

Chichester Board of Selectmen

Minutes of Meeting
Tuesday June 4, 2019

Members Present: Richard Bouchard, Jason Weir, Jodi Pinard Town Administrator, Kristy Barnouski Administrative Assistant

Others Present: Chief Clarke, John Martell, Jim Plunkett, Stan Brehm, Mike Tardiff, Richard Moore, Donna Chagnon, Michelle Parent, Christian Beauregard, Paul and Kathrine Dandurand, Jeff Eaton and other members of the public.

Call to Order: Mr. Bouchard called the meeting to order at 6:30pm.

Department Heads

Police Department-

Chief Clarke stated that the PD is planning a Bike Rodeo which will be held on June 22 in Chichester Central School parking lot. Different stations will be set up for children to learn different skills and one child will win a new bike.

Chief Clarke stated that there was another article in the Concord Monitor on the traffic dangers on Route 4.

Highway-

Mr. Plunkett stated that Merrill will be starting the Webster Mills Road Reconstruction project the week of June 24th after schools out. Preliminary drain work is being done on north side of road.

Mr. Plunkett stated that he has finished the shoulders with gravel on center road. He also started Shaw field parking lot. He stated that he did the grades and Mr. Mann is checking them.

The Highway Department started grading late last week and will have to go back and take care of drainage issues.

Mr. Plunkett stated that he walked Bear Hill Road with Guy Goodwin so RAC will have a preliminary for the meeting next week.

There is an issue with one of the trucks. The injector three was bad along with the harness. It is being repaired now.

Mr. Plunkett is waiting for the paving company to finish the stairs and other projects around Town.

Mr. Plunkett stated that he met with Mr. Beauregard on Hutchinson Road to discuss a resolution to the water issue coming off of his property. Mr. Plunkett will be do grading and so will the resident to try to resolve the problem. The Pembroke culvert is clogged and Mr. Plunkett called Pembroke to have it cleared.

Mr. Plunkett stated that he already sees a difference after last rain storm.

Mowing will be starting on June 24th.

Mr. Plunkett stated that Mr. Heggie's property is being worked on. He is waiting for the paved swale to be put in.

Mr. Weir asked what the plan was for all the culverts in Town.

Mr. Plunkett stated that the Highway Dept. will be working on cleaning some out and is working with the Fire Dept. to help with cleaning them out.

Mr. Bouchard would like to schedule a meeting with the FD to work a schedule to use equipment to clean the culverts.

Planning Board-

Mr. Brehm stated that a public hearing will be held for a subdivision of the former Frangione property. He stated the house will be subdivided and the rest is going to be put into conservation to protect the land.

Mr. Brehm stated that the Planning Board is working with CNHRPC to finalize the new survey for the Master Plan visioning.

Mr. Brehm reported that the alteration of terrain permit was approved for Cruiserparts and they will hopefully be moving forward on developing their project in the near future.

West Road Culvert-

The Parents and the Dandurand's came to discuss the issue they have been having for years with the Town owned culvert which they say has been damaged by the grader as well as the road has been raised several inches over the years.

Mrs. Parent stated that she has spoken to Mr. Plunkett and he stated to her that there is an issue with the water drainage. She complained that he has graded 3 times since then and has not come out to fix the problem. They would also like to understand why the road keeps getting raised.

Mrs. Parent wants a timeline for town owned culvert to be fixed.

Mr. Plunkett stated that it will be fixed the end of June.

Mr. Plunkett stated that Reid field needs the swale fixed so water doesn't run onto road and wash it out.

Mr. Dandurand asked if the Town engineer could take a look and do some sort of partnership with the Town.

The Plan is to work on cleaning culverts and fixing the swale and see if it resolves the problem.

Hutchinson Road-

Mr. Beauregard contacted Mr. Plunkett after receiving a letter from the Selectmen's office. After speaking to Mr. Plunkett he changed the pitch of the driveway and has also seeded the grass. He is working to resolve problem. After the rainstorm this past weekend it seems that it's working.

Mike Tardiff of CNHRPC-Route 4 discussion-

Mr. Tardiff started the discussion going back to the 2003 corridor study. They are looking to start new corridor study now starting from 393 through Northwood.

Mr. Bouchard stated that the biggest concern is the safety of Rt. 4.

Mr. Tardiff stated the best plan is to get it out there with articles and news reports like the Town has been. Recommendations are currently being made to the offices at DOT. There are not currently a lot of options to make changes. From an engineering perspective D.O.T. are worried about having no left hand turns impact traffic.

Mr. Tardiff stated that there is currently \$200,000 starting next fiscal year in the budget for the corridor study.

Mr. Weir pointed out social concerns such as speeding and bad driving behaviors and other things you cannot change.

Mr. Tardiff stated that people get frustrated with the merges and they speed up causing more accidents.

Mr. Moore spoke about Transportation Advisory Committee. He stated that there is a lot of Towns with representatives. They do a State D.O.T ten year plan. Each Town submits what they would like to see on the next version of the ten year plan. The CNHRPC goes through all the submittals and then send it to legislature and then to Governor and Council.

Chief Clarke stated that the Town objected to last change and D.O.T put up a smoke show. How do we fix the road because he has to pick up the pieces, not D.O.T. How can the Town apply pressure?

Mr. Weir asked what the statutory requirements to cover RT 4 and RT 28. Technically the state should be covering the state roads.

Mr. Tardiff has faith in D.O.T. with the staff he works with. They are working hard to find a short term solution to make it safer.

Chief Clarke would like to see the high speed lane turned into a turn lane to reduce speeds. No one has even reached out from DOT.

Mr. Tardiff stated that ideally jersey barriers and jug handles could be a solution that the corridor study could bring.

Chief Clarke stated that the speed signs really helped slow people down and he's considering applying for a grant to get some permanently.

Mr. Tardiff stated that the Town should send letter saying Chichester would like to be first in line for the corridor study. This will be spoken about this at the master plan visioning session as well.

The Board would like to try to schedule meeting with DOT and invite legislative officials.

There was some discussion on Sewer and water on Route 4. Mr. Tardiff recommended for the economic development committee to put it number one on the agenda.

Chief Clarke stated that he will look into the speed trap signs.

Job descriptions-

The Board reviewed the following job descriptions:

Deputy Town Clerk and Tax Collector

Town Administrator

CIP memo/form review-

Mrs. Pinard stated that she went through the data she collected and updated the forms accordingly. She presented them to the Board for review.

She will send out to Boards and Commissions with the current CIP so they know what's on it and what should stay on or come off.

Discussion on length of time and cost for CIP submittal. It was decided to use \$20,000.00 and 5 years in length.

Discussion on Fire Truck-

Mr. Millette would like to send out members of the Fire Department to look at a fire truck they are interested in.

The Board questioned if is an option to hire a professional to go out and look and inspect truck and to get maintenance records.

The Board would like a detailed inspection report from a professional.

Mrs. Pinard will reach out to an inspection company in Illinois.

Mr. Bouchard stated that he still has an issue with not doing the study at the Fire Department. He would like to get a specific audit of just the command staff to go in and find out the holes and how everything works and policies.

Discussion on command structure.

Other Business-

Supplemental tax warrant.

Old home day donation-

A motion was made by Mr. Bouchard and seconded by Mr. Weir pursuant to RSA 31:19, the Board of Selectmen shall accept and authorize the expenditure of unanticipated funds in the amount of:

\$100.00 in support of Old Home Day from Girard Builders

\$150.00 in support of Old Home Day from F.L. Merrill Construction

\$150.00 in support of Old Home Day from Pembroke Sand and Gravel

It shall be the responsibility of the Town of Chichester to maintain accurate record of all funds, detailing their expenditures, and that such records shall be made available upon request. Weir, aye. Bouchard, aye. **Motion passes**

Golf Carts storage-

Mr. Bouchard brought to the Boards attention that the Golf Cart Storage located at Chichester Commons was only approved temporarily and it ends June 2019. He would like Mr. Hodge to send a letter to the property owner to have it be removed or to reapply to the Planning Board. Mr. Weir agreed.

Adjournment:

Being no further discussion, a motion was made by Mr. Bouchard and seconded by Mr. Weir to adjourn the meeting at 10:07pm. **Motion passes.**

Respectfully submitted,

Not approved until signed

Kristy Barnouski, Administrative Assistant