

**Chichester Planning Board  
Minutes of Meeting  
Thursday July 2, 2020**

**Members Present on ZOOM:** Stan Brehm (Chairman), Michael Williams (Vice Chairman), Tom Houle, Tom Jameson, John Healy, Allen Mayville, Dr. Kevin Mara, DVM, David Jobin and Kristy Willey, Secretary.

**Others present on ZOOM:** Jon Taluba and other members of the public.

**Mr. Brehm called the meeting to order at 6:30pm**

**Mr. Brehm read this into the minutes:**

As Chair of the Planning Board, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

*a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means:*

We are utilizing ZOOM for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone # **+1 253 215 8782, : Meeting ID: 812 4413 2712 & Password: 316915**

. Follow along using a digital copy from our website at: ChichesterNH.org. We will also be streaming the meeting as a webinar which you join by going to this link :

<https://us02web.zoom.us/j/81244132712?pwd=Mk9qUlhISE90b3ZDeTRqT1cvdGk4dz09>

*b) Providing public notice of the necessary information for accessing the meeting:*

We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Zoom or telephonically. Instructions have also been provided on the website of the Board at: [www.ChichesterNH.org](http://www.ChichesterNH.org).

*c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access:*

If anybody has a problem, please call 603-798-5350 ext. 201 or email at: [KWilley@ChichesterNH.org](mailto:KWilley@ChichesterNH.org)

*d) Adjourning the meeting if the public is unable to access the meeting:*

In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Please note that **all votes** that are taken during this meeting shall be done by **roll call vote**.

Let's start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

A roll call vote was taken, and the attendees are listed above.

Mr. Jameson made a motion and Mr. Williams seconded to approve the minutes of 06/04/2020. Roll Call vote. Brehm, aye. Williams, aye. Bouchard, abstain. Houle, aye. Jameson, aye. Healy, aye. Mayville, aye. Mara, abstain. Jobin, aye. **Motion**

**Passes.**

**Discussion on proceeding with remote meetings-**

After some discussion, the Board took a vote on whether to use a remote ZOOM meeting for the meeting in August.

Brehm, aye. Williams, aye. Bouchard, aye. Houle, aye. Jameson, aye. Healy, aye. Mayville, aye. Mara, aye. Jobin, aye.

The Board agreed to utilize ZOOM for the month of August and will vote each month moving forward on how the next meeting will be held.

**Master Plan-Community Chapters**

Mr. Brehm advised the Board that Mr. Tardiff and Mr. Monahan will be joining the August meeting to go over what has been completed for the community chapters.

**Spaulding Parking Lot discussion-**

Mr. Mann asked the Planning Board to look over the proposal for the Spaulding Forest parking lot. This area would give people a place to park to utilize the Town forest and the additional development of a trail system. The Conservation Commission would like to take this project to Town Meeting in 2021 for approval.

After some discussion, the consensus of the Planning Board was that everyone was comfortable with the proposal.

**Adjournment-** Having no further business, a motion was made by Mr. Williams and seconded by Mr. Houle to adjourn the meeting at 7:15pm. Roll Call vote. Brehm, aye. Williams, aye. Bouchard, aye. Houle, aye. Jameson, aye. Healy, aye. Mayville, aye. Mara, aye. Jobin, aye.

**Motion Passes.**

Respectfully submitted,  
Kristy Willey, Secretary

Not approved until signed.

Chairman, Stan Brehm