

Cemetery Trustee Meeting Minutes  
April 4, 2019 – 5:30 p.m.

Present: David Pinckney (chair), Mark McIntosh, Linda Fisher (trustees)

Old Business

- February meeting minutes were approved.
- Maintenance bid was awarded to Hodgkins Painting & Maintenance
  - David to contact both bidders.

Continuing Business

- Flags to be placed on all Veterans' graves before Memorial Day
  - Linda to purchase flags and coordinate volunteers
- As of April 4<sup>th</sup>, 2019, the cost of a plot is \$200 - \$45 paid to the town, \$155 paid to the Trustees of the Trust Funds. Purchaser must secure granite cornerstones from a local provider, who in turn must contact trustees to schedule placement. Cornerstones must be placed within three months of purchase. (Mark noted the cost of cornerstones has risen.)
  - Linda will update documents
- 2018 expenses to be submitted to Trustees of the Trust Funds.
  - David to compile and submit

New Business

- Congratulations to Mark McIntosh on being elected to serve a second term as trustee.
- The Concord Monitor ran an article on April 4<sup>th</sup> regarding the challenges of supervising and maintaining a small town's cemeteries.
  - Linda to forward the article to the trustees.
  - David to apprise Board of Selectmen of the committee's intention to pursue funding for a sexton.
- Leavitt Cemetery will be unlocked April 12<sup>th</sup> unless deemed unsafe for vehicular traffic.
  - Mark to supervise.
- Flowers to be planted at designated gravesites in May.
  - David will purchase and plant
- Trustees to consider locking the gate at Pineground Cemetery during the winter months.
- Several projects were identified as pressing and need to be prioritized:
  - Identify remaining available lots at Leavitt and Pineground Cemeteries
  - Update directions to cemeteries and cemetery names on documents
  - A 2020 warrant article is needed to create a general trust fund. All monies generated from plot sales would go into this fund. Cost to the town would be \$0.
  - Seek information regarding plots in Knowlton-Edgerly Cemetery
  - Fill the second alternate trustee position
  - Identify and purchase software to update the system of documentation

Next Meeting – Thursday, April 25<sup>th</sup>, 5:30 p.m. at the Town Offices

Respectfully submitted by



Linda C. Fisher  
Secretary