

Chichester Planning Board
Minutes of Meeting
Thursday August 14, 2019

Members Present: Chairman Stan Bream, Michael Williams, Richard Bouchard-ex officio, Tom Houle, Thomas Jameson, and Kristy Barnouski Secretary.

Others present: Jodi Pinard, Matt Monahan and other members of the public.

Mr. Brehm called the meeting to order at 6:30pm.

Mr. Monahan did an overview of the guideline document.

Mr. Monahan discussed the creation of a TRC (Technical Review Committee). The TRC would be involved with all major Site Plans/Subdivisions and highly recommended for minor. The TRC would consist of department heads, the Town Administrator, the Planning Board secretary, The Planning Board Chair and Mr. Monahan from CNHRPC. Either Mr. Monahan or Ms. Barnouski will do a memo to the Board and applicant after review. The Board would review any time after submittal. It should be changed in the Planning Board rules of procedure that an applicant may be added to the agenda for a conceptual with TRC recommendation.

Mr. Monahan reviewed the changes in the Rules of Procedure. He will add the Conservation Commission with Department Heads as attending the TRC.

Mr. Monahan reviewed the Subdivision Regulations with Board. He will add a definition for major/minor in regards to Site Plans and Subdivisions using triggers such as traffic studies, roads, and number of lots created.

Mr. Monahan will ask the Town attorney for language for HOA's regarding maintenance of new roads until they are accepted by the Town.

Mr. Monahan reviewed Site Plan Regulations with the Board. Site Plans will be broken down by major and minor with definitions of both.

Mr. Monahan added a change of use definition.

Mr. Monahan will make the necessary changes and get them out to the Board as soon as possible for review.

Adjournment- Having no further business, a motion was made by Mr. Williams and seconded by Mr. Houle to adjourn the meeting at 8:32pm.

Respectfully submitted,

Kristy Barnouski, Secretary

Not approved until signed.

Chairman, Stan Brehm