

**Chichester Planning Board
Minutes of Meeting
Thursday June 4, 2020**

Members Present: Stan Brehm (Chairman), Michael Williams (Vice Chairman), Tom Houle, Tom Jameson, John Healy, Allen Mayville, Dr. Kevin Mara, DVM, David Jobin and Kristy Barnouski Secretary.

Others present: Cara Torrey, Tim Bernier, Jodi Pinard and other members of the public.

Mr. Brehm called the meeting to order at 6:30pm

Mr. Brehm read this into the minutes:

As Chair of the Planning Board, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means:

We are utilizing ZOOM for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone # **+1 253 215 8782, : Meeting ID: 896 7732 7008 & Password: 619460.** Follow along using a digital copy from our website at: ChichesterNH.org. We will also be streaming the meeting as a webinar which you join by going to this link :

<https://us02web.zoom.us/j/81244132712?pwd=Mk9qUlhlSE90b3ZDeTRqT1cvdGk4dz09>

b) Providing public notice of the necessary information for accessing the meeting:

We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Zoom or telephonically. Instructions have also been provided on the website of the Board at: www.ChichesterNH.org.

c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access:

If anybody has a problem, please call 603-798-5350 ext. 201 or email at: KBarnouski@ChichesterNH.org

d) Adjourning the meeting if the public is unable to access the meeting:

In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Please note that **all votes** that are taken during this meeting shall be done by **roll call vote**.

Let's start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

A roll call vote was taken, and the attendees are listed above.

Mr. Williams made a motion and Mr. Houle seconded to approve the minutes of 05/07/2020. Roll Call vote. Brehm, aye. Williams, aye. Houle, aye. Jameson, aye. Humphrey, aye. Healy, aye. Mayville, aye. Mara, aye. Jobin, aye. **Motion Passes.**

Public Hearing- Subdivision/Crowell

Location: 8 Smith Sanborn Road, Map 4 Lot 146

Applicant: David Crowell

Engineer: T.F. Bernier

Mr. Bernier presented the one lot subdivision located on the corner of Smith Sanborn and Dover Road. The total lot acreage is 7.89 acres. The applicant proposed splitting the lot in half, making the new lot a commercial lot. Mr. Bernier stated that a driveway permit has been requested and they are expecting it to be approved within two weeks. This lot could be used for commercial or residential and does have at least one buildable acre.

Mr. Williams made a motion and Mr. Houle seconded to find the plan for the Crowell Subdivision complete. Roll Call vote. Brehm, aye. Williams, aye. Houle, aye. Jameson, aye. Humphrey, aye. Healy, aye. Mayville, aye. Mara, aye. Jobin, aye. **Motion Passes.**

Mrs. Torrey stated some concerns of a new business moving into that location. The Planning Board stated that any new business would have to come before the Board for Site Plan approval and she would have a chance to voice her concerns at that public hearing.

Mr. Williams made a motion and Mr. Jameson seconded to find no regional impact for the Crowell Subdivision. Roll Call vote. Brehm, aye. Williams, aye. Houle, aye. Jameson, aye. Humphrey, aye. Healy, aye. Mayville, aye. Mara, aye. Jobin, aye. **Motion Passes.**

Mr. Williams made a motion and Mr. Houle seconded to grant conditional approval for a one lot subdivision as presented for Map 4 lot 146 located on 8 Smith Sanborn Road pending the state subdivision approval and the driveway permit approval from D.O.T. Roll Call vote. Brehm, aye. Williams, aye. Houle, aye. Jameson, aye. Humphrey, aye. Healy, aye. Mayville, aye. Mara, aye. Jobin, aye. **Motion Passes.**

Adjournment- Having no further business, a motion was made by Mr. Williams and seconded by Mr.

Humphrey to adjourn the meeting at 6:58pm. Roll Call vote. Brehm, aye. Williams, aye. Houle, aye. Jameson, aye. Healy, aye. Mayville, aye. Mara, aye. Jobin, aye. **Motion Passes.**

Respectfully submitted,
Kristy Willey, Secretary

Not approved until signed.

Chairman, Stan Brehm

DRAFT