

Chichester Parks and Recreation Commission Meeting

Minutes 12/12/18

Present: Zack Boyajian [Chair], Ansel Sanborn [Secretary], Ewen McKinnon, Tom Jameson, Joe Montambault, Jon White, Robyn Eldredge

Public: Heather White

1] Chairman Zack Boyajian called the meeting to order at 6:30 PM at the Board of Selectmen's (BOS) Office.

2] After review, a MOTION to approve the minutes of 11/14/18 was made by Tom and seconded by Jon. The MOTION passed with all in favor.

3] Proposed Parks and Recreation Commission (PRC) numbers that Zack had presented at the recent Town budget meeting included: electricity budgeted at \$700, portable toilet at \$1. (Chichester Youth Association (CYA) funds this), hazardous tree removal at \$1,000., supplies at \$1,000., mowing \$ will be established by the accepted bid on the BOS let contract.

The 2018 budget has a \$700. balance. Of this, \$300. had previously been approved for the installation of rain gutters on the snack shack. Following discussion, Ansel made a MOTION seconded by Tom to spend up to \$400. to purchase tools needed for park maintenance. All in favor, the MOTION passed.

4] Robyn reported on her discussions with playground equipment providers. To accommodate the level of usage and age groups expected to use the new park playground, estimated costs were provided:

Equipment for ages 2 to 5	\$7,000.
Equipment for ages 5 to 12	\$23,000. To \$29,000.
Shipping	\$3,000.
Installation by equipment provider	40% of equipment cost

The provider felt that with directions and videos supplied with the equipment, skilled volunteers could successfully install the playground. At this time, site work and materials for installation have been pledged for donation. PRC felt that with the information received, a budget of \$40,000. was appropriate for the project.

PRC and CYA will continue to seek additional donations and grants from civic groups, businesses, and individuals. If the Warrant Article is approved at Town Meeting, the project details will be finalized and put out to bid. After completion and approval of architectural drawings and delivery of equipment, we plan to install the playground in May 2019.

5] Zack reviewed the Warrant Article proposed to be submitted by PRC to this year's Town Meeting in support of the new playground project for Carpenter Park. Of the proposed \$40,000. budget, \$10,000. is from PRC capital reserve, \$10,000. from donations, and \$20,000. to be raised by general taxation. Jodi will help draft the Warrant Article wording.

6] Heather White presented two requests for park usage.

On Mondays and Wednesdays from 6 to 7:30 PM and Saturdays from 9 to 10:30 AM from the last week of June through the first week of August, 2019, a newly formed Chichester track and field group would like to use the perimeter trail and athletic field near the rock slope.

From 8AM to 6PM from July 15 through July 19, the Chichester Girl Scouts would like to use the pavilion, community area, and snack shack.

PRC approved these requests.

7] In other business, Robyn reported that CYA had contracted for replacement of one of the lower field dugout roofs; Zack plans to mark the hazardous trees planned for removal; Tom reported that the road agent would plow the parking lot to enable winter use of the park.

8] Jon made a MOTION to adjourn seconded by Ewen. The MOTION passed with all in favor at 7:45 PM.

Respectfully Submitted, Ansel Sanborn, Secretary

Approved January 9, 2019, Zachary Boyajian, Chair