

Road Advisory Committee Minutes

February 10, 2020

Members Present: Doug Hall, Brian Eldredge, Russ Blaney, Jason Weir
Member Absent: Jim Plunkett

Chairman Doug Hall opened the meeting at 6:35pm.

A motion was made, seconded and voted unanimously to approve the minutes of the RAC meeting of November 11, 2019.

NOTE: The meeting for December 9, 2019 had been cancelled. The meeting scheduled for January 13, 2020, was not held due to lack of a quorum in attendance.

Bids received from 4 firms for the 2020 Bear Hill Road project had been opened in Town Office on December 5, 2019. Committee members reviewed the submitted bids to determine if there was anything that could be learned about the bid process itself. Discussion centered on the length of the Chichester bid request materials, whether submitted bids should include a cost breakdown in addition to single total, and how to ensure bids are confidential until opened. No decisions were made.

Jason Weir and Brian Eldredge agreed to locate bid request materials from other towns to be reviewed at our next meeting.

Brian also agreed to prepare a brief draft letter for Board of Selectmen to consider sending to property owners on Bear Hill Road after Town Meeting if the project is approved and contract signed.

The committee agreed that at our March 9 meeting we will list paved roads not yet reconstructed and prepare a ranking of those most in need of being walked and evaluated.

The committee discussed the article on the Town Warrant regarding the election/appointment of the Road Agent. Committee members agreed that the RAC, as a town body, would not take any position on the article.

At 7:14 pm a motion was made, seconded and voted unanimously to adjourn the meeting

RAC meetings for the remainder of 2020 are all scheduled for the 2nd Monday of each month at 6:30pm in the Highway Office on Bear Hill Road

March 9
April 13
May 11
June 14
July 13
August 10
September 13
October 12
November 9
December 14

A handwritten signature in black ink that reads "Douglas Hall". The signature is written in a cursive style, with the first name "Douglas" and the last name "Hall" clearly legible.

Douglas Hall, Chair

Approved 8/10/2020