to all departments for everyone to utilize.

Planning Board-

Mrs. Barnouski stated that the Mr. Brehm couldn't make the meeting but she could give an update. She stated that the regularly monthly meeting is on September 5, 2019 which is a full agenda. Projects are all moving forward. DBU has a conditional approval and just need to submit the final plans. Bobcat also has conditional approval.

BCEP-

Mr. Bouchard stated that they brought in a company to propose solar arrays as a way to generate income. They are headed into budget season.

BCEP is having a hard time with the road they are located on and getting D.O.T. to fix it. The road needs to raise up to resolve the issue.

Police Department/Job description and approvals-

The Board would like Chief Clarke to look at the descriptions and consolidate them. Approval will be moved to September 24th.

RAC-

The Board would like Mr. Hall to be a member on the RAC. Mrs. Pinard will reach out to Mr. Hall to see if he would be willing to accept that.

Computer Update-

The Board questioned whether or not the Highway computer needed updated software.

Mr. Millette would want it updated.

Mr. Weir made a motion and Mr. Bouchard seconded to approve the RMON quote for replacement computers not to exceed \$10,500.00. Millette, aye. Weir, aye. Bouchard, aye. **Motion passes.**

Bid review-

Bids will be sent out for fuel, accessing, and grounds keeping.

Abatements-

Mr. Bouchard made a motion and Mr. Weir to abate the following:

Map 4 Lot 156 sub 83RV in the amount of \$12.00

Map 4 Lot 156 sub 50RV in the amount of \$80.61

Map 3 Lot 68B in assessed value in the amount of \$386,400.00 for the year of 2018 per the BTLA

Map 3 Lot 68B in assessed value in the amount of \$510,000.00 for the year of 2017 per the BTLA Millette, aye. Weir, aye. Bouchard, aye. **Motion passes.**

Martell Road will be put on the agenda for next meeting.

Update on Court-

Mrs. Pinard stated that she and Ms. Barnouski attend the court hearing. The Town Attorney did an offer of proof and both parties agreed on the exhibits. They both have to submit a statement of closing for September 13th, 2019. The judge will review and make a final decision. The O'Donnell's of 290 Dover Road are on the Planning Board agenda for a conceptual at the next regular meeting.

The Board would like an update on the Road Agents schedule.

Non-Public Session 91-A: 3 II. (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

A motion was made by Mr. Bouchard and seconded by Mr. Weir to enter into non-public. Bouchard, Aye, Millette Aye, Weir, Aye. **Motion Passes.**

A motion was made by Mr. Bouchard and seconded by Mr. Millette to exit non-public session. Bouchard, Aye, Millette Aye, Weir, Aye. **Motion Passes.**

A motion was made by Mr. Bouchard and seconded by Mr. Millette to seal the non-public meeting minutes indefinitely. Bouchard, Aye, Millette Aye, Weir, Aye. **Motion Passes.**

Adjournment:

Being no further discussion a motion was made by Mr. Bouchard and seconded by Mr. Millette to adjourn the meeting at 8:45pm. **Motion passes.**

Respectfully submitted,

Not approved until signed

Kristy Barnouski, Administrative Assistant

Richard Bouchard

Edward Millette

Jason Weir