

Chichester Parks and Recreation Commission Meeting

Minutes 4/8/2020

Present: Zack Boyajian [Chair], Ansel Sanborn [Secretary], Tom Jameson, Ewen McKinnon, Jon White, Robyn Eldredge, Chris Baines

1] Chairman Zack Boyajian called the meeting to order at 6:35 PM.

Mr. Boyajian read into the minutes:

As Chair of the Parks and Recreation Commission (PRC), I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

- a] Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means.
- b] Providing public notice of the necessary information for accessing the meeting.
- c] Providing a mechanism for the public to alert the public body during the meeting if there are problems with access.
- d] Adjourning the meeting if the public is unable to access the meeting.

Please note that all votes that are taken during this meeting shall be done by roll call vote.

The meeting was started by taking a roll call of attendees. Each member stated their presence and whether anyone was in the room with them during the meeting, which is required under the Right-to-Know law. The roll call was completed with the attendees noted above.

2] After review, a MOTION to approve the minutes of 3/11/2020 was made by Ewen and seconded by Chris. Roll call vote: Boyajian, aye; Sanborn, aye; Jameson, aye; McKinnon, aye; White, aye; Eldredge, aye; Baines, aye. The MOTION passes. Zack approved and signed the minutes.

3] Zack reported on the most recent Board of Selectmen's (BOS) meeting:

Ewen and Ansel were reappointed to the Parks and Recreation Commission for three years.

The BOS agreed with the Chief of Police's recommendation that Carpenter Park remain open but that the playground structure be closed because of social distancing concerns.

Chichester Youth Association (CYA) park cleanup day was cancelled.

Once a town road agent is hired, removal of old playground equipment at the town shed, removal of the well house structure and installation of a concrete cover, and salvage of wall blocks for the park will be coordinated.

4] In general discussion:

Zack has marked problem trees at the park for evaluation for removal.

Ewen recently did brush trimming and leaf blowing of common areas at the park.

Jon will work with the BOS representative to link the Parks and Recreation Google calendar to the town website.

Robyn reported that new park signs "carry in/ carry out" and smoke free/ vape free" are being fabricated. Their location will be coordinated with the placement of the Girl Scouts' dog control signs.

Robyn met with Brad Merrill of Merrill Construction who is donating loam for completion of the playground site work. Brad felt that he would be able to do some work to address the drainage issue on the perimeter trail behind the lower field dugout.

After discussion, Ewen made a MOTION seconded by Ansel to spend up to \$300. for grass seed and starter fertilizer for the newly loamed areas. Roll call vote: Boyajian, aye; Sanborn, aye; Jameson, aye; McKinnon, aye; White, aye; Eldredge, aye; Baines, aye. The MOTION passes.

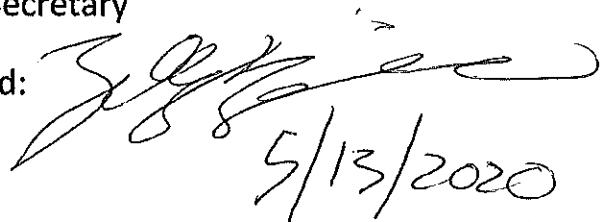
Ewen volunteered to get the materials and seed and fertilize the area. PRC members will volunteer to water the area.

5] Having no further business, a MOTION to adjourn was made by Ewen and seconded by Ansel. Roll call vote: Boyajian, aye; Sanborn, aye; Jameson, aye; McKinnon, aye; White, aye; Eldredge, aye; Baines, aye. The MOTION passed.

Respectfully Submitted, Ansel Sanborn, Secretary

Not Approved Until Signed

Approved:



5/13/2020