

Cemetery Trustee Meeting
April 25, 2019 – 5:30 p.m.

Present: Mark McIntosh, Linda Fisher (trustees), Donna Chagnon (alternate trustee)

Old Business

- April 4th meeting minutes were approved.
- Maintenance bid awarded to Lane Hodgkins. A copy of the signed contract needs to be filed.
 - Donna to 1) ask Office of the Selectmen for a copy, 2) verify that the range of dates was updated, and 3) file the copy.
- Leavitt Cemetery was opened on April 9th. Conditions currently favorable per Mark.

Continuing Business

- Donna was approved to vote in David's absence.
- Plot prices are now \$200. The trustee making a sale needs to know current price of cornerstones from a local provider. The purchaser is responsible for the cost of the cornerstones – check is written payable to provider; the trustee is responsible for forwarding cornerstone order and check to the provider. The expectation is cornerstones will be placed within three months of purchase.
 - Linda working to update all documents
- Responsibilities of the alternate trustees are the same responsibilities of a voting member.
- Hook Cemetery
 - Donna to ask Town Clerk and/or Registry of Deeds for the deed to Hook Cemetery.
 - Condition is rough. Maintenance cannot be decided upon until the deed is found.
- Identification of un-numbered lots in Pineground and Leavitt Cemeteries is a priority.
 - David to follow up with surveyor.
 - Committee members to meet at Leavitt on either May 2nd or 6th.
 - Mark to inform committee members of date and time.
- The committee is actively seeking a second alternate.
 - Donna to ask Town Clerk for suggestions based on the most recent town election.

New Business

- There is a large tree down in Morrill. Hodgkins Maintenance can remove it for \$250.
 - Linda to call Lane Hodgkins and accept offer.
 - Linda to call and thank citizen who volunteered to help.
- A downed branch damaged a section of the Burying Yard fence.
 - Linda to contact Lane Hodgkins for more information.
- Files need mucking out.
 - Donna to contact Blaze Konefal to ask how far back records must be kept.
 - Donna to take a stab at mucking out the files.

Next Meeting – Thursday, May 23rd, 5:30 p.m. at the Town Office

Respectfully submitted by



Linda C. Fisher / Secretary