Chichester Parks and Recreation Commission Meeting

Minutes 12/11/19

Present: Zack Boyajian [Chair], Tom Jameson [Vice Chair], Ansel Sanborn [Secretary], Robyn Eldredge

Absent: Chris Baines, Jon White, Ewen MacKinnon

1] Zack called the meeting to order at 6:35 PM and called the roll of the Parks and Recreation Commission (PRC) members.

2] After review, a MOTION to approve the minutes of 11/14/19 was made by Robyn and seconded by Zack. The MOTION passed with all in favor and Zack approved and signed the minutes.

3] Zack attended a working session on the town budget held by the Board of Selectmen (BOS) and the Town Budget Committee (TBC). Discussion of the PRC budget proposal included:

> a) the PRC budget will include funding for 1 year-round portable toilet and a second portable toilet for the week of Old Home Day. Chichester Youth Association (CYA) plans to provide an additional portable toilet during youth sport's seasons.

> b) once the mowing contract has been finalized, actual mowing costs will be reflected in the budget.

> c) neither BOS nor TBC supported creating a separate PRC website. All agreed that improvements to the existing site were needed and would be discussed further in January.

> d) money for the Recreation Capital Reserve Fund will be added to the appropriate Warrant Article.

4] The report of the PRC for the Town's Annual Report is due January 23. Ansel will draft a report for PRC review at the January meeting.

5] A second draft of the Vision and Goals for the proposed 2020 Recreation Master Plan was discussed. Further changes will be made for January review and discussion at a proposed February meeting of Town recreation partners.

Robyn will work to gather demographic and usage data from the school and CYA.

Zack will follow up on the results of the Town Master Plan survey.

6] At 7:55 PM, a MOTION to adjourn was made by Ansel and seconded by Robyn. The MOTION passed with all in favor.

Respectfully Submitted, Ansel Sanborn, Secretary

Not Approved Until Signed   Approved:

1/8/2020