

Minutes 09/13/2017

Chichester Parks and Recreation Commission Meeting

Draft Minutes 9/13/17

Present: Zack Boyajian [Chair], Ansel Sanborn [Secretary], Ewen McKinnon, Joe Montambault, Tom Jameson

- 1] Zack called the meeting to order at 6:35 PM at the Carpenter Park Pavilion.
- 2] After review, a MOTION to approve the minutes of July 12 was made by Joe and seconded by Tom. The MOTION passed with all in favor.
- 3] After review, a MOTION to approve the minutes of August 9 was made by Joe and seconded by Tom. The MOTION passed with all in favor.
- 4] Zack reported that the Parks and Recreation page on the Town's website will be maintained and updated by Town Staff. Current membership of the Commission has been updated and past meeting minutes will soon be added.
- 5] At a recent Selectman's meeting, a process for use of the Park's fire pit was established. Anyone desiring to use the fire pit will have to request approval at a Selectmen's meeting and then apply for a one day permit and pay the fee either at the fire station or through the online process.
- 6] Zack passed out a draft summary of the volunteer hours donated to the LWCF project. Between the volunteer hours and funds from other sources, we have more than enough match for the remaining LWCF funds. Zack will work to schedule a final inspection and a reimbursement funding request for the State.
- 7] The group discussed what remained to be done with the approximately \$300. balance of project funds. Possible efforts included addressing the ongoing trail erosion problem, expanding the playground and renovating existing playground equipment, and erecting an informational kiosk at the park entrance. The trail and playground work were deferred due to the cost and design work required. The kiosk could be done by volunteers this year.
- 8] A MOTION to spend up to \$150. of the funds remaining from the Kyle Mitchell Eagle Scout project to construct an informational kiosk to display the LWCF signage was made by Ewen and seconded by Ansel. The MOTION passed with all in favor.
- 9] Parks and Recreation Commission meetings will return to the Selectmen's Office beginning in October.
- 10] At 7:10 PM, a MOTION to adjourn was made by Ewen and seconded by Zack. The MOTION passed with all in favor.

Respectfully Submitted, Ansel Sanborn, Secretary