

September 13, 2021 @9:30 the cemetery trustees met at the Chichester Historical Society Building. Fred Shaw, Ruthie Hammen and Brenda Boswak were present.

Fred & Ruthie met with Mark Stevens, surveyor, at Fellows-Webster cemetery to discuss the possibility of hiring him for a survey to determine the boundaries of this cemetery. One of the abutters joined them and provided some information on the location of the boundary line he shares with the cemetery. Mark determined a survey should be done. He will provide this service as soon as possible, depending on his workload.

August 18, 2021 Ruthie composed and sent a letter to Paul Sanborn requesting a representative from the fire department to please remove the firefighter flags and holders per our flag display policy for cemeteries. We have not received any response. We, the trustees, will begin removing the flags. American flags will be removed after Veteran's Day and displayed again beginning on Memorial Day 2022. The removal of flags before the harsh weather of winter will help avoid the display of tattered and broken and flags lying on the ground. The placement of new flags to be visible, once again, on Memorial Day will hopefully draw the attention and reflection of passersby. Cemetery by-laws have been updated for clarification.

We discussed the idea of establishing a tradition of displaying wreaths at Christmas time on veterans' graves. We decided to try a "Sponsor A Veteran's Wreath" event to decorate Revolutionary War veterans' graves for this first year, with the hope that this tradition will gain enough community involvement to be able to decorate Chichester's 200+ veterans graves in the future. Brenda will work on some details of this event such as promotion, payment options, wreath supply, volunteers to lay the wreaths in December etc.

The deed for cemetery lots has been signed and mailed to Gilbert & Joyce Vien.

Ruthie has responded to several recent requests for staking lots for burials and the setting of stones in Leavitt & Pineground cemetery.

No progress has been made on the repairs at Knowlton-Edgerly cemetery due to the vendor's heavy workload and lack of workers. We will pursue other vendors also to see if they are available.

Brenda will continue working on selecting gate designs and getting estimates from contractors to provide gates for the cemeteries that are missing gates.

Brenda has completed cleaning stones of veterans, prior to WWII, in Leavitt cemetery, Batchelder cemetery, The Burying Yard, Edmund-Stanyan cemetery, Elijah Locke Burial Site, Knowlton-Edgerly, Morrill, Sanborn-Smith, & Griffin cemeteries. She will complete as many as weather permits in Pineground, True, and Page cemeteries by Veteran's Day.

Meeting adjourned at 11:40 a.m

Respectfully submitted,

Brenda Boswak, Trustee