

Chichester Parks and Recreation Commission

Minutes 5/8/19 Meeting

Present: Zack Boyajian [Chair], Tom Jameson [Vice Chair], Ansel Sanborn [Secretary], Robyn Eldredge, Jon White, Ewen MacKinnon

Absent: Joe Montambault

Public: Heather White

The meeting came to order at 6:35 P.M. at the pavilion at Carpenter Park.

1] Zack called the roll of Parks and Recreation Commission (PRC) members. He announced that the Board of Selectmen (BOS) had appointed Chris Baines as a new member of the PRC.

2] After review, a MOTION to approve the minutes of 4/10/19 was made by Robyn and seconded by Jon. The MOTION passed with all in favor.

3] Following their review and revision, the BOS forwarded the Revised PRC Charter to the Commission for review. After some discussion, Zack asked that members forward any comments to him by 5/16/19.

4] As requested at the prior meeting, Jon reviewed the PRC comments on the new Town website with the Town Administrator. Jodi explained that she had been assigned the role of webmaster and is solely responsible for updating the website.

The PRC feels that the website is greatly improved. Our concerns centered on the process and time necessary to update the recreation calendars and our suggestions were related to improving usability.

Tom is completing a park map with a key linking it to scheduling of various park facilities with the goal of improving scheduling details. Discussions will continue.

5] Members had a chance to view the impressive work accomplished by volunteers in constructing the new playground. Robyn spoke highly of the efforts of many volunteers over the past weekend and outlined the plans for playground completion. Now that needed replacement parts have been received, the playground equipment will be finished, the area will be levelled with sand, and the concrete work completed. Excess excavation will be removed to be used by the Conservation Commission in the construction of the Shaw Field's access drive and parking lot.

Final construction of the playground border, handicap access ramp, and playground surfacing material will follow with a goal of completion and playground opening by Memorial Day.

6] Jon reported that replacement rims and nets had been purchased for the basketball court. With Nick Woods help, he plans to install them soon. The Chichester Youth Association (CYA) has donated the former outfield fencing for use to raise the height of the court's side fencing to help contain errant basketballs.

7] Heather White and the Girl Scouts had mulched several areas and planted flowers behind the lower field this weekend. Millican's Nursery and Clark's Feed and Grain donated materials for this excellent improvement to the park. Heather hopes to continue this effort by planting the barrels near the pavilion.

8] Zack reported that the community building holding tank had been inspected and found to be working well and only one third full. Jon suggested that important park information and procedures be maintained in a central location in the community building. Information such as procedures for opening the park in the spring, closing the park in the fall, information on park systems and equipment, and playground construction information should be maintained there.

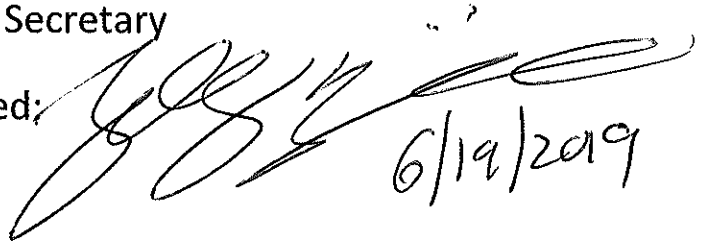
9] Once the playground is complete, lower field dugout roofs, rain gutters for the community building, handicap parking signage, and redesign of the park entrance need to be addressed. Finally, placement of the proposed Jeff Jordan memorial bench needs to be recommended to the BOS.

10] At 7:30 PM, a MOTION to adjourn was made by Robyn and seconded by Ansel. The MOTION passed with all in favor.

Respectfully Submitted, Ansel Sanborn, Secretary

Not Approved Until Signed

Approved:



6/19/2019

