

**Chichester Planning Board  
Minutes of Meeting  
Thursday December 3, 2020**

**Members Present on ZOOM:** Stan Brehm (Chairman), Michael Williams, Richard Bouchard (ex-officio), Tom Jameson, Allen Mayville, Tom Houle, Dan Humphrey, Dr. Mara, John Healy, David Jobin and Kristy Willey, Secretary.

**Others present on ZOOM:** Matt Monahan, Jonathan Halle, and other members of the public.

**Mr. Brehm called the meeting to order at 6:30pm**

**Mr. Brehm read this into the minutes:**

As Chair of the Planning Board, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

*a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means:*

We are utilizing ZOOM for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone # **+1 253 215 8782, : Meeting ID: 812 4413 2712 & Password: 316915**

. Follow along using a digital copy from our website at: ChichesterNH.org. We will also be streaming the meeting as a webinar which you join by going to this link :

<https://us02web.zoom.us/j/81244132712?pwd=Mk9qUlhISE90b3ZDeTRqT1cvdGk4dz09>

*b) Providing public notice of the necessary information for accessing the meeting:*

We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Zoom or telephonically. Instructions have also been provided on the website of the Board at: [www.ChichesterNH.org](http://www.ChichesterNH.org).

*c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access:*

If anybody has a problem, please call 603-798-5350 ext. 201 or email at: [KWilley@ChichesterNH.org](mailto:KWilley@ChichesterNH.org)

*d) Adjourning the meeting if the public is unable to access the meeting:*

In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Please note that **all votes** that are taken during this meeting shall be done by **roll call vote**.

Let us start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

A roll call vote was taken, and the attendees are listed above.

The Board reviewed the minutes of November 5, 2020 and made some corrections.

Mr. Williams made a motion and Mr. Bouchard seconded to approve the minutes with mentioned corrections.

Roll call vote. Williams, aye. Houle, aye. Bouchard, aye. Jameson, aye. Mayville, aye. Humphrey, aye. Healy, aye. Jobin, aye.

**Motion passes.**

### **Site Plan-Chichester Commons**

**Location: 114 & 114A Dover Road, Map 4 Lot 161 & 161-A**

**Developer: Jonathan Halle**

**Engineer: Bedford Design Consultants, LLC.**

Mr. Halle stated that just before the closing for the 13-unit apartment project with NHFA he was informed that he did not meet the pro forma and was told he needed to add more units to make it work.

He is now proposing a three (3) story 24-unit, one-bedroom apartment complex.

Mr. Halle is asking for five (5) waivers that were granted previously.

He has an Additional eight (8) parking spaces beyond what was approved for the previously approved 13-unit apartment building and must go to community well now.

Mr. Williams stated that he was not in favor of using the application that stated "amendment" as it will create confusion in the future. His opinion is that this is very clearly a new application.

Mr. Bouchard stated his concerns about the application and did not want to see anything with the word amendment on it.

Mr. Williams and Mr. Humphrey agreed that this is not an amendment and a new fresh application, and they stated that it was important that all documents and plans reflect that.

Mr. Bouchard made a motion to find that the application is not complete due to the alteration of the application/plans/waivers stating amendment on them and may reapply without prejudice. Mr. Houle seconded. Roll call vote. Williams, aye. Houle, aye. Bouchard, aye. Jameson, aye. Mayville, aye. Humphrey, aye. Healy, aye. Jobin, aye. **Motion passes.**

Mr. Halle stated that there was no malice in the way the application was submitted, and he is disappointed that he has to wait another month to be heard. He stated that he will resubmit fresh documents for January's meeting.

### **Zoning Discussion-**

Mr. Jameson wanted to discuss the solar/wind zoning as it is becoming more popular.

Mr. Bouchard wanted to look into the wording regarding non-conforming and possibly adding the RSA to the zoning.

These items will be discussed at the work meeting on December 17, 2020.

**Adjournment-** Having no further business, a motion was made by Mr. Williams and seconded by Mr. Humphrey to adjourn the meeting at 7:52pm. Roll Call vote. Brehm, aye. Williams, aye. Humphrey, aye. Houle, aye. Jameson, aye. Mayville, aye. Millette, aye. Jobin, aye. **Motion passes.**

Respectfully submitted,  
Kristy Willey, Secretary

Not approved until signed.

Chairman, Stan Brehm

DRAFT