

Minutes 11/18/2017

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Present: Zack Boyajian [Chair], Ansel Sanborn [Secretary], Ewen McKinnon, Joe Montambault, John White

Absent: Tom Jameson

1] Chairman Zack Boyajian called the meeting to order at 6:35 PM at the Selectmen's Office.

2] Zack announced that John White had been appointed to the Parks and Recreation Commission by the Board of Selectmen. The members welcomed John to the Commission.

3] After review, a MOTION to approve the Minutes of 10/11/17 was made by Joe and seconded by Ewen. All in favor, the MOTION passed.

4] Zack reviewed the steps remaining to complete the LWCF project. Bill Gregas, State LWCF Coordinator, has requested documentation which the Commission has been working to assemble: a written project needs versus results summary; a financial spreadsheet; and supporting cancelled checks and receipts for project expenses. A field review of the project has been tentatively set for 11/21/17. Upon completion of the above steps, Bill will submit the final LWCF invoice to the Feds for Town reimbursement.

5] Zack presented a draft Parks and Recreation Commission Budget for 2018 for discussion. The assumption is that Carpenter Park mowing and trimming will be done under private contract. Since the completion of the LWCF project has added finished areas to the park, these costs will likely increase.

6] Discussion of the park playground followed. Removal of the existing playground structure, preparation of a master plan for the entire playground, incorporation of donated playground equipment, community input, and funding options for the work were all discussed.

7] Zack presented an accounting of his expenses related to materials for the kiosk, natural playground, and fire pit. Ewen made a MOTION seconded by Ansel to reimburse Zack \$200. from the Kyle Mitchell funds. (Zack recused himself from the vote.) The MOTION passed with all in favor.

8] Final fall work at the park and potential upcoming winter events were discussed.

9] Joe made a MOTION seconded by Ewen to adjourn. The MOTION passed with all in favor at 7:35 PM.

Respectfully Submitted: Ansel Sanborn, Secretary

Approved at meeting 12/13/2017 Zachary Boyajian Chair